

John Howard Doe

111-111-1111
36 Hallie Lane
Email: johe@students.desu.edu

CAREER OBJECTIVE

A Mass Communications Major with a concentration in Convergence Journalism at Delaware State University pursuing internships or professional opportunities specifically in television production, radio, music, sports, entertainment, and/or pop culture related industries; experience in television production and radio hosting; ambitious, confidence, loyal, trustworthy with a strong work ethic and attentive to details; able to learn quickly and multi-task; responsible and willing to work from the ground up.

EDUCATION

Major: *Mass Communications*

Concentration: *Convergence Journalism*

Expected Graduation: May 2017

Delaware State University, Dover, Delaware

- ❖ Delaware State Radio Talk Show Assistant
 - ❖ Student Organization Association
 - ❖ F.L.I.P. (Future Leaders In Progress)
 - ❖ Campus Community Service
-

MEDIA EXPERIENCE

VIACOM/BET NETWORK, New York, NY

June 2014 – July 2016

Production Assistant

"BET Honors 2016", Washington, DC

- ❖ Responsible for audience beverage replenishments, ensuring the comfort of celebrity talent, placement of audience in appropriate sections and doing anything necessary to ensure the success of the program
- ❖ Learned the process of creating a production grid

Audience/Production Assistant

"106 n Park" Television Show, New York, NY

- ❖ Prepare the audience a major, daily music video countdown show which incorporated music entertainment and guest celebrities which included distribution of wristbands for identification and completion of consent forms
- ❖ Performed various office tasks such as emailing audience confirmation tickets for the Bobby Jones Gospel Show
- ❖ Attended the Viacom/BET Awards show in Los Angeles California

Viacom, BET Awards 2014 Red Carpet, Los Angeles, CA

- ❖ Responsible for audience beverage replenishments, ensuring the comfort of celebrity talent, placement of audience in appropriate sections and doing anything necessary to ensure the success of the program

Filmed Twix Sponsored Gaming Lounge for The BET Experience, Los Angeles, CA

- ❖ Operated a Sony F7 camera to film a video gaming tournament to capture contestants and celebrities
- ❖ Interviewed the contestants and celebrity talent aired on the BET Experience Website

BET Award Show 2015 (McDonald's sponsored Live-Stream Interview), Los Angeles, CA

Assistant for Chris Spencer (comedian/talent)

- ❖ Responsible for backstage production assistance including transporting celebrity talent, persuade talent to partake in Live-Stream interviews sponsored by McDonald's

Viacom, Bets Hip Hop Awards, Atlanta, Georgia

Production Assistant

- ❖ Responsible for talent transportation to and from venues
 - ❖ Set up show by putting up signs, work with production team and production office
-

ADDITIONAL SKILLS

- Ability to adapt to fast pace and team environments
- Excellent oral and technological communication skills
- Proficient in Microsoft Word, and PowerPoint