



DELAWARE STATE UNIVERSITY
Dover, Delaware 19901

**Minutes of the meeting of the Board of Trustees of
Delaware State University, Friday, June 15, 2018**

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Call to Order

The Board of Trustees of Delaware State University held its regular quarterly meeting on Friday, June 15, 2018, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Claibourne D. Smith Administration Building on the Dover campus. Dr. Devona Williams, Chair of the Board of Trustees, called the meeting to order at 1:44 p.m.

Roll Call by Ms. Tamara Stoner, Board Secretary

BOARD MEMBERS	DELAWARE STATE UNIVERSITY
Dr. Devona Williams, Chair	Dr. Wilma Mishoe, Acting President
Mr. John Ridgeway, Vice Chair	Dr. Tony Allen, Provost & Executive Vice President
Ms. Lois Hobbs	Mr. Antonio Boyle, VP for Strategic Enrollment Management
Dr. Debbie Harrington	Dr. Stacy Downing, VP of Student Affairs
Ms. Jocelyn Stewart (<i>via telephone</i>)	Mr. Thomas Preston, VP & General Counsel
Ms. Bernadette Dorsey Whatley	Ms. Irene Chapman-Hawkins, VP of Human Resources
Mr. Harold Stafford	Dr. Vita Pickrum, VP of Institutional Advancement
Mr. Norman Griffiths, Esq.	Dr. Saundra DeLauder, Vice Provost
Gov. Michael Castle	Mr. Robert Schrof, VP of Finance
Richard Barros, Trustee Emeritus	Mr. Darrell McMillon, Chief Information Officer
	Mr. J. D. Bartlett, AVP for Capital Planning and Environmental Sustainability (<i>via telephone</i>)

ACTION ITEMS

- Approval of new board member: Harold Stafford, nominated to fill the unexpired term of Jose Echeverri and elected for a 6-year term commencing September 1, 2018; [*Motion to approve by Mr. Griffiths; 2nd by Dr. Harrington; Motion carried*]
- Approval of new board member: Margie Lopez Waite, elected for a 6-year term commencing September 1, 2018 [*Motion to approve by Mr. Griffiths; 2nd by Ms. Hobbs; Motion carried*]

SWEARING-CEREMONY/NEWLY-ELECTED

- Mr. Harold Stafford was sworn in as a new member of the Board of Trustees by Drs. Williams and Mishoe.

RECOGNITION OF OUTGOING TRUSTEES

- Mr. Jose Echeverri was presented with a board plaque and resolution by Dr. Williams and Mr. Ridgeway.
- Mr. Charles McDowell was unable to attend this meeting, but has previously received his board plaque from Dr. Williams. Mr. McDowell's resolution was read openly by Mr. Ridgeway.

CONSENT AGENDA

- Approval of Minutes of the Board of Trustees special meeting of May 9, 2018 [*Motion to approve by Gov. Castle; 2nd by Ms. Hobbs; Motion carried*]

COMMITTEE REPORTS

- **Governance Committee (GC) – Mr. Griffiths (as proxy for Mr. McDowell)**
 - There will be no more board vacancies until 2019. Trustees McDowell, Griffiths and Allen have prepared the trustee evaluation form which will be conducted every two years.
 - Approval of appointment of Board Secretary (Tamara Stoner) and Board Treasurer (Robert Schrof) [*Motion to approve by Mr. Griffiths; 2nd by Ms. Hobbs; Motion carried*]

[Motion to approve GC Report by Gov. Castle; 2nd by Ms. Hobbs; Motion carried]

- **Student Success Committee (SS) – Dr. Harrington**
 - Meetings were held on May 4, June 7 and June 11, 2018. Meetings are held every other month. At the May 2018 commencement, honorary degrees were given to Mr. McBride, Ms. Wallace-Simms and Mr. Blakely.
 - Approval of three concentrations in Food/Nutritional Sciences (includes Pre-Allied Health, Pre-Medicine and Pre-Physician's Assistant); Approval of two concentrations in Textile & Apparel Studies (includes Fashion Merchandising and Fashion Design) [*Motion to a by Dr. Harrington; 2nd by Ms. Hobbs; Motion carried*]
 - On April 30, 2018, DSU submitted its annual report and was rated in several areas: leadership/culture (exemplary), policy (developing), information/technology and institutional research (developing), developmental education (developing), student services (accomplished/exemplary), digital learning (emerging), strategic finance (no institutions have been yet rated). Dr. Harrington emphasized that DSU needs to build/develop on digital learning (SMART technology) for students.
 - Industrial Hemp Research. DSU has been approved to start conducting research (ex: biomedical, neuroscience, chemistry, plant genetics, nutrition science). The

future plan is to establish a Center of Excellence in Hemp Research with Lehigh University and Gensom University.

- Dr. David “Scott” Gines, the new Athletic Director, will start on July 23, 2018.
- The track and field renovations began on June 11. The new installation is slated to begin on June 18.
- The Graduate Success Rate for athletes is at 83%. DSU was awarded \$25k from MEAC for having the highest graduation success rate.
- Career Services hosted a career fair. There were 78 organizations registered; however, 15 were unable to attend due to the winter storm.
- Sexual Misconduct Training. In 2017, 85% of DSU employees and students received preventative training. In 2018, 90% of DSU employees and students received preventative training.
- Student Housing. There were 298 students paid/registered for classes but had no housing. Currently DSU needs 245 beds to complete student housing. Dr. Williams added that this issue will be addressed at the Board’s July 2018 Retreat.

[Motion to approve SS Report by Ms. Hobbs; 2nd by Mr. Griffiths; Motion carried]

- **Operations Committee (OC) – Mr. Ridgeway**

- Approval of the Holiday Inn Contract for \$1.3M to house 140 students. *[Motion to approve by Mr. Ridgeway; 2nd by Dr. Harrington; Motion carried]*
- Approval of Track & Field Renovations Change Order for and additional \$150k for slope/incline adjustments. *[Motion to approve by Mr. Ridgeway; 2nd by Mr. Griffiths; Motion carried]*
- New Residence Hall Project Update (P3). Phase II of the project is currently 5% complete. The project is on schedule for completion despite weather conditions. Currently working on the building name with Institutional Advancement and Alumni. The Laws Hall time capsule has been removed and a farewell ceremony was held on May 24. Demolition will continue through the 3rd week of June. The new dorm will have 620 beds. Tubman Hall will be demolished in 2020.
- Deferred Maintenance. Work in progress to develop a strategic model by Mr. Bartlett.

[Motion to approve OC Report by Dr. Williams; 2nd by Ms. Hobbs; Motion carried]

- **Audit & ERM Committee (AC) – Mr. Tice**

- On June 7, 2018, the AC and OC meetings were combined. Therefore, no further report is necessary.

- **Innovations & Sustainability Committee (I&S) – Dr. Williams**

- There is over \$30,855,000 in the investment portfolio as of May 31. A request for a proposal was issued to obtain the investment advisory services of Goldman Sachs for 5 years.
- Congrats to Mr. Ridgeway for establishing *the John and Sherry Ridgeway Endowment Scholarship Fund* in the amount of \$20k. Over 1000 students have applied to scholarships administered by the Foundation. As of June 14, there’s about \$1.1M available for awarding scholarships. The Steering Committee met in

February and May 2018 and has raised nearly \$5M. The plan is to have an event in Sussex County by the end of Summer/early September to raise more funds. Trustee are invited to serve on the committee.

- Grants Management. There are a number of private grants with many companies, such as 1) Barclays Bank Mentors Program (thanks to Ms. Stewart) and DSU Training Center; DTCC; Cisco Network Academy Portfolio; Renewable Energy and Education Center (thanks to Mr. Allen from a Grant through Delmarva; located at Mishoe Science Center), sponsored the 2018 Earth Day Program). DSU is hosting the 8th annual HBCU Philanthropy Symposium on July 25-27. There will be over 30 HBCU's present.
- Grants and Gifts Council. The goal is to help improve the way gifts are managed. Drs. M. Harrington and Pickrum are the leaders. The kickoff was held on May 9; An online portal has been established. Dr. M. Harrington added that over \$400k in grants came in this week.
- The National Science Foundation will be awarding \$700k in grants for epilepsy research in the next 2-4 weeks. There are currently 40 new federal grants totaling about \$23M that have been awarded in 2018 (some grants are 1-year funding and some are multi-year funding). The Office of Sponsored Programs (OSP) will be hiring two new employees to handle compliance and grants management.

[Motion to approve I&S Report by Gov. Castle; 2nd by Dr. Harrington; Motion carried]

● **Executive Committee (EC) – Dr. Williams**

- At the last meeting on June 7, 2018, the EC discussed strategic hires and the presidential search committee.

[Motion to approve EC Report by Dr. Harrington; 2nd by Ms. Hobbs; Motion carried]

EXECUTIVE SESSION OF THE BOARD OF TRUSTEES (Personnel Discussion)

*******EXECUTIVE SESSION*******

[Motion to go into Executive Session by Dr. Harrington; 2nd by Mr. Griffiths; Motion carried (3:20 pm); Motion was made to come out of Executive Session by Mr. Griffiths; 2nd by Ms. Hobbs; Motion carried (4:27 pm).]

*******EXECUTIVE SESSION END*******

- Motion to approve Goldman Sachs as Investment Fund Manager for the next 3-years, beginning August 1, 2018, includes two 1-year options *[Motion by Dr. Williams; 2nd by Ms. Hobbs; Motion carried]*
- Motion to approve the Resolution Naming Dr. Wilma Mishoe as President of Delaware State University *[Motion by Ms. Hobbs; 2nd by Dr. Harrington; Motion carried]*.
 - Dr. Williams and the board gave special thanks to Mr. Ridgeway and Ms. Hobbs for their work on the Presidential Search Committee.

PRESIDENT'S REPORT

- Dr. Mishoe gave a slide presentation highlighting the following:
 - Update on priorities: improve communications; advise budgeting planning processing; annual performances evaluations; improve customer service and community relations
 - Major Initiatives: College redesign will start on July 1 2018; Campaign Kickoff; P3 Residence Hall; New Hires (VP of Strategic Enrollment, VP of Finance, Head Football coach, Athletic Director on board mid-July); Bond Bill Act (In October DSU submitted a request for 9.5M; the Governor recommended DSU only get 6.5M; Dr. Mishoe countered with a request for \$100M. This is a requested funds for capital improvement.
 - Update on Student Success. The goal is to repair infrastructure systems before the University can start addressing more up to date needs, such as putting in smart boards, etc.
 - Successes of the University. DSU graduated over 700 students (including China). In February, DSU requested funds for 4th year of Inspired Scholarship which was approved by the General Assembly. Dr. Mishoe intends to request funds for a 5th year next year due to trend of student's graduation with a bachelor's degree in 5 yrs. Recognized student athlete bowler of the year award; MEAC \$25k award for highest student athlete award; first graduation of ECHS;
 - Research and innovations received awards close to \$23M in grant that have been written by DSU staff;
 - New student orientation. Over 260 students attended. DSU hosted U.S. Department. of Education Regional Financial Aid Workshop on May 30-31 2018. DSU hosted Retirees Dinner; Student, Fatima Edwards participated in the Hand Shake program in Washington, D.C.; she was on a panel that discussed the expectations of incoming college students. Dr. Mishoe gave a note to Michelle Obama's aide to request her as the commencement speaker at DSU's 2019 graduation.

NO PUBLIC COMMENTS

ANNOUNCEMENTS

- Several members of the Board of Trustees, Board Secretary and President participated at the Annual AGB Board Conference in San Francisco; a summary of key learnings was provided to the Board by Chair. Dr. Williams.
- Board and Administrative Leadership Retreat (Rehoboth) – July 26-27, 2018.

ELECTION OF OFFICERS

- Motion to nominate Dr. Devona Williams as Chair for a 1 yr. term commencing July 1, 2018 [Motion by Mr. Griffiths; 2nd by Ms. Hobbs; Motion carried]
- Motion to elect Mr. John Ridgeway as Vice Chair for a 1 yr. term, commencing July 1, 2018 [Motion by Mr. Griffiths; 2nd by Ms. Hobbs; Motion carried]

ADJOURNMENT

Dr. Williams adjourned the meeting at 5:01 p.m.