



# Delaware State University

Dover, Delaware 19901

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Board of Trustees Meeting Minutes  
June 16, 2016

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**DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE**

**Minutes of the meeting of the Board of Trustees of  
Delaware State University, Thursday, June 16, 2016**

**Call to Order**

The Board of Trustees of Delaware State University held its regular quarterly meeting on Thursday, June 16, 2016 in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Claibourne D. Smith Administration Building on the Dover campus. Mr. David G. Turner, chairman of the Board of Trustees, called the meeting to order. Chairman Turner welcomed the attendees.

**BOARD MEMBERS**

**DELAWARE STATE UNIVERSITY**

Mr. David G. Turner, chairman	Dr. Harry L. Williams, president Delaware State University
Mr. Barry M. Granger, vice chairman	Dr. Teresa Hardee, senior vice president and chief operating officer
Mr. John J. Allen, Jr.	Dr. Saundra DeLauder, associate provost
The Honorable Michael N. Castle	Ms. Irene Chapman-Hawkins, senior associate vice president for Human Resources
Mr. José F. Echeverri- absent	Dr. Stacy Downing, vice president for Student Affairs
Ms. Lois M. Hobbs	Ms. Vita Pickrum, vice president for Institutional Advancement
Charles S. McDowell, Esq.	David Sheppard, Esq., general counsel
Dr. Wilma Mishoe	Louis Perkins, interim assoc. vice president and Athletics director
Mr. Wesley E. Perkins	Dr. Noureddine Melikechi, vice president for Research, Innovation and Economic Development
Dr. Claibourne D. Smith	Dr. Bradley Skelcher, associate provost
Leroy A. Tice, Esq	Dr. Jan Blade, president, Faculty Senate
Mr. Mark A. Turner - absent	Mr. Carlos Holmes, director of News Services
Dr. Devona E. Williams – via phone	
Mr. Robert E. Buccini (absent)	
Mr. Jim Stewart	
Mr. Richard Barros, Emeritus	
Mr. Roy Roper (new member)	

## **COMMITTEE ON TRUSTEES (Charles McDowell, Esq., chair)**

Elections of Trustees to fill vacancies.

Mr. Buccini has resigned as a trustee effective April 4, 2016. The Committee recommends that John Ridgeway be elected to complete Mr. Buccini's unexpired term which will expire August 31, 2016. The Committee further recommends that John Ridgeway be elected for a new 6 year term commencing September 1, 2016 and expiring August 31, 2022.

Mr. Stewart's term expires August 31, 2016 and he has advised that, because of other business and community commitments, he does not wish to be reelected for a new term. The Committee recommends that Dr. Debbie Harrington be elected as his successor for a 6 year term commencing September 1, 2016 and expiring August 31, 2022.

Nominations of Officers for 2014-2015.

The Committee makes the following nominations for Board officers for the 2016-2017 year: David G. Turner to be reelected Chairman of the Board and Barry M. Granger to be reelected Vice-Chairman of the Board. Mr. Turner and Mr. Granger did not participate in the Committee's deliberations with respect to their respective nominations. The Chairman of the Board and the President of the University have recommended that Teresa Hardee be elected as Treasurer of the Board. Exhibits A and B were submitted of the proposed Resolutions with respect to these recommendations.

## **EXECUTIVE COMMITTEE (Mr. David Turner, chair)**

Chairman David Turner covered the information from the executive committee. The focus of the meeting was to find ways to become more supportive of the strategic plan and the administration. During the meeting the executive team decided to create ad hoc committees to focus on student success and sustainability, IDP and the Institute for Science and Technology. The committees have had success with the outcomes of those committees with team members making decisions on pressing matters. Changes were made to stabilize the advisory portion of the IDP program and improve the ratios with the IDP as well. There was also progress made with discovering ways to support the institute deciding to create an advisory committee that would continue to advise the institute.

The executive committee discussed the provost search and the communications plan. The summer schedule and the retreat planning are currently in progress. Summer retreat will focus on shared governance as well as ways in which the board can continue to progress. It will also focus on goals for the upcoming year. The executive committee discussed personal compensation and human resources matters. No action items at this time.

Dr. Robert Buccini's term expires on August 31, 2016. The board moved to elect Mr. John Ridgeway to be his successor starting September 1, 2016. **Approved and motion carried.**

Jim Stewart's term expires August 31, 2016 and the board moved to elect Debbie Harrington to be his successor beginning September 1, 2016. **Approved and motion carried.**

The committee recommends that David Turner be reelected as the board chairman. Barry Granger was reelected as the vice chair of the board and Dr. Teresa Hardee was elected as the board treasure beginning July 1, 2016. **Approved and Motion carried.**

**Chairman Turner made a motion to elect Joselin Stewart to serve on the Development Committee.**

**Approved and motion carried.**

**STUDENT AFFAIRS COMMITTEE (Mr. John Allen, chair)**

Chairman John Allen provided the following divisional report on activities within the department of Student Affairs.

**Career Services** collaborated with the Assessment Office and the Office of Institutional Research, Planning and Analytics to complete the Class of 2015 6-month assessment. Job placement rate increased from 77% to 78% over the previous class for same period and the average starting salary rose from \$35,100 to \$38,058. The results show 55.2% of class working in semi-professional to professional careers, 32% working in their major and 19% of the graduates remaining in Delaware. Information was obtained on 74% of the class of both undergraduate and graduate students.

**STUDENT SERVICES**

The **Office of Admissions** has received more than 6,600 freshman applications and more than 600 transfer applications for the fall 2016 semester – an increase from this same time last year. The increase is in both in-state and out-of-state applications. (numbers as of May 26, 2016).

<b>New Freshman</b>	<b>Applications</b>	<b>Accepts</b>	<b>Confirmed</b>
Fall 2016	6,616	3,116	1,009
Fall 2015	6,094	3,307	934
<b>New Transfers</b>	<b>Applications</b>	<b>Accepts</b>	<b>Confirmed</b>
Fall 2016	668	357	195
Fall 2015	622	330	161

**Spring Open House** – introduced a new service “One Stop” which included a cashier’s office, financial aid assistance, and online payment assistance in order for students and parents to pay housing deposits, orientation fees, etc. in one location.

2243 students and guests registered online

1311 students and guests entered the Memorial Hall Gym for the Opening Program

Approximately 107 students were seen during onsite admissions decision session

52 students received onsite admissions decisions

**Scholars Appreciation Reception** – is designed to recognize the academic achievements of incoming first year students and provide for them the opportunity to engage with the deans.

139 students and guests registered

98 students and guests attended

**Sussex Traveling Reception** – These receptions are designed to showcase our programs, services, and student organizations. They give prospective students and their families the opportunity to engage with upper level administrators and faculty to obtain detailed information to encourage enrollment. This particular reception was designed to re-establish a relationship in this area and included additional “perks” for these students. Prospective new students were offered the following:

- o On-site admissions decisions with application fee waiver
- o On-site financial aid application support
- o New Student Orientation fee waiver for fall 2016
- o \$100 credit for books per semester (fall and spring)

- o Free Summer 2016 tuition at our main campus in Dover (up to 6 credit hours)
- o Information on qualifying for Inspire and Connected Degree scholarship for Del Tech transfer students
- 39 attended (22 students and 17 guests)

A **Career Services** Mobile App was launched. Approximately 20% of the student body has downloaded the app to access campus events, including employer events.

New Hire-a-Hornet online job site has 1420 employers registered. Approximately 112 job and internship listings monthly.

Spring 2016 Career & Graduate School Fair had 72 employers participate. The office also partnered with the senior class to host “Buzzer Beater Jobs Fair”. There were over 41 workshops, lunch and learns, employer resume drops, information sessions and classroom presentations conducted by the office personnel.

The **Office of Student Employment** hired 1236 student employees from April 2015-March 2016.

The office of Conference and Events will assist with hosting 10 summer camps intermittently on campus between June 13th and August 19th.

**Fleet Services** has a new bus for the Living Learning Commons. The new bus will also be used for the smaller Athletic Teams.

There are currently 1765 total applications for **Housing and Residential Life**: 317 new students and 1448 returners. (2366 total spaces on campus)

The following residence halls are undergoing renovations:

- Warren Franklin - new showers and new windows replacements.
- Living and Learning Commons – Bathrooms upgrades and new flooring.

## **SAFETY, CONDUCT, AND TITLE IX**

**Public Safety** Dispatch Supervisor Phillips, Sr. Dispatcher Linsey, and Ms. Roberson were certified in handling Emergency Incidents from a Dispatch Center. This Federal training, through the Department of Homeland Security, also allows them to develop Emergency Plans for the Dispatch Center during critical events.

The DSU Police Department will host an annual in-service training for Police and Security Officers. This training will satisfy the annual mandate for police officers required by the Delaware Council on Police Training (COPT).

Judicial Affairs and its student interns conducted a *Social Media Awareness Day* informing students of the potential negative implications regarding their personal and professional futures.

The **Title IX** office distributed a climate survey and had 500 students participate in data collection.

## **STUDENT LEADERSHIP, HEALTH, AND WELLNESS**

Student Government Elections were held on April 7, 2016. The new SGA Administration, “New Era,” will be led by President Jasmine Jenkins.

The following fraternities, sororities and social fellowships completed intake: Alpha Kappa Alpha Sorority; Delta Sigma Theta Sorority; Sigma Gamma Rho Sorority; Zeta Phi Beta Sorority; Alpha Nu Omega Sorority; Swing Phi Swing; Chi Eta Phi Sorority; Kappa Alpha Psi Fraternity; Iota Phi Theta Fraternity; Phi Mu Alpha Sinfonia Fraternity. One hundred and fifty (150) students successfully became members of these organizations.

In the **Counseling Center**, professional & peer counselors conducted 398 individual counseling sessions and 635 students participated in various personal development workshops/support groups.

- The Counseling Center is also updating memorandums of understanding/agreement with offcampus mental health agencies to guarantee our students receive optimal service.
- March 1, 2016 through May 26, 2016, there were 978 clinical visits in the **Student Health Center** for illness, injury, screening, and health maintenance. Front office contacts were 1,118 for scheduling and informational purposes.
- During this same period there were 279 sports medicine visits for sports-related injuries, general illness, and medical clearance. There were 324 front desk encounters for insurance pre-certifications, scheduling of diagnostic test, and assistance with billing issues.
- The 10 of the 13 **Wellness and Recreation** Graduate Assistants have obtained gainful employment in the field of sport or recreation.
- The Healthy Hornets Fitness Trail, in collaboration with College of Education, Health and Public Policy will utilize grant funding of \$10,000 (obtained by the DE Center for Health Promotion) to implement an outdoor fitness trail on campus. There will be 2 stations throughout fitness trail. Target completion date will be the end of Spring 2017
- The **Department of Spiritual Life** partnered with the Peoples Place of Community Justice to be certified in Mediation for the State of Delaware. This mediation program can now be offered to our students as an alternative to suspension or expulsion.

### **EDUCATIONAL POLICY COMMITTEE (Dr. Devona Williams, Chair)**

A sabbatical revision request from Dr. Patrick Hoffman to change his sabbatical leave from one year to a semester was approved by the EPC. Dr. Bradley Skelcher, Dean Marshall Stevenson approved. Motion moved and approved; Dr. Hoffman's request to revise sabbatical leave for 2016-2017 to the fall of 2016. **Motion carried**

There was also a request for authorization to plan an English Language Institute certification program that will provide international students with English proficiency to ensure their success at DSU. The difference between the prior program and this one is that these students have not taken the TOFL, IELTS or their scores fall below DSU requirements. Students are to pay tuition to enroll in these classes. EPC approved the request for authorization with a requirement that a budget is fully created and vetted prior to requesting approval to implement the program. **Motion carried.**

A request for authorization to plan a concentration in financial planning and banking was brought forth by the committee. If approved, it will yield a Bachelor of Science degree in management major. This concentration will provide coursework for students to attempt a certification in financial planning and education. The program proposes to create 3 new courses in retirement planning, estate planning and financial case studies. The EPC approved the authorization to plan a concentration in finance and banking with the requirement that a budget is fully developed and vetted prior to requesting approval. John Steward asked if there was a banking concentration included. Dean Covington stated that it is not. Committee Chair Dr. Devona moved to approve the authorization to approve planning. **Motion carried.**

EPC asked the board to approve tenure for the new provost Dr. James Ammons. **Motion carried.**

EPC received an update from faculty senate on information they had for the spring 2016 semester.

Dean Marsha Horton provided the committee with an update on the bachelors of nursing program. The nursing program is accredited by Accreditation Commission for Education and Nursing (ACEN). The department will continue to work on the self-study report throughout the summer. The self-study report is due to ACEN in October 2016. There is a site visit from ACEN from February 22-24, 2017.

President Williams gave the EPC committee an update on DIST and it should be noted there is now an advisory committee chaired by Barry Granger.

With the pending departure of Dr. Nouredine Melikechi the committee is developing a transition plan that will address the institute's focus and transition planning issues. A report will be completed in a few weeks.

Dean Donna Covington provided the EPC with an update on the SAP Center of Excellence which held training on June 1<sup>st</sup> that was sponsored by the Army. Forty faculty members from ten HBCUs participated in the training which is part of Project Propel.

Students from the College of Business presented projects to WSFS bank. Trustee Mark Turner hosted the event. The College of Business has 3 teams competing on a national level on analytics for Project Dream.

Dr. Lisa Dunning gave the EPC an update on University College and addressed concerns regarding the number of students per advisor. That number is now 75 students per one advisor. An update was provided on the most recent NSO. There were 582 registered; 170 were transfers and 412 were new students. All students were registered with 15-16 credit hours; which keeps the students on track to graduate in 4 years. Students will meet the second week of the school year to begin their IDP plan. Students are expected to meet with their advisors 3 times per semester.

Dr. Michael Boone provided the EPC an update on the online undergraduate and graduate programs. All curriculum information is complete for the MSW, MPA and the MSA programs. These programs are on track to launch in August 2016. Marketing will begin in June.

Dr Fengsh Liu provided the EPC committee with an update on international programs which included all of the revenue projections and programs DSU offers. Highlights from all the colleges were given, as well as, noting that all activities are up to date with their KPIs.

**Motion carried to accept the report from the EPC committee.**

**John Ridgeway was sworn in by the Chairman David Turner at 2:30pm. Dr. Debbie Harrington will be sworn in at the September board meeting.**

## **THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. Jim Stewart, chair).**

### **Investment**

Total endowment balance is \$26,211,624 million as of May 31, 2016.

### **Greater Than One: Campaign for Students**

Since January 1, 2011, the *Greater Than One: Campaign for Students* has generated a combined total of \$19,630,376 of the \$20 million goal. The remaining amount to reach the goal is \$369,624. As of June 14, 2016, a total of 6,000 donors have donated to the *Greater Than One: Campaign for Students*.

### **Division Updates**

Fiscal Year '16 continues to demonstrate growth in and stability of private fundraising for DSU. As of June 14<sup>th</sup>, total funds raised equal \$5,117,229 with 1,823 donors.

Faculty and Staff giving is up with \$110,000 in donations. A total of 283 donors have given to date.

Celebrations of DSU's 125<sup>th</sup> Anniversary are continuous from the kick off as part of the Earth Day festivities; Governor Markell signing a proclamation naming the University's birthday on May 15<sup>th</sup> as Delaware State University Day; the Aerial Photo with over 200 faculty staff and students on the football field in formation of 125 years; the drumline opening the spring NASCAR races; to a call for 125 DSU stories to be highlighted on the web – and this is just the beginning. The major celebrations will take place as part of the Homecoming festivities October 14<sup>th</sup> - 16<sup>th</sup> including a Gala at Dover Downs on Saturday evening and an Ecumenical Jazz Brunch on Sunday.

The Delaware State University Alumni Philanthropy Group, the official alumni affinity group of the University, kicked off its group "CORE" Tour on May 14<sup>th</sup> in Washington, D.C. followed by an event in Wilmington on June 9<sup>th</sup>. The effort is to encourage alums to become more engaged and increase participation with the University. The next event will be hosted in Atlanta, Georgia on June 24<sup>th</sup>.

The DSU 2016 Commencement on May 7<sup>th</sup> made national news with Vice President, Joe Biden, as the keynote speaker to over 700 graduates. A honorary doctorate was given to Denise Young Smith, Vice President for Worldwide Human Resources for Apple Corporation. Another highlight of the event was a fly over by four DSU Airway Science planes in formation flown by our students. The tail plane was a graduating senior.

**"State of the University" Breakfast Forum.** The second "State of the University" DSU breakfast forum was hosted by EDIS on May 18<sup>th</sup> at the Rehoboth Beach Country Club. Dr. Williams spoke on student success and university achievements in relation to the university's strategic plan. The audience of over 40 individuals represented corporate and foundation executives from Sussex, Kent and New Castle counties.

**HBCU Philanthropy Symposium.** The fifth annual HBCU Philanthropy Symposium was held in Atlanta, GA May 25-27, 2016. We collaborated with the Thurgood Marshall College Fund to host the symposium during their Member University Professional Institute (MUPI). Wells Fargo Foundation was the sole sponsor for the conference. Dr. Williams was a keynote speaker and highlighted the strategies for becoming a transformative university. The event was a tremendous success. Thirty-seven of the 47 public HBCUs were represented with more than 60 participants. A proposal has been submitted by request of the Kresge Foundation to provide funding for long term sustainability of the symposium.

**Barclays Bank** has provided a \$200,000 grant to support the establishment of the DSU Mobile App Academy to open on July 5<sup>th</sup>. The 6 week Academy will train registered DSU students on Android mobile architecture and Java programming language. Students will pay a \$500 registration fee which will cover their meals, housing, and use of a laptop.

**Verizon Foundation** awarded a \$400,000 grant, to establish the Minority Male Makers program, a first-of-its-kind, two-year program created by Verizon, aims to enable minority middle school males to become creators and makers through 3D-design and app development. The long-term program goal is to empower a new generation of minority men by giving them lifelong technology and entrepreneurship skills to build the innovations of tomorrow and create brighter futures for themselves and their families. A major media event announcing the partnership will take place on June 28<sup>th</sup> and include the Governor, Secretary of Education and others.

**Parent Advisory Council.** The Division of Institutional Advancement will engage parents of DSU students by forming a Parent Advisory Council (PAC). This new initiative is in response to several parents that want to do more to support the University. The objective of the PAC is to explore how parents can become a more valuable partner in fundraising initiatives. The first outreach, a parent interest survey, will be disseminated before the end of the fiscal year.

### **FINANCE AND FACILITIES COMMITTEE (Roy Roper, chair)**

The chair of the Finance and Facilities Committee informed the board that there were a number of contracts that were approved by the committee which are located in the portal. The committee utilized the consent agenda which worked well. The contracts that were approved by the Finance and Facilities Committee are: campus wide ADA railings and ramp modifications, Warren Franklin 1<sup>st</sup> floor south window placement, 1<sup>st</sup> floor north, Wilmington campus sewage and draining, and LLC commons summer improvements. Funding for the projects will be taken from the capital improvements fund. **Motion carried**

Committee discussed the operating budget which totals 117.5 million and changes within the budget. The cash budget of 10.9 million compared to last year is normally 14.3 million. Data transformation was also discussed in the meeting. Some of the information that the data has shown is the negative impact of students changing majors, increased academic support for classes, and the need to implement scholarships for need based first generation students.

**Motion carried.**

### **AUDIT COMMITTEE (Mr. Barry Granger, chair)**

The chair presented the Audit Committee report. He covered several informational items in with the committee and the department have been engaged.

### **Enterprise Risk Management:**

- Identified campus blue light risk; partnering with Student Affairs and Facilities Management to resolve
- Escalated door security issue located in multiple residence halls
- Received formal approval from DNREC for proposed Supplemental Environment Project
- Completed ten (10) observation studies for GOT PAPER? Initiative
- Increased chemical fume hood and eye wash station compliance over 90% (partnership with Facilities Management Department)
- Attended 2016 URMIA conference in Baltimore, MD
- Secured Pennsylvania State University risk manager, Gary Langsdale, as keynote speaker for 2<sup>nd</sup> Annual Risk and Safety Luncheon (scheduled for July 15, 2016)
- Favorable AIG Insurance inspection; campus improvement in risk and safety noted by state partners

- Contracted with NAVEX Global to begin transitioning risk management processes online
- Cost saving initiatives resulted in approximately \$47,000 in unused operational funds
- Completed 11 internal compliance tests (e.g. Fire Log records, hazard waste shed inspections, etc.)
- Partnering with key stakeholders to ensure compliance with new Beau Biden law (April 2016)

### **Internal Audit:**

- Due to the recommendations of internal audit several initiatives are being taken by some of the departments that include but not limited to:
  - Parking administration area will start reconciliation of parking money collected with issued tags on a monthly basis, enforce policies and procedures in collection of outstanding dues/fines, establish/ review parking policies and procedures, strengthen internal controls and initiate customer satisfaction surveys.
  - Copy Center and Mail Room has started strengthening controls over access to cash register, collection of money and its deposit with the Cashier's office, daily reconciliation of money collected, improved inventory management practices. In addition, University issued RFP for copy center, mailroom and other related services and it is currently in the process of initiating contract with new vendor.
  - University Libraries department has applied segregation of duties, established procedures for improvement in internal controls and initiated daily reconciliation process of cash collections.

### **External Audit:**

- A-133/ single audit for fiscal year 2015 was completed in March 2016 and was submitted to Federal Government within allowable timeframe.
  - Entrance conference for fiscal year 2016 audit will be held with external auditors during June 2016.

### **Information Technology (IT):**

- Darrell McMillon, New CIO, started with the college on Monday, May 23, 2016. Bo Vieweg will transition out on Thursday, June 9, 2016
- Customer Satisfaction survey was completed and the IT Department received, for the current fiscal year to date, attained 94% customer satisfaction.

- Twelve Classroom buildouts have been completed. Five additional classrooms are to be completed in July of 2016.
- Working with Enterprise Risk Management to complete Get to Green program deliverables:
  - Reset student password requirements after July 11
  - Develop committee to defining role requirements / standards
  - Create Disaster Recovery Plan
  - Inactive account cleanup
- The following 4 IT audit findings from the attached report were remediated: M28, C15.02, C17.02

### **Business Process Re-Engineering (BPR):**

- 1<sup>st</sup> Floor Transformation – Aligned all student services processes to get a corrected bill into the hands of our students by May 2, 2016.
- Graduate Admissions- Re-engineered the graduate admissions process removing non-value added steps and adding the implementation of ImageNow, Banner Letter Generation, and a new graduate fee structure.
- Requisition to Check- Re-engineered the requisition to check process removing non-value added steps and adding the implementation of Banner Finance Self-service, and ImageNow for Accounts Payable.
- Data Standards- Updated the University’s Data Standards Document and Committee
  - Developed and held Data Standards training
  - Created Duplicate ID Policy and Procedure
  - Created Bad Address Policy and Procedure

### **PERSONNEL AND COMPENSATION COMMITTEE (Mr. Wesley Perkins, chair)**

The committee discussed the implementation of the process in which positions are approved. Key positions have been filled and others are in progress.

The AAUP Collective Bargaining Agreement was discussed. Negotiating team conducted a review of the existing agreement. The new contract has been ratified by the faculty, reviewed by the president and personnel compensation committed. Further discussion will take place with the full board in September.

### **THE PRESIDENT’S REPORT (Dr. Harry Williams, president)**

President Williams gave a PowerPoint presentation entitled “A year in Review.” The presentation consisted of a review of events and accomplishments of DSU over the years.

President Williams highlighted events of DSU's 125<sup>th</sup> anniversary, which included: a resolution from Governor Markell, VP Joe Biden's commencement address, Denise Young Smiths Honorary Degree presentation, the Dream grant for undocumented students (university has admitted 39 undocumented students), hiring of the new provost, Dr. James Ammons, Thurgood Marshall Foundation faculty excellence, and the SAP Initiative.

President Williams reports that legislature is cutting higher education; however, for DSU that is only a 1% cut which equates to \$71,000.

The KPIs have not changed; however, there is new data regarding our 4 year graduate rates. The president states that the university is headed in the right direction with undergraduate programs. There may be some challenges pertaining to our graduate areas.

### **PUBLIC COMMENT**

There were no public comments made during the meeting on June 16, 2016.

### **NEW BUSINESS/ANNOUNCEMENTS**

There was no new business or announcements during the meeting on June 16, 2016.

**A motion to go into executive session carried.**

**Meeting was adjourned.**

Respectfully submitted,

David G. Turner, chairman

Teresa Hardee

**DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE  
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY THE  
BOARD OF TRUSTEES ON THE MEETING June 16, 2016**

1. Approved to elect Mr. John Ridgeway to succeed Dr. Robert Buccini
2. Approved to elect Dr. Debbie Harrington to succeed Mr. Jim Stewart.
3. Approved to reelect David Turner as Chair, Barry Granger and vice Chair of the board and Dr. Teresa Hardee as board treasurer beginning July 1, 2016
4. Approved to elect Joselin Stewart to serve on Development Committee.
5. Approved to revise sabbatical leave for Dr. Hoffman for 2016-2017 to fall of 2016.
6. Approved request from the Educational Policy Committee to plan an English Language Institute Certificate Program.
7. Approved the request from the Educational Policy Committee for permission to plan a concentration in Financial Planning and Banking degree program.
8. Approved request from the Educational Policy Committee to grant tenure to new provost Dr. James Ammons.
9. Accepted the report from the Educational Policy Committee.
10. Mr. John Ridgeway was sworn in by Chairman David Turner at 2:30 pm.
11. Approved the recommendation from the Finance and Facilities Committee to award the contract for Snow and Ice Removal to Moon Landscaping, LLC. in the amount of \$524,000.000
12. Approved the recommendation from the Finance and Facilities Committee to award the contract for Facilities Building Emergency Generator Project to B.W. Electric, Inc. in the amount of \$106,550.00
13. Accepted the report from the Finance and Facilities Committee.
14. Accepted the report from the Audit Committee.
15. Accepted the report from the Personnel and Compensation Committee.
16. Accepted the report from the President.

17. The Board went into Executive Session to discuss personnel and legal matters.

18. Approved adjournment.

DRAFT