



# Delaware State University

Dover, Delaware 19901

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Board of Trustees Meeting Minutes  
March 24, 2016

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**DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE**

**Minutes of the meeting of the Board of Trustees of  
Delaware State University, Thursday, March 24, 2016, 2016**

**Call to Order**

The Board of Trustees of Delaware State University held its regular quarterly meeting on Thursday, March 24, 2016, 2016, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Claibourne D. Smith Administration Building on the Dover campus. Mr. David G. Turner, chairman of the Board of Trustees, called the meeting to order at 1:35 p.m. Chairman Turner welcomed the attendees.

**BOARD MEMBERS**

**DELAWARE STATE UNIVERSITY**

Mr. David G. Turner, chairman	Dr. Harry L. Williams, president Delaware State University
Mr. Barry M. Granger, vice chairman	Dr. Teresa Hardee, senior vice president and chief operating officer
Mr. John J. Allen, Jr.	Dr. Saundra DeLauder, associate provost
The Honorable Michael N. Castle	Ms. Irene Chapman-Hawkins, senior associate vice president for Human Resources
Mr. José F. Echeverri- absent	Dr. Stacy Downing, vice president for Student Affairs
Ms. Lois M. Hobbs	Ms. Vita Pickrum, vice president for Institutional Advancement
Charles S. McDowell, Esq.	David Sheppard, Esq., general counsel
Dr. Wilma Mishoe	Louis Perkins, interim assoc. vice president and Athletics director
Mr. Wesley E. Perkins	Dr. Nouredine Melikechi, vice president for Research, Innovation and Economic Development
Dr. Claibourne D. Smith	Dr. Bradley Skelcher, associate provost
Leroy A. Tice, Esq	Dr. Jan Blade, president, Faculty Senate
Mr. Mark A. Turner – absent	Mr. Carlos Holmes, director of News Services
Dr. Devona E. Williams – via phone	
Mr. Jim Stewart	
Mr. Richard Barros, Emeritus	
Mr. Roy Roper (new member)	

## **COMMITTEE ON TRUSTEES (Charles McDowell, Esq. chair)**

No Report

## **STUDENT AFFAIRS COMMITTEE (Mr. John Allen, chair)**

The Student Affairs Committee discussed several items:

- The KPI Task Force collected placement data on 85% of the December 2015 graduating class and will combine that data for May 2016 graduates for a collective report. This report is due to National Association for College and Employers (NACE) by March 18, 2016.
- The KPI #2 Task Force is in the process of finalizing the First Destination Survey for 6-month Report on Class of 2015 (40% collected to date).
- Comparisons will be made with the Class of 2014 in 6-month report and will be shared with various DSU stakeholders.
- The Office of Admissions has reported that in-state and out-of-state applications for first year and transfer applications have increased 5.5% and 15% respectively for the upcoming academic year.
- The Office of Admissions successfully hosted 297 students from Pennsylvania, Maryland/DC/Virginia, New Jersey, and New York for our Hornet Days, a campus visit day designed to show prospective students what it is like to be a DSU student.
- A new scholarship for the 2016-2017 academic year, the Presidential Scholarship, has been created which offers full tuition and mandatory fees, room and board, \$850 book voucher, and a laptop for students who have achieved a 4.0 GPA and 1100 SAT score or higher.
- The Office of Career Services received Title III funds to hire a New Internship Coordinator and Administrative Secretary; both individuals began on March 7, 2016.
- UNCF Career Pathways Grant Letter of Interest was accepted and the application for a planning grant \$150K planning grant was submitted. The purpose of this grant is to increase the number of graduates into professional jobs & graduate school
- Registrar and Records redefined academic calendar for better efficiency and effectiveness for improvement in student advisement and pre-registration process.
- Our Title IX Coordinator, Chief of Police and General Counsel attended a meeting with state legislators on March 10<sup>th</sup> regarding Campus Sexual Assaults. It was noted that DSU is moving with great progress on the work regarding this issue.
- The DSU Police Department is planning the “Public Safety Mile” Run to raise money for student scholarships.
- The Office of Student Judicial Affairs reviewed 184 judicial violations from January 2016 to March 4, 2016.
- The Office of Title IX is working collaboratively to launch our Campus Climate Survey. This is a federal mandate regarding issues of Title IX. The survey will begin in March with DSU students.
- Eleven Greek-lettered organizations are currently involved in the membership intake process. Six are NPHC; the remaining 5 consist of social fellowships and members of the Council of Independent Organizations.

- Student campaign and election season is underway and will conclude with results of new student leadership on April 7<sup>th</sup>.
- Mister DSU, Aiah Senesie, was the second runner up in the annual Mister HBCU Competition in Jefferson City, MO
- The Student Government Association implemented a project to assist with the Flint, MI water crisis. The group began accepting cases of water in February. Donations concluded on March 4.
- The Student Health Center completed 841 clinical visits in the student health center for illness, injury, screening, and health maintenance. Front office contacts were 1,428 for scheduling and informational purposes. All activities were during the period of December 1, 2015 through February 29, 2016.
- Health promotion: Our annual community health fair is April 7th. Partnerships are included but are not limited to various Bayhealth entities, Highmark Health, Kent Sussex Community Services, Blood Bank of Delmarva and the American Lung Association of Delaware. Many campus units and organizations will also be participating.
- The Wellness and Recreation Center in collaboration with Delaware Center for Health Promotion is working to utilize grant funding to implement an outdoor “Healthy Hornets Fitness Trail” on campus which directly supports the Pride 2020 Focus Area of “Establishing DSU’s expertise to strengthen the community’s health and wellness.”

**Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Student Affairs Committee be accepted without vote.**

### **EDUCATIONAL POLICY COMMITTEE (Dr. Devona Williams, Chair)**

The Educational Policy Committee (EPC) submitted six (6) faculty members for tenure. Of the six, 4 were granted tenure and 2 were not. In addition, the EPC submitted 16 faculty members for promotion. Of the 16, thirteen were granted promotion and 3 were not.

**Chair Devona Williams asked for and received a motion that was seconded to approve the granting of tenure to 4 faculty and promotion of 13 faculties. The motion passed unanimously.**

The EPC submitted recommendations for the renewal of contracts for 2016-17 academic years for faculty and AAUP unit members. This list contains several hundreds of faculty and AAUP unit members by College and administrative units.

**Chair Devona Williams asked for and received a motion that was seconded to approve the renewal of faculty and AAUP unit member contracts for FY 2016-17. The motion passed unanimously.**

The EPC submitted recommendations for the May 2016 graduates. The list was generated by the Registrar Office with over 700+ students. This was a preliminary list as the actual list will be finalized closer to graduation day.

**Chair Devona Williams asked for and received a motion that was seconded to approve the list of May 2016 graduates. The motion passed unanimously.**

The Faculty Senate unanimously approved the recommendation from the Honorary Awards and Degrees Committee, to recommend to the EPC the awarding of the Honorary Doctorate of Humane Letters to Ms. Denise Young Smith at the May 2016 Commencement. Denise Young Smith is Apple's vice president of Worldwide Human Resources, responsible for attracting and retaining top talent at Apple. She reports to CEO Tim Cook. Since joining Apple in 1997, Denise has served in several key HR roles. For over 10 years, she sat on the leadership team that built Apple's retail organization, which now welcomes more than one million people every day. Apple stores have redefined the retail experience and their talented employees have become the face of Apple for customers around the world. Before retail, Denise ran HR for Apple's Worldwide Operations and Corporate Employee Relations teams. Prior to Apple, Denise offered talent, HR and management consulting expertise to early-stage businesses including Kleiner, Perkins, Caufield & Byers portfolio companies. Denise earned a bachelor's degree in Communications from Grambling and holds a master's degree in Organizational Management.

**Chair Devona Williams asked for and received a motion that was seconded to approve the Honorary Doctorate of Humane Letters to Ms. Denise Young. The motion passed unanimously.**

The Deans have been working on plans to offer online undergraduate programs for fall 2016. The College of Arts, Humanities and Social Sciences plans to offer the following undergraduate programs: Criminal Justice, Psychology, and Drug and Alcohol Certificate. The College of Business plans to offer the following undergraduate program: Business Administration. The College of Education, Health and Public Policy plans to offer the following program: Public Health. Next steps will involve the identification of subject matter experts (SMEs) for the programs. The Deans will develop a task-map noting a schedule of courses along with a list of tasks and a timeline for completion which will be managed through the Office of Distance Education. In addition, Dr. Boone has been tasked with establishment of a taskforce to review current General Education Course offerings and proposing a set of requirements for undergraduate online programs.

- The College of Business hosted a successful DEEP DAY on February 23, 2016 focused on student professional development.
- The College of Business Competition delivered a partnership with WSFS Bank. Students did an outstanding job and have been invited to present to the WSFS Board of Directors.
- STOMPP Workshops for students on Design Thinking were held in February along with a business competition. Analytics workshops and competition are scheduled for March. Curriculum for data analytics and business analytics were designed in February in partnership with the College of Math in CMNST. Four new thought leaders to lead analytics were selected in January.

- Meeting with Bill McDermott, CEO of SAP, to design “digital shadowing; the Board Room of the Future”. Mr. McDermott has committed 1,000 internships and job opportunities to Project Propel.
- Committed to put two College of Business undergraduate concentrations online by August 2016.
- UNCF Grant Submitted (3/18/16) focused on the College of Business’ Business Education Student Transformation Model (BEST) as a scalable example for University wide transformation of our academic programs leading to gainful employment. In particular the professional development part of the model has been created to ensure students are prepared for careers and not just job placement.
- A framework for the University College has been developed and approved by the Deans Council. Features include a virtual pre-NSO module, NSO advising, integrated academic support and identified transition points into the Academic Colleges.

**Chairman Turner asked for and received a motion that was seconded to accept the report from the Chair of the Educational Policy Committee. The motion passed unanimously.**

### **THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. Jim Stewart, chair).**

Mr. Stewart gave highlights for the Development and Investment Committee:

- **Investment:** Total endowment balance is \$25,350,851 million as of March 15, 2016.
- **Greater Than One:** Campaign for Students: Since January 1, 2011, the Greater Than One: Campaign for Students has generated a combined total of \$18,172,609 of the \$20 million goal. Remaining to campaign goal \$1,827,391. As of March 23, 2016, a total of 5,903 donors have donated to the Greater Than One: Campaign for Students.

#### **Division Updates**

- Fiscal Year ‘16 continues to demonstrate growth in and stability of private fundraising for DSU. As of March 23rd, total funds raised equal \$3,663,538 with 1,654 donors.
- Faculty and Staff giving for the first time exceeded \$100,000 and are up from 26% participation to 36% this same time last year.
- Alumni Participation:
  - Current alumni participation rate - 5%
  - 630 alumni donors as of March 23, 2016
  - \$204,979 total raised for FY 2016 as of March 23, 2016.

The two vacant Office of Alumni Relations positions have been filled. The executive director of Alumni Relations is Ms. Tracy Williams. The manager of Alumni Engagement is Ms. Jovoni Simmons, who will focus on young alumni engagement.

## **Delaware State University Foundation**

The Delaware State University Foundation now manages over 5,903 donors, 281 gift accounts, 212 endowed accounts, and 183 scholarship accounts.

### **New Initiatives**

- **Parent Advisory Council**. In an effort to build a new constituency group, the Office of Development will engage parents of DSU students in forming a Parent Philanthropy Council (PPC). An objective of the PPC is to explore how parents can become a more valuable partner in strategic fundraising initiatives.
- **First time “State of the University”** address to Delaware corporations and foundations. Dr. Williams presented a “State of the University” address on February 3rd in Wilmington hosted by M&T Bank. The focus was on student success and University achievements in relation to the DSU Strategic Plan. The audience was over 40 corporate and foundation executives, congressional office representatives and friends. The next forum will be held in Sussex/Kent Counties hosted by EDIS on April 27th.
- **Tom Joyner Foundation Initiative**. DSU has been selected as the October 2016 School of the Month by the Tom Joyner Foundation. During the month of October and throughout 2016, the Tom Joyner Foundation will rally alumni, individuals, and businesses for support of scholarships at DSU. Among many benefits of the partnership will include celebrity endorsements, as well as underwriting of DSU’s text to give and pledge to give software using mobile telephones.

### **HBCU Philanthropy Symposium**

- The highly successful DSU founded HBCU Philanthropy Symposium entering its fifth year is going national. Although it began as a regional event, the Thurgood Marshall College Fund (TMCf) has partnered with DSU to host the event in Atlanta, Georgia May 25th -27th. All TMCf schools will be invited and underwritten to attend.
- ~~celebrating DSU’s 125th Anniversary~~ DSU 125th Anniversary Celebration: Plans are underway for a myriad of activities ~~celebrating DSU’s 125th Anniversary~~, which will occur throughout 2016, under leadership of a 125th Anniversary Planning Committee, co-chaired by Dr. Dyremple Marsh, dean, College of Agriculture and Related Sciences and the vice president for Institutional Advancement. A website has been created, [www.desu.edu/125](http://www.desu.edu/125), which will highlight a grand celebration under development for Homecoming and other opportunities throughout the year for the DSU community. In addition, at this year’s Spring Commencement, the 125th Anniversary will be commemorated and opportunities for commemorative purchases and financial gifts to the University will be available.
- Arbor Day Foundation Selection as Tree Campus USA – Fifth Year
- DSU has been selected again as a Tree Campus by the Arbor Day Foundation. A celebration of this achievement will take place as part of the Earth Day festivities on April 22nd.

**Chairman Turner indicated that no action items requiring approval were presented and asked that the report for Development and Investment Committee be accepted without vote.**

## **FINANCE AND FACILITIES COMMITTEE (Roy Roper, chair)**

Several contracts were submitted for approvals:

The first contract submitted was for the Jerome Holland Statue. It was the intent to award a contract to a vendor, who had the highest overall score after a detailed RFP submission and oral presentation. Two bids were received. Successful vendor will be commissioned to design, develop, manufacture, and deliver a 7-foot high portrait bronze figure in accordance with the RFP.

It was recommended by BoT Finance and Facilities Committee to award the contract to BV Creative, Inc. with a contract total of \$125,000.00. Note, funding source for this contract will be funds raised by the Dr. Jerome Holland Memorial Committee.

**Chair Roy Roper asked for and received a motion that was seconded to approve the awarding of the RFP for the Jerome Holland Statue to BV Creative. The motion passed unanimously.**

The next contract submitted was for the storm water drainage. It is the intent to select the lowest responsive/responsible bidder to provide all materials and labor necessary to remediate existing storm water drainage that has led to the breakdown and damage of the existing roadway to ensure safe travel lanes for vehicular and pedestrian traffic. Four proposals were submitted for this RFP.

It is recommended by the BoT Finance and Facilities Committee to award the contract to Reybold Construction Group, LLC., with a contract total of \$117,420.00.

**Chair Roy Roper asked for and received a motion that was seconded to approve the awarding of the RFP for the storm water drainage project. The motion passed unanimously.**

The next contract submitted was for the shower pans in Warren-Franklin Residence Hall. It is the intent to award a contract to the single bidder as sole source procurement. Other products and manufacturers were considered, but based on a recommendation from the registered architect of record this solution is the only viable solution to achieve the design intent on the proposed timeline. The pricing received is in line with the probable construction estimate provided by the architect. Bidder shall provide all materials necessary to replace the existing shower pans and enclosures at the Warren-Franklin Residence Hall. One proposal was submitted and awarded.

It is recommended by the BoT Finance and Facilities Committee to approve the contract to Best Bath Systems for a total of \$113,129.45.

**Chair Roy Roper asked for and received a motion that was seconded to approve the awarding of the RFP for the showers to Best Bath Systems. The motion passed unanimously.**

The last contract submitted was for Air Quality test. It is the intent to select the lowest responsive/responsible bidder to provide all materials and labor necessary for install Building Indoor Air Quality System for the Living & Learning Commons building. This installation will enable Facilities Management staff the ability to monitor the indoor air conditions and respond accordingly to ensure that air quality is maintained. Three proposals were submitted.

It is recommended by the BoT Finance and Facilities Committee to approve the award of the contract to Nickle Electrical, Inc. with a contract total of \$268,000.00.

**Chair Roy Roper asked for and received a motion that was seconded to approve the awarding of the RFP for the air quality test to Nickle Electrical. The motion passed unanimously.**

Other information discussed included:

- The Department of Planning and Construction will present an update on projects at the Living and Learning Commons, upcoming contracts over \$100k, upcoming improvement projects (Lot 19, 2016 maintenance repairs, and Frontage Road pave and rehab), and the pedestrian safety project.
- Delaware State University Budget vs. Actual Projections as of February 29, 2016 will be presented to the committee for review. The projections reflect a \$1,270,310 surplus (cash basis) at June 30, 2016.
- A budget presentation was presented that discussed current budgets and future projections.
- A projection of the Early College High School's financial status will be presented. At June 30, 2016, ECHS is projecting a surplus of \$117,229. Anticipated revenue and expenditures at June 30, 2016 are \$3,550,825 and \$3,433,596 respectively with a current student enrollment of 209. There is no projected line of credit draw for the current year.
- An overview of the Finance and Administration Division's FY2015-16 KPI Dashboard will be reviewed which include a total of thirty-three (33) primary KPIs for this fiscal year. Primary goals P27, P28, and P29 are shared by all areas of the division.
- The University's operating cash balance as of February 29, 2016 will be presented to the committee. The total of \$24.9 million is an increase of \$.9 million from the previous year. As of September 1, 2015, all cash has been consolidated and is being held by one bank, M&T.

**Chairman Turner asked for and received a motion that was seconded to accept the report from the Finance and Facilities Committee.**

**The motion passed unanimously.**

## **AUDIT COMMITTEE (Mr. Barry Granger, chair)**

### **Enterprise Risk Management**

- Finalized Active Shooter Tabletop Exercise findings. Next steps include developing an action plan focused on: 1) Emergency Plan training, 2) Establish protocol for implementing a Joint Information Center, and 3) Identify various Incident Command Posts throughout campus.
- Received approval from Enterprise Risk Management Council on the #GOTPAPER? Initiative. This campaign is an effort to reduce the amount of excessive paper currently stored on campus that has been identified by the ERM Get to Green program as an information security risk.
- Participated in Labor Management Meetings, assisting Human Resources and Facilities with mitigating potential union grievances.
- Worked with IT to successfully implement screen-locking protocol for DSU computers (Get to Green Initiative).
- Leading initiative to address Emergency Blue Light functionality on campus.
- Partnering with Facilities to address 480 work orders submitted during proactive safety inspections conducted by the Risk and Safety Manager.
- Published the following Delaware State University policies: 1) Fleet Services, 2) University Foundation, 3) Hover boards, 4) Children in the Workplace, 5) Facilities, 6) Social Media, 7) Passwords, and 8) Mobile Device.

### **Auditing**

- A-133 audit/single audit for fiscal year 2015 is being completed in March 2016 and will be submitted to Federal Government within allowable timeframe. A special presentation regarding A-133 audit report will be provided by the University external auditors (SB & Co.) during audit committee meeting.
- At this point, University is not expecting any repeat audit finding for fiscal year 2015 as a result of A-133 audit.
- NCAA audit was completed within allowable time frame.
- Due to the recommendations of internal audit several initiatives are being taken by some of the departments that include:
  - Department of housing and residential education has initiated steps to revise its policies and procedures, train its employees, performs analysis to determine if housing sites are self-supporting, and other internal controls related steps.
  - Continuous monitoring of University compliance with Jeanne Clery Act.
  - Initiating steps to fully comply with post issuance compliance of University issued bonds.
  - Established policies and procedures for implementation of cash management best practices in the ticket office and some other offices that collect money.
  - Establishment/ revision of policies and procedures by different departments such as University libraries, athletics, copy center and mail

room, fixed asset and inventory management, etc.

### **Information Technology**

- Remediation of previous security audit updates ongoing.
- Desktop machines now locking after a period of inactivity.
- Revised Password Management Policy in draft and under consideration.

### **Business Process Re-engineering**

- Focusing on the areas of Student Services and Graduate Admissions to develop metrics for BPR initiatives focused on: 1) creating a better customer service experience for our students, 2) reduced waiting lines, 3) comprehensive support services delivery, and 4) utilizing technology.
- Partnering with the Office of Human Resources using BPR initiatives focused on: 1) increase efficiency, 2) reduce cycle time, and 3) utilize technology

**Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Audit Committee be accepted without vote.**

### **PERSONNEL AND COMPENSATION COMMITTEE (Mr. Wesley Perkins, chair)**

- The new Director of Human Resources, Ms. Pamela Gresham, will be introduced to the committee. A brief biography was presented highlighting her professional experience and accomplishments.
- The national search for the position of Provost and Vice President for Academic Affairs is also in progress. The vacancy has been posted; the search committee has been appointed and is in the process of reviewing candidates.
- A discussion will take place regarding employee benefits as differentiated between classified, faculty and professional employees. The goal is to align benefits for professional employees with those employees covered under Collectively Bargained Agreements. A benefits summary comparison chart was presented during the discussion.
- An update on the progress of AAUP negotiations will be provided by Ms. Hawkins and David Sheppard, lead negotiators for the University

**Chairman Turner indicated that no action items requiring approval were presented and asked that the report of the Personnel and Compensation Committee be accepted without vote.**

### **THE PRESIDENT'S REPORT (Dr. Harry Williams, president)**

- Dr. Williams presentation included the following:

Strategies around all of the KPI's (especially the red ones). Strategies around:

- 4-year graduation includes using the Longwood funding strategy and leveraging the IDP-Individual Development Plan.
- Focus was more on GPA then SAT
- DIST: Moved 2 departments to focus on research, innovation and economic development
- ECHS had 209 current students with 197 applications
- Online Programs: 3 graduate programs online and 5 undergraduate programs
- UG Student Sustainability Courses KPIs was requested to join with #10 and #1 since both dealt with student engagement
- Strategy Enrollment increase must be strategic (transfer, graduate, international, online, etc.)
- The university is continuing to monitor the budget via PPI

### **Individual development plan (IDP)**

- 100% Freshman (Fall 2015) entered into IDP
- 100% Freshman advised at least 2X using IDP
- Improving the IDP by adding analytics

### **University College**

- 100% Freshman will be housed in the University College
- All Freshman will be “handed off” to their program
- College advising “co-exist” with University College advising
- 1<sup>st</sup> Retention Rate will be “owned” by University College

Senator Carper Held a College Affordability Meeting at DSU

SAP was updated:

- Training of 10 HBCUs at Delaware State in May 2016
- DEEP (Delaware Executive Exchange Program) DAY
- Predictive Analytics
- STOMPP Workshop (Including ECHS students)
- Graduate Symposium
- Project Dream
- New Curriculum
- Business Analytics
- Data Analytics (CMNST)

An update on the Greater Than One Campaign. The goal was \$20 million. The remaining goal was \$1.8 million.

Dr. Williams discussed the Academic PPI process and the amount of news coverage DSU was receiving.

Upcoming Events Included:

Easter Recess (University Closed)	March 25-28
Mass Communications Day	March 31
Inspired Day of Service	April 2
Spring Open House	April 9
Honors	April 15
Diamond Extravaganza	April 10
Earth Day / Arbor Day	April 22
May Commencement	May 7
Board of Trustees Meeting	June 16
President's Banquet for Retiree's	June 16

Dr. Williams Congratulated Trustee Mark Turner on the American Banker Magazine.

An update was given on the Gates Foundation:

- February 2: Information Gathering
- February 11-13 Town Hall Meeting
- March 15-17 University Presidents and Chancellors Convening

**PUBLIC COMMENT**

There were no public comments made during the meeting on March 24, 2016.

**OTHER BUSINESS/ANNOUNCEMENTS**

No Other Business

**EXECUTIVE SESSION**

Chairman Turner stated that there were items of a legal nature pursuant to FOIA 29 Del C. Section 10004(b) that required the Board to convene in Executive Session.

**Chairman Turner asked for and received a motion that was seconded to convene in Executive Session to discuss confidential personnel and legal matters.**

**The motion passed unanimously.**

Chairman Turner convened the Executive Session at 3:36 p.m.

**Chairman Turner asked for and received a motion that was seconded to reconvene the general session of the Board of Trustees meeting.**

**The motion passed unanimously.**

The meeting reconvened at 4:20 p.m.

**ADJOURNMENT**

**Chairman Turner asked for and received a motion that was seconded to adjourn.**

**The meeting adjourned at 4:30 p.m.**

Respectfully submitted,

David G. Turner, chairman

DRAFT

**DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE  
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY THE  
BOARD OF TRUSTEES ON THE MEETING March 24, 2016**

1. Approved the minutes of the September 17, 2015, quarterly meeting of the Board of Trustees.
2. Approved the resolution to elevate Dr. Claibourne D. Smith to Emeritus status.
3. Approved the report from The Trustee Committee.
4. Accepted the report from the Executive Committee.
5. Accepted the report from the Student Affairs Committee.
6. Approved of tenure for 4 faculty and promotion of 13 faculties
7. Approved to renew the faculty and AAUP unit member contracts for FY 2016-17
8. Approved the list of May 2016 graduates
9. Approved the Honorary Doctorate of Humane Letters to Ms. Denise Young.
10. Accepted the report from the Educational Policy Committee.
11. Accepted the report from the Development and Investment Committee.
12. Approved the awarding of the RFP for the Jerome Holland Statue to BV Creative.
13. Approved the awarding of the RFP for the storm water drainage project
14. Approved the awarding of the RFP for the showers to Best Bath Systems.
15. Approve the awarding of the RFP for the air quality test to Nickle Electrical.
16. Approved the recommendation from the Finance and Facilities Committee to award the contract for Facilities Building Emergency Generator Project to B.W. Electric, Inc. in the amount of \$106,550.00
17. Accepted the report from the Finance and Facilities Committee.
18. Accepted the report from the Audit Committee.
19. Accepted the report from the Personnel and Compensation Committee.

20. Accepted the report from the President.

21. The Board went into Executive Session to discuss personnel and legal matters.

22. Approved adjournment.

DRAFT