

# Delaware State University

## NON-DEGREE STUDENT APPLICATION

DSU Student ID#: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

DOB \_\_\_\_\_ (mm/dd/yyyy) Social Security Number: \_\_\_\_\_  Male  Female

Home Address: \_\_\_\_\_  
Street City State Zip Code

Contact Number \_\_\_\_\_ Email Address \_\_\_\_\_

Have you attended Delaware State University? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give last date of attendance \_\_\_\_\_

US Citizen or permanent resident: Yes \_\_\_\_\_ No \_\_\_\_\_

**Select one/more of the following:**

Are you Hispanic or Latino? Yes \_\_\_\_\_ No \_\_\_\_\_

American Indian or Alaska Native \_\_\_\_\_ Asian \_\_\_\_\_ Black or African American \_\_\_\_\_ Native Hawaiian or Other Pacific Islander \_\_\_\_\_ White \_\_\_\_\_

**Type of Registration (Please select one option):**

Personal Enrichment \_\_\_\_\_ Professional/ Occupational Enrichment \_\_\_\_\_ State Certification Requirements \_\_\_\_\_

Future Pursuit of a degree at DSU \_\_\_\_\_ Current/ Future pursuit of a degree at another institution \_\_\_\_\_

**Statement of Residency (Must be completed by state of Delaware residents):**

I have maintained continuous residency in the state of Delaware from \_\_\_\_\_ to \_\_\_\_\_. The latest year for which I have filed a federal tax form (1040) as a Delaware resident is \_\_\_\_\_.

**\*You are required to submit an UNOFFICIAL TRANSCRIPT showing all previous/current academic coursework\***

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Select Term and enter year:  FALL \_\_\_\_\_  SPRING \_\_\_\_\_  SUMMER \_\_\_\_\_

\*The University reserves the right to cancel courses due to insufficient enrollment.\*

CRN#	PREFIX	COURSE NUMBER	COURSE TITLE	INSTRUCTOR SIGNATURE	CHAIRPERSON/ DEAN SIGNATURE <small>*Dean of Grad Studies signature required only for graduate courses*</small>
<i>Example: 18746</i>	<i>ENGL</i>	<i>101</i>	<i>English Composition I</i>	<i>John Smith</i>	<i>John Smith</i>



## Mail-In and On-Site Registration Form

**Mail-In Registration:** Complete both sections of this form and fax or mail to: **Office of Records & Registration  
Delaware State University  
1200 N. DuPont Highway  
Dover, DE 19901-2277  
Fax: (302) 857-6379**

**On-Site Registration:** In-person Registration at the Dover Campus will be held until the last day to add classes. Please visit our website regarding important registration deadlines. All tuition and fees are due upon registration. Undergraduate Non-Degree Seeking students may take up to 12 credit hours. Graduate Non-Degree Seeking students may take up to 9 credit hours. Non-Degree Seeking students who need to take additional credits are strongly advised to apply as degree seeking students through the Office of Admissions.

To see current undergraduate and graduate fees that are due upon registration, please visit the following website at <http://www.desu.edu/financial-aid/tuition-and-fees>

**Make check or money orders payable to: Delaware State University**

**Make payments online at [my.desu.edu](http://my.desu.edu) and click on QuikPay**

Go to [my.desu.edu](http://my.desu.edu) -> Select QuickPAY -> Select: Make a payment -> Select: I am a Student (Account Type) -> Enter Student ID #: & Pin -> Select: Payment Method: You have options, click on the drop down arrow -> Connection Confirmed: Select yes (connecting to NelNet) -> Select: Make a payment Select Payment Options -> Tuition/Traditional Housing/click pay -> Enter Payment Amount: -> Select Term; enter payment amount -> Provide Information -> Complete by providing your credit card, bank information or both (must use the option you choose in step 5).

**Office of the Records and Registration (Main Campus) Phone: (302) 857-6375  
Fax: (302) 857-6379**

**DSU@ Wilmington Phone: (302) 254-5340  
Fax: (302) 254-5350**

**DSU@ Georgetown Phone: (302) 500-7011  
Fax: (302) 500-7012**