



# DELAWARE STATE UNIVERSITY

## CENTER FOR TEACHING & LEARNING LINKING PROFESSIONAL DEVELOPMENT TO UNIVERSITY IMPROVEMENT

Dear Teaching Faculty and Staff:

**Delaware State University has a 20 Minute Mentor Commons Video Subscription.** As a member of our campus community this online resource from Magna Publications is available at no cost to you. **20 Minute Mentor Commons** offers on-demand videos covering a broad range of faculty development topics. Sign up today following the steps below:

### STEP 1:

#### Activate your 20 Minute Mentor Commons subscription

1. Go to [www.magnapubs.com/sitelicense/registration.html?v=desu1203](http://www.magnapubs.com/sitelicense/registration.html?v=desu1203)
2. Enter information in each of the required fields. In the Authorization Code box, enter our group Authorization Code provided in the Center for Teaching & Learning Community on Blackboard and click Submit.
  - a. How to retrieve Group Authorization Code
    - a. Log in [dsuonline.blackboard.com](http://dsuonline.blackboard.com)
    - b. Click "Community"
    - c. Click "Center for Teaching & Learning Professional Development"
    - d. Click "Online Seminars"
    - e. Click "20 Minute Mentors"

*Please note: entering the Authorization Code is done only once.*

### STEP 2:

#### Access the 20 Minute Mentor Commons library

1. Go to [www.magnapubs.com/profile](http://www.magnapubs.com/profile)
2. Enter your email address & password & click Submit. If you do not know or remember your account password, use "Forget your password?" to reset it.
3. On the left side of the screen, under My Account, My Online Access, select Subscriptions. The online content you have access to will be listed to the right. Click the appropriate link to view the content. Access to 20 Minute Mentor Commons is also available to registered members at [www.mentorcommons.com](http://www.mentorcommons.com).

*Please do not share the Authorization Code with anyone outside our campus community.*

#### Need help?

- Call 800-433-0499 ext. 2 (outside the U.S. & Canada call 608-246-3590 ext. 2.). Our office hours are 8:00 am to 5:00 pm Central Time, Monday through Friday.
  - Email [support@magnapubs.com](mailto:support@magnapubs.com)

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