



Delaware State University

Dover, Delaware 19901

Board of Trustees Meeting Minutes
January 21, 2016

**DELAWARE STATE UNIVERSITY
DOVER, DELAWARE**

**Minutes of the meeting of the Board of Trustees of
Delaware State University, Thursday, January 21, 2016**

Call to Order

The Board of Trustees of Delaware State University held its regular quarterly meeting on Thursday, January 21, 2016, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Claibourne D. Smith Administration Building on the Dover campus. Mr. David G. Turner, chairman of the Board of Trustees, called the meeting to order at 1:35 p.m. Chairman Turner welcomed the attendees.

BOARD MEMBERS

DELAWARE STATE UNIVERSITY

Mr. David G. Turner, chairman	Dr. Harry L. Williams, president Delaware State University
Mr. Barry M. Granger, vice chairman	Dr. Teresa Hardee, senior vice president and chief operating officer
Mr. John J. Allen, Jr.	Dr. Sandra DeLauder, associate provost
The Honorable Michael N. Castle	Ms. Irene Chapman-Hawkins, senior associate vice president for Human Resources
Mr. José F. Echeverri	Dr. Stacy Downing, vice president for Student Affairs
Ms. Lois M. Hobbs	Ms. Vita Pickrum, vice president for Institutional Advancement
Charles S. McDowell, Esq.	David Sheppard, Esq., general counsel
Dr. Wilma Mishoe	Louis Perkins, interim assoc. vice president and Athletics director
Mr. Wesley E. Perkins	Dr. Nouredine Melikechi, vice president for Research, Innovation and Economic Development
Dr. Claibourne D. Smith	Dr. Bradley Skelcher, associate provost
Leroy A. Tice, Esq (absent)	Dr. Jan Blade, president, Faculty Senate
Mr. Mark A. Turner	Mr. Carlos Holmes, director of News Services
Dr. Devona E. Williams	
Mr. Robert E. Buccini (absent)	
Mr. Jim Stewart	

COMMITTEE ON TRUSTEES (Charles McDowell, Esq. chair)

Chairman Turner requested that Mr. Charles S. McDowell, Committee on Trustees chair, present the Committee's report. Committee Chair McDowell discussed the Board composition,

which is one of the functions of the Trustee Committee. He noted that within the next 18 months, there will be a fair amount of activity as there are five members whose terms will expire. He will be making recommendations to the board for new board members. Five members is one third of the board. Dr. Claibourne Smith's term expires mid-February and will be filled by the Governor.

Chairman Turner elaborated on the changes that will occur within the board over the next year and a half and stated that they are substantial. He took a moment to acknowledge the service of all trustees. He stated that this is an opportunity for the board to refresh skills and to continue in the quest to diversify skills and experiences as new board members are added. This is the reason term limits are put in place.

Trustee Emeritus

Chairman Turner reserved this time to celebrate 48 years Dr. Claibourne D. Smith has given to Delaware State University since his appointment in 1988 by Governor Mike Castle. He stated that Dr. Smith has done an enormous amount of work and that it takes time, money, energy and passion to serve well on the board. Dr. Smith's service was elevated to Emeritus status.

Chairman Turner was joined at the podium by Dr. Smith with a resolution. The resolution read in part that the DSU Board of Trustees today voted to name Dr. Claibourne Smith as Trustee Emeritus following the announcement that he is stepping down from his appointed board post, bringing to a close his 19-year term as a voting member. Dr. Smith made remarks and ended with the fact that his heart has always been at DSU. Comments were also made by Governor Castle regarding the exceptional job Dr. Smith has done at DSU.

Chairman Turner asked Governor Mike Castle if he would put the resolution forward for a formal vote and the Governor was honored to do so.

Governor Mike Castle asked for and received a motion to approve the resolution for Trustee Emeritus for Dr. Claibourne D. Smith. The resolution was moved and properly seconded and approved.

Chairman Turner opened the floor for discussions on term limits. A question was raised by Governor Mike Castle if the five members we are losing were all term limited. The answer was no. There are a variety of situations. All appear to be fairly natural in their order.

Chairman Turner asked for and received a motion that was seconded to approve the Trustee Committee Report.

The motion passed unanimously.

EXECUTIVE COMMITTEE (Mr. David Turner, chair)

Chairman Turner stated that the Executive Committee met on Jan. 19th regarding an open position that was being put forward. He also stated that there was discussion (similar to the one held just now with Mr. Charles McDowell) on a change in terms expiring. Afterwards, they then went into a short executive session to discuss a personnel issue. Chairman Turner stated that there was one other topic to discuss (which was deferred in order to have Dr. Wilma

Mishoe in attendance) around committee structure. Chairman Turner stated that he had conversations with a number of board members concerning the preparation of an appropriate plan forward on committee structure. After the winter retreat, Dr. Claibourne Smith and Dr. Wilma Mishoe attended an AGB session in Philadelphia where they participated in sessions regarding trusteeship and committees. Chairman Turner attended a workshop on governance. Chairman Turner requested Dr. Claibourne Smith and Dr. Wilma Mishoe to spend a few minutes discussing the benefits of their sessions from their perspectives.

Updates from AGB Workshops

Dr. Claibourne Smith stated that over the years, one of the things that impress him most about AGB as an organization is that it supplies some of the best insight in governance in higher education anywhere. They have acquired a repository of lots of information and are constantly looking at where the trends are in higher education that will help promote the advancement of higher education and provide guidance and insight in consultation with boards around the country. During the December workshop, they assembled committees of boards together to look at what the trends are and to examine the leading edge around board committee structures and functions. Chairs and/or members of committees could come together to have a conversation regarding the right committees and the duties of those committees such that they are continuing to advance the knowledge and performance of their respective institutions. Dr. Claibourne Smith stated that he attended a Finance Committee session (included chairs, members and staff members) where the conversation was led by a CFO of a major university system (she is also trustee at a small private institution). She did an outstanding job of putting together a body of information providing insight into what is current thinking around finance at universities and colleges and what are some of the tools that are available to help us do the very best job. Participants looked at possibilities of alternate structures that were more than just finance. They discussed how finance (in a context of a higher educational system) encompasses more than just following the dollars and sense.

Dr. Claibourne Smith stated that, at his request, Dr. Hardee had pulled together information provided from his workshop which will be helpful to the board to see where we stand as an institution financially and what some of our challenges are going forward.

Dr. Claibourne Smith stated that the overall theme of the workshop was the challenge of trying to understand how some of the alternate structures of committees should be considered as part of the evolution of boards of trustees around the country. He also stated that our board here at Delaware State University has already taken steps to consider some consolidations driven by the fact that we are a 15 member board and the difficulty of having trustees serving on too many committees. It is a challenge to get a quorum in the committees because there are not enough members to go around. Dr. Claibourne Smith suggested that it would be beneficial to have discussions regarding options and alternatives so that we could take advantage of the talent we have around the table as trustees and also make sure we even out the workload so that no one trustee has to do more than their fair share of engagement at the committee level. Really hard work of the board is done at the committee level. It is critically important that committees are able to function as intended so that the work of the board is done and that we all have confidence that we are making appropriate decisions and those decisions are built on involvement of the full board such that we can stand back and say that this is the board's decision and this is the way we want to go.

Dr. Wilma Mishoe stated that the workshop she attended focused mainly on the Academic Affairs Committee. The audience for this forum had backgrounds in academia (Deans, VP's of academic affairs). Some shared other scenarios – student affairs committees merged with academic affairs committees and so forth. In summary, the question to them was “What is the Role of the Board of Trustees” in terms of the academic affairs and academic affairs committee. Dr. Wilma Mishoe thought it was uniquely described as “noses in; but fingers out. All agreed that the role of the board, in general, is one of policy. She asked, “*How then, do we go about fulfilling our role?*” There were various suggestions and ideas. Most of it came down to asking enlightening and the right questions. How do you know what we are doing and where is the evidence that we are doing what we say we are accomplishing? Dr. Wilma Mishoe stated that it is the role of the board to ask those kinds of questions and get a satisfactory answer prior to making appropriate decisions. She thought the discussion was very healthy regarding tenured faculty vs the 10-yr faculty (commonly called part-time or adjunct faculty vs. full time faculty).

Chairman David Turner attended the Nominating committee session. This was a well-attended session with a large group of diverse attendees. Chairman Turner stated that the issues seemed to be consistent across all types of higher education, whether community colleges or 4 year institutions. The issues seemed to be relatively consistent as does the business model and operating problems. Chairman Turner was asked to meet with the keynote speaker at lunchtime. There were three institutions represented during this meeting (CEO of a large system, a Community college instructor and DSU). Susan (COO) from AGB facilitated the session. They were all in very different places in terms of thinking about this. We (DSU) are talking about it – others have implemented it and the implemented quite some time ago. A common theme was “***How do you get the total board to be a part of the strategic conversation?***” Today, our board structure is seven standing committees with the Executive Committee serving as the strategic arm of the board where strategic matters are brought that don't necessarily follow within the structure of the committee. AGB talks about shadowing committees – (basically shadow 100% overlap to the president's administrative team). One question posed was “***Does it make more sense to consolidate some committees so that the board is more focused on strategic matters?***” He stated, this doesn't mean you absorb yourself from fiducial new responsibility – you just focus in a committee or two and then use the rest of your energy to pull the talent out of the board and administration on issues of importance. The other two schools on task with him both independently created the exact same committee – that is, one focusing on strategy and innovation. Chairman Turner stated that if we ascribe to this type of strategy, we would go from eight committees to four or five committees (some go to three committees). Based on Chairman Turner's reading, you need an independent audit function which is not linked to anything else. In some universities, strategy topics are all linked to one committee – here we have two very distinct things –the success of our students and sustainability, development, new revenue initiatives, separate in part from IDP / Gates, etc. So, if we had Audit / Student success and sustainability – the rest is university outreach. Chairman Turner ended his comments by encouraging the board members to think about how all of the things we have gone through over the past three years (financial transformation, guarantee reporting, goal setting, API establishment, dashboards) and ask the question – ***Are we mature enough that these things can live in a singular venue?***

After much discussion around the AGB topics, Chairman Turner returned to the 2nd item on the agenda.

Chairman Turner asked for and received a motion that was seconded to approve the minutes of the September 17, 2015 quarterly meeting of the Board of Trustees.

The motion passed unanimously.

STUDENT AFFAIRS COMMITTEE (Mr. John Allen, chair)

Mr. John Allen gave the report. He noted that there were no action items requiring approval by the Board of Trustees. He provided the following divisional report on activities.

- KPI #2 –There is survey work currently being conducted regarding the percentage of students obtaining gainful employment and attending graduate school in 12 months. . There is a taskforce responsible for the graduate survey. They will collect a six-month report from the Class of 2015 by the end of the month. That data will be summarized on the survey on institutional effectiveness.
- Career Services – under career services, there is collaboration with colleagues to obtain Title III funds to secure critical need positions in the office of Career Services. They are working diligently with Academic Affairs to incorporate a Career Curriculum within the Freshmen Seminar course. Title III will fund an administrative assistant and an internship. A Career Graduate Fair was held at the end of October. There were over 68 employers and graduate schools participating. 1300 registered students participated at this event.
- Title IX Compliance – Continues to meet the Federal mandates related to the implementation of various regulations relating to sexual assault/harassment. Through partnership with United Educators (training tool), we have trained over 200 in the campus community around Title IX responsibilities and will continue to train the student population. One hundred and eighty one students received Title IX presentations during their student orientations. Over 1300 reviewed sexual assault videos. Over 120 students received Title IX training with various states of activity. The office is in the process of creating a campus climate survey to be launched this spring. One mandate is that the Board of Trustees also receives training and information related to Title IX so that we understand our roles and responsibilities relative to Title IX.
- Safety – Greek Plot area will begin renovations which will provide a more safe and secure environment for our campus community. It is expected that the changes will be completed by late spring.

ACTION ITEM for Board Secretary and Dr. Downing: Insure that Board Members receive the link to the Title IX training so that training can be completed by Board Members. This helps to meet our federal mandate to Title IX.

Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Student Affairs Committee be accepted without vote.

EDUCATIONAL POLICY COMMITTEE (Dr. Devona Williams, Chair)

Committee Chair Dr. Devona Williams stated that the Educational Policy Committee met on January 20th at 3 p.m. The Committee had three action items for approval from the Board.

- **Approval of Posthumous Degrees and Cert. of Attendance**
 - a. Dymond S. Dantzler earned a 3.38 GPA and completed 89 hours. She is one credit short to be eligible, but it is recommended that she receive a BA Degree Posthumous.
 - b. Thalya T. Crawford earned a 2.88 GPA and completed 71 credit hours. It was recommended that she receive a Certificate of Attendance.
 - c. Danita Francine Parnell-Reed earned a 3.11 GAP and 27 hours toward completing her MBA. It was recommended that she receive a MBA Degree.

Committee Chair Devona Williams asked for and received a motion that was seconded to approve the recommendation for a B.A. Degree Posthumous for Dymond S. Dantzler, a Certificate of Attendance for Thalya T. Crawford and a MBA Degree Posthumous for Danita Francine Parnell-Reed

The motion passed unanimously.

- **Request for permission to plan a concentration in dietetics.** Dr. Skelcher explained the Permission to Plan document details. The Department of Human Ecology plans to replace the Didactic Program in Dietetics (DPT) with the Coordinated Program in Dietetics (CPD). The DPD will be eliminated upon approval of the DSU's CPF by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) during March 2016. The recommendation: Approval to plan Coordinated Program in Dietetics as a concentration with Food and Nutrition Sciences Program. Approval to plan to eliminate Didactic Program in Dietetics upon approval to implement CPD. The Coordinated Program in Dietetics allows students to complete both the didactic portion and the supervised practice portion of their education at Delaware State University. This will enable them to take the registration examination to become registered dietitians after graduation from the undergraduate program rather than having to apply for an internship in another university, requiring additional loans and relocation. The EPD educational layout is similar to that of the study of nursing, allowing students to complete the clinical, community, and management portion of their program during their undergraduate studies. The Didactic Program in Dietetics will be eliminated once the Coordinated Program in Dietetics is approved.

Chair Devona Williams asked for and received a motion that was seconded to approve the request for Permission to Plan the Coordinated Program in Dietetics.

The motion passed unanimously.

- Request Approval to Deactivate 24 Programs per the Provost's Recommendation via the Program Prioritization Initiative (PPI). Chair Devona Williams led the discussion on this action item. There is a lot of information in the portal on this subject. It has been a lengthy process reviewing all of the programs. With few new resources

available for investment in strategic priorities, DSU must use existing resources in the most purposeful, efficient manner possible. This prioritization process has created a roadmap for investment and reallocation over time. To this end, twenty-four degree programs were identified as low priority programs and were recommended for deactivation: Baccalaureate – Art Management; English Education; French; Spanish, World Language Education; Elementary Special Education - Grades 1-8; Secondary Special Education – Grades 7-12, Biology Education, Chemistry Education, Forensic Chemistry, Physics Education, and Graduate – Family and Consumer Science, Art Education, Historic Preservation, Adult Basic Education, Curriculum and Instruction, Special Education, Science Education, Educational Leadership – M. Ed., Master of Art in Teaching, Applied Chemistry, Mathematics Education, and Physics Teaching. All students currently in these programs will be accommodated (program switch; graduate out, etc.)

Dr. Saundra DeLauder, Dr. Becker and Dean Marshall Stevenson provided additional background and explanations to the board regarding the programs being deactivated.

Dr. Saundra Delauder explained the cost savings of \$900,000. She stated that Deans were given spreadsheets identifying programs, faculty, etc. and how they would be reallocated (timeline based upon number of students they currently have enrolled in their programs).

Chair Devona Williams asked for and received a motion that was seconded to approve the request for deactivation of 24 programs.

The motion passed unanimously.

Chair Devona Williams discussed the following topics as informational items:

ECHS@DSU Update

Chair Devona Williams commented that ECHS is making very good progress. Attendance is on target at 95%. They are having a great experience with school leader, Dr. Evelyn Edney. There are high level activities happening in the communities – basketball being one.

University College

Dr. Lisa Dunning has been approved as the AVP of the University College and Student Success Initiatives. The role of University College was discussed.

SAP

Dean Covington provided an update on the SAP Center of Excellence (COE). DSU is one of only four universities in the nation to have five faculty members who have their certification and the only HBCU in the nation to have five faculty members with TERP 10 certifications. This is beneficial because students can now study and prepare for exams at DESU and take exams at a cost of \$300. As a professional, the certification would cost \$1000s. This certification adds value to the resume.

Enrollment Management

Enrollment is well ahead as compared to where we were this time last year. As of January 20, 2016, 91.9% of the freshmen cohort has cleared registration. This is the first year that DSU has offered an online winter session. Freshman and Graduate enrollment is up.

DSU@WILMINGTON

Good progress is being made at the DSU @ Wilmington site. Graduate applications are currently ahead of last year's trend in open applications.

International Programs

There are approximately 700 students involved in International Programs. Enrollment in most programs has increased with the exception of the Sports Management Program at San Ming University. DSU students will be going abroad June, 2016. We discussed the possibility of having a special session for the Board to only discuss International Programs.

Other Business

There was discussion regarding advertising for the new VP Academic Affairs position. This item is in the portal.

Chairman Turner asked for and received a motion that was seconded to accept the report from the Chair of the Educational Policy Committee.

The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. Jim Stewart, chair).

Committee Chair Jim Stewart gave the Development and Investment Committee report. The committee met January 21, 2016 at 9:30 a.m. There were no action items, but several informational items were presented. Mr. Stewart provided the following highlights:

Chair Jim Stewart presented representatives from Goldman Sachs to provide an overview of the endowment portfolio management strategy. They opened by discussing the current market and how it impacts our portfolio. The markets are down by 12%. In 2011, the market was down by 20%. They also discussed what's driving the current market volatility.

Greater Than One: Campaign for Students Since January 1, 2011, the *Greater Than One: Campaign for Students* has generated a combined total of **\$17,483,120**. Ms. Vita Pickrum passed out brochures providing an overview chart of funds raised to date.

Other noteworthy achievements included the following:

- Fiscal year '16 continues to demonstrate growth in and stability of private fundraising for DSU. As of December 31, total funds raised equal \$2,941,106 with 1,262 donors. Faculty and Staff continue to support the university with 174 donations totaling \$80,202, an increase of 3% from last year.
- Scholarship Awarding is going very well. As of December 31, 2015, a total of 469 out of 1015 students were awarded scholarships.
- DSU Trustee Scholarship Program – a total of 71 scholarships have been awarded totaling \$186,172.

Chair Jim Stewart stated that M&T Bank will sponsor a “State of the University” address to Delaware corporations and foundations. The focus of the address by Dr. Harry L. Williams is on student success and university achievements in relation to the DSU Strategic Plan. All were encouraged to attend.

Several board members acknowledged the excellence in the graphics being produced by Ms. Vita Pickrum’s staff.

Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Development and Investment Committee be accepted without vote.

FINANCE AND FACILITIES COMMITTEE (Dr. Claibourne Smith, chair)

Committee Chair Dr. Claibourne Smith stated that the Finance and Facilities Committee met January 20, 2016. The Finance and Facilities Committee did not have a quorum during the meeting; so, the three contracts over \$100,000 are being brought to the full board for approval. The recommendations from the Finance and Facilities Committee that required approval are as follows:

Action Items

1. Snow and Ice Removal Contract

It is the intent of Delaware State University to select a qualified contractor to provide services that consists of the removal of snow and ice from the University premises as defined in the bid documents. The scope of work includes, but is not limited to, will include the removal of snow from all sidewalk areas, handicap ramps, roads, parking lots and all entrances and exits on the premises of Delaware State University as designed by Facilities Management.

Committee Chair Smith asked for and received a motion that was seconded to approve the recommendation from the Finance and Facilities Committee to award the contract for the Snow and Ice Removal to Moon Landscaping, LLC. with a contract total of \$524,000.00

The motion passed unanimously.

2. Facilities Building Emergency Generator Project

It is the intent to select the lowest responsive/responsible bidder to provide all materials and labor necessary to install an emergency generator for the Facilities Management building. This installation will allow the building to run 100% off of generator and enable the building to serve as an Operations Command center in the event of a major power outage.

Committee Chair Smith asked for and received a motion that was seconded to approve the recommendation from the Finance and Facilities Committee to award the contract for Facilities Building Emergency Generator Project to B.W. Electric, Inc. with a contract total of \$106,550.00.

The motion passed unanimously.

Chairman Smith covered the following informational items from the committee meeting.

- SB Company presented data for fiscal year 2015 financial statement. Highlights of the presentation consisted of the following:
 - Issued unmodified opinions on all the financial statements
 - Discovered no instances of fraud
 - Discovered no material weakness in internal controls
 - Net position decreased by \$22,436,154 due to the implementation of GASB No. 68.

- Dr. Teresa Hardee reviewed a presentation from the Finance and Facilities Committee meeting yesterday entitled “Strengthening DSU’s Financial Stability.” This report, which was requested by Chair C. Smith, replicated comments made at AGB emphasizing traits of a “High Functioning Finance Committee.” She discussed some of the ratios to look for on the balance sheet:
 - How long could the school survive if we didn’t get another dollar today?
 - How diverse is your revenue
 - What do we look like in our bond ratings compared to other institutions?
 - Tuition discounts
 - How much debt is on the books
 - Can the institution cover its short and long-term obligations?
 - How is the institution Financial Supported & Capitalized?
 - Does the institution have financial flexibility?

Chairman Turner asked for and received a motion that was seconded to accept the report from the Finance and Facilities Committee.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. Barry Granger, chair)

Committee Chair, Barry Granger stated that the Audit Committee met January 20, 2016. There were no action items. They also did not have a quorum. Chair B. Granger provided the following highlights.

Enterprise Risk Management:

- Created/updated 21 University policies and submitted for final approval. They looked at existing policies to see where they could be improved and viewed areas where new policies could be created.
- Completed 35 building safety inspections, resulting in over 250 work orders submitted for preventative risk mitigation.

- Successfully hosted the 2015 Risky Business Week.
- Partnered with DSU PD to conduct multiple Active Shooter trainings.

FY15 External Audit:

- A-133 audit/single audit for fiscal year 2015 is projected to be completed and should be submitted to Federal Government within an allowable timeframe.
- External audit of DSU financials was completed on September 30, 2015 and submitted to State within deadline.

Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Audit Committee be accepted without vote.

PERSONNEL AND COMPENSATION COMMITTEE (Mr. Wesley Perkins, chair)

Committee Chair Wesley Perkins reported that the Personnel and Compensation Committee met on January 20, 2016. There were no action items. He provided the following highlights:

- The Hiring Freeze Committee has received 75 requests to date. For those unfamiliar with the process, Chair W. Perkins explained that all departments and divisions must submit a Hiring Freeze Exception Request which must also be approved by their respective Vice President for consideration. There truly is a hiring freeze. The committee convenes each Friday to review and determine if the requested positions are considered critical to the mission of the University. Administrators are required to find funds within their existing budgets to support hiring those exceptions, which have been approved; pending funding.
- The Associate Vice President for Student Affairs has been selected and accepted an offer of employment.
- Interviews are ongoing for the Associate Vice President for Innovation and Economic Development following a national search.
- Dr. Alton Thompson, Provost/Executive Vice President is current on sabbatical until July 2016.
- A national search will be conducted for a Vice President for Academic Affairs; the anticipated timeframe for hire will be July 1, 2016.
- Local 2888 – Complete; CBA ratified. Lead negotiator for the Local has agreed via Side Letter to discuss methodology for performance based provisions within 90 days of approval of Agreement.
- AAUP – Contract negotiations are ongoing.
- Local 1007 – in progress
- Local 1267 – Tentatively scheduled to begin July 2016
- A new director of Human Resources has been hired. She will be introduced during the March board meeting.

Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Personnel and Compensation Committee be accepted without vote.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Williams provided an update on activities which have occurred over the last thirty days to move the university forward. Some of the activities included the following:

- 1- Senior Level retreat - outlined goals and focus for the year, topics included:
 - KPIs – ensure that “**Green**” indicators are embedded in institution fabric
 - KPIs – how to move the yellow and red indicators to “**Green.**”
 - Delaware Institute for Science & Technology
 - 4 Pillars
 - Unfolded a comprehensive approach to retention via University College
 - Discussed the support and leveraging of resources for the Institute
 - Discussed Deans alignment with the University
 - Update on Accreditation Status
 - PPI – Phase I and II

- 2- Positive Investments and outcomes associated with those are:
 - Five faculty members from Delaware State University’s College of Business have earned TERP10 certification, strengthening DSU’s position as an educational resource leader in SAP SE advanced enterprise application software processes.
 - DSU made history during its Dec. 20 Commencement when it conferred its youngest-ever doctoral candidate. Jalaal A. Hayes is a 22-year old resident of Philadelphia, PA.
 - DSU junior natural resources major, Katie Ommanney completed research on elephant stress levels last summer at the Knysna Elephant Park in South Africa.
 - DSU junior computer science major Deshaun Crawford – awarded Apple Scholarship. He will spend next summer as an Apple intern working on the computer giant’s Special Projects Team as part of his selection as an Apple HBCU Scholar.
 - DSU junior accounting major, Sharnada Martin, was selected as Allstate Quotes for Education Ambassador because of her academic excellence and her constructive extracurricular pursuits.

Dr. Williams surprised Indira Ridgeway, a sophomore political science major, with a letter and award from President Barack Obama recognizing her community service work helping victims of human trafficking and spreading education about the issue.

Dr. Williams introduced Dr. Alvarez to discuss his trip to Accra, Ghana with DSU students. Each student introduced themselves and their status here at the university.

Katie Ommanney was introduced by Dr. Williams so that she could explain the work she completed in South Africa

Chairman Turner thanked the President for his report.

PUBLIC COMMENT

There were no public comments made during the meeting on January 21, 2016.

OTHER BUSINESS/ANNOUNCEMENTS

Chairman Turner noted the upcoming events listed on the agenda, the Jan. 21, 2016 Board meeting and the Board Retreat scheduled Nov. 6-7, 2015.

EXECUTIVE SESSION

Chairman Turner stated that there were items of a legal nature pursuant to FOIA 29 Del C. Section 10004(b) that required the Board to convene in Executive Session.

Chairman Turner asked for and received a motion that was seconded to convene in Executive Session to discuss confidential personnel and legal matters.

The motion passed unanimously.

Chairman Turner convened the Executive Session at 3:36 p.m.

Chairman Turner asked for and received a motion that was seconded to reconvene the general session of the Board of Trustees meeting.

The motion passed unanimously.

The meeting reconvened at 4:20 p.m.

ADJOURNMENT

Chairman Turner asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

David G. Turner, chairman

Beverly C. Jones, board secretary

1. Approved the minutes of the September 17, 2015, quarterly meeting of the Board of Trustees.
2. Approved the resolution to elevate Dr. Claibourne D. Smith to Emeritus status.
3. Approved the report from The Trustee Committee.
4. Accepted the report from the Executive Committee.
5. Accepted the report from the Student Affairs Committee.
6. Approved the request from the Educational Policy Committee for posthumous degrees and a certificate of attendance.
7. Approved the request from the Educational Policy Committee for permission to plan a concentration in dietetics.
8. Approved the request from the Educational Policy Committee to deactivate 24 programs.
9. Accepted the report from the Educational Policy Committee.
10. Accepted the report from the Development and Investment Committee.
11. Approved the recommendation from the Finance and Facilities Committee to award the contract for Snow and Ice Removal to Moon Landscaping, LLC. in the amount of \$524,000.000
12. Approved the recommendation from the Finance and Facilities Committee to award the contract for Facilities Building Emergency Generator Project to B.W. Electric, Inc. in the amount of \$106,550.00
13. Accepted the report from the Finance and Facilities Committee.
14. Accepted the report from the Audit Committee.
15. Accepted the report from the Personnel and Compensation Committee.
16. Accepted the report from the President.
17. The Board went into Executive Session to discuss personnel and legal matters.
18. Approved adjournment.