Board of Trustees Meeting Minutes
September 13, 2012

Delaware State University
Dover, Delaware 19901
Minutes of the meeting of the Board of Trustees of Delaware State University, Thursday, September 13, 2012

The Board of Trustees of Delaware State University held its regular meeting on Thursday, September 13, 2012, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Dr. Claibourne D. Smith, chairman of the Board of Trustees, called the meeting to order at 1:30 p.m.

MEMBERS PRESENT

Dr. Claibourne Smith, chairman
Mr. David Turner, vice chairman
Dr. Richard Barros (Trustee Emeritus)
Mr. Robert Buccini
Mr. José Echeverri
Mr. Barry Granger
Ms. Lois Hobbs
Mr. Wesley Perkins
Mr. Jim Stewart
Leroy Tice, Esq.
Dr. Devona Williams
Dr. Calvin Wilson

OTHERS PRESENT

Dr. Harry L. Williams, president Delaware State University
Dr. Alton Thompson, provost and vice president for Academic Affairs
Mr. Kemal Atkins, vice president for Student Affairs
Ms. Carolyn Curry, vice president for Institutional Advancement/chief of staff
Dr. Noureddine Melikechi, vice president for Research, dean
Mr. Amir Mohammadi, executive vice president of Finance and University treasurer
Thomas Preston, Esq., general counsel
Ms. Candace Young, athletic director
Mr. Carlos Holmes, director of News Services

Chairman Smith welcomed the attendees and indicated that he would be going out of order from the published agenda and asking for the report of the Committee on Trustees as the first order of business.

COMMITTEE ON TRUSTEES (Mr. Charles McDowell, chair)

Chairman Smith requested that Mr. Charles McDowell, Committee on Trustees chair, present the Committee’s report. Mr. McDowell reported the following:

Mr. McDowell first discussed trustee nominations. He stated that the terms of Trustees Dr. A. Richard Barros, Mr. José F. Echeverri and Mr. Charles S. McDowell all expired on August 31, 2012.
He further stated that under the Board’s Guidelines for Trustees, Dr. Barros is not eligible for reelection. Presently, the Committee does not have a nomination for a successor to Dr. Barros which must be a Sussex County resident. Mr. McDowell said that Dr. Barros has informed the Committee that he does not wish to continue serving until a successor is named.

The Committee nominated Mr. José Echeverri to be reelected for a term expiring on August 31, 2018. The Committee also nominated Mr. Charles S. McDowell to be reelected for a term expiring on August 31, 2018. It was noted that Mr. McDowell did not participate in the Committee’s deliberations on his nomination. Mr. McDowell presented the following resolution regarding Mr. José Echeverri’s nomination.

**DELAWARE STATE UNIVERSITY**
**BOARD OF TRUSTEES**
**RESOLUTIONS REELECTING JOSÉ F. ECHEVERRI**
**TO BOARD OF TRUSTEES**

WHEREAS, the term of José F. Echeverri as a Trustee of Delaware State University expired on August 31, 2012 and the Committee on Trustees nominates him for reelection for a term expiring on August 31, 2018.

NOW THEREFORE BE IT RESOLVED THAT José F. Echeverri is hereby reelected as a Trustee of Delaware State University for a term expiring on August 31, 2018.

Chairman Smith asked for and received a motion that was seconded to approve the resolution to reelect to the Board Mr. José F. Echeverri for a six year term expiring August 31, 2018.

The motion passed unanimously. Mr. Echeverri did not vote.

Mr. Turner, vice chair, presented the following resolution regarding Mr. Charles S. McDowell’s nomination.

**DELAWARE STATE UNIVERSITY**
**BOARD OF TRUSTEES**
**RESOLUTIONS REELECTING CHARLES S. MCDOWELL**
**TO BOARD OF TRUSTEES**

WHEREAS, the term of Charles S. McDowell as a Trustee of Delaware State University expired on August 31, 2012 and the Committee on Trustees nominates him for reelection for a term expiring on August 31, 2018.

NOW THEREFORE BE IT RESOLVED THAT Charles S. McDowell is hereby reelected as a Trustee of Delaware State University for a term expiring on August 31, 2018.
Chairman Smith asked for and received a motion that was seconded to approve the resolution to reelect to the Board Mr. Charles S. McDowell for a six year term expiring August 31, 2018.

The motion passed unanimously. Mr. McDowell did not vote.

The nominations of officers for 2012-2013 were next discussed. The Committee made the following nominations for Board officers for the 2012-2013 year: Dr. Claibourne D. Smith to be reelected Chairman of the Board and David G. Turner to be reelected Vice-Chairman of the Board. Dr. Smith and Mr. Turner did not participate in the Committee’s deliberations with respect to their respective nominations. The Chairman of the Board and the President of the University have recommended that Amir Mohammadi be reelected as Treasurer of the Board and that Eleanor Wilson be reelected as Secretary of the Board.

Delaware State University
Board of Directors

Resolution Electing Officers for the 2012-2013 Year

WHEREAS, the Committee on Trustees has made the following nominations for Board officers for the 2012-2013 year: Claibourne D. Smith to be reelected Chairman of the Board and David G. Turner to be reelected Vice-Chairman of the Board; and

WHEREAS, the Chairman of the Board and the President of the University have recommended that Amir Mohammadi be reelected as Treasurer of the Board and that Eleanor Wilson be reelected as Secretary of the Board.

NOW THEREFORE BE IT RESOLVED THAT, the following slate of officers of the Board are elected for terms expiring June 30, 2013:

Chairman            Claibourne D. Smith
Vice-Chairman       David G. Turner
Treasurer           Amir Mohammadi
Secretary           Eleanor Wilson

President Williams was asked to take the seat of Chairman Smith and conduct this aspect of the meeting.

The President presided over the election of officers Dr. Claibourne D. Smith as Chair and Mr. David G. Turner as Vice Chair both for terms expiring June 30, 2013.

President Williams asked for and received a motion that was seconded to approve the resolution electing the slate of officers for 2012-2013 year reelecting Dr. Claibourne D. Smith as Chair and Mr. David G. Turner as Vice Chair both for terms expiring June 30, 2013.
The motion passed unanimously.

Dr. Smith resumed presiding over the meeting and continued with the remaining slate of officers, the reelection, based upon the recommendation of the Chairman of the Board and the President of the University, to reelect Mr. Amir Mohammadi as Treasurer and Ms. Eleanor Wilson as Secretary, both for terms expiring June 30, 2013.

Chairman Smith asked for and received a motion that was seconded to approve the reelection, based upon the recommendation of the Chairman of the Board and the President of the University, to reelect Mr. Amir Mohammadi as Treasurer and Ms. Eleanor Wilson as Secretary, both for terms expiring June 30, 2013.

The motion passed unanimously.

Mr. McDowell stated that Committee recommends that Dr. A. Richard Barros be elected as a Trustee Emeritus.

Chairman Smith asked for and received a motion that was seconded to approve the resolution to elect Dr. A. Richard Barros as a Trustee Emeritus.

The motion passed unanimously.

Mr. David Turner asked Dr. Barros to come to the podium where Mr. Turner, Board vice chair, read the Resolution Honoring Dr. A. Richard Barros for Distinguished Service to the Board of Trustees and Electing Him as a Trustee Emeritus resolution (see Appendix A).

After the resolution was read, Dr. Barros thanked the Board and spoke about his experience on the Board beginning in 1977. He said he wanted to reduce prejudice and discrimination and he felt that one way of doing that was to serve on the Delaware State University Board of Trustees. One of his initiatives was the establishment of bi-annual meetings between the Board’s Educational Policy Committee and the Executive Committee of the DSU Faculty Senate. He has served as Board vice chair, Chair of the Educational Policy Committee and member of the Executive and Student Affairs Committees. In recognition of his many contributions to the University, he was awarded an honorary Doctor of Law in 1991. Dr. Barros recounted many of his positive experiences at DSU and closed by saying that he is proud of where DSU is at this point and he has never felt better about the University than he does now.

Chairman Smith stated that Dr. Barros is the longest serving trustee on the Board. He has served for 35 years. Chairman Smith noted that Dr. Barros has been a personal mentor. Chairman Smith said that Dr. Barros has kept the Chairman’s energy level very high and he will cherish those memories. It was noted in the resolution, “During his long service on the Board, Dr. Barros has demonstrated great dedication and collegiality and has provided highly valued counsel to the deliberations of the Board.”

Dr. Smith thanked Mr. McDowell for his report.
Chairman Smith asked for and received a motion that was seconded to accept the report from the Committee on Trustees.

The motion passed unanimously.

Chairman Smith stated that there were items of a legal nature pursuant to FOIA 29 Del C. Section 10004(b) that required the Board to convene in Executive Session.

Chairman Smith asked for and received a motion that was seconded to convene in Executive Session to discuss confidential legal matters.

The motion passed unanimously.

Chairman Smith convened the Executive Session at 1:47 p.m.

Chairman Smith asked for and received a motion that was seconded to reconvene the regular session of the Board of Trustees meeting.

The motion passed unanimously.

The meeting reconvened at 2:10 p.m.

Chairman Smith asked for corrections to the June 5, 2012 quarterly meeting minutes and the Special Executive Committee meeting minutes of June 29, 2012 distributed to all members of the Board of Trustees prior to the present meeting. There were no corrections.

Chairman Smith asked for and received a motion that was seconded to approve the minutes of the June 5, 2012 quarterly meeting and the Special Executive Committee June 29, 2012 meeting of the Board of Trustees.

The motion passed unanimously.

Chairman Smith called for the following Committee reports.

**STUDENT AFFAIRS COMMITTEE (Mr. José Echeverri, chair)**

Mr. Echeverri first thanked Dr. Barros for his mentorship. Mr. Echeverri indicated that one of the goals of Student Affairs is to have the Student Government Association (SGA) officers meet with the Board. He stated that he would make sure that occurs. He indicated that he has been meeting with Mr. Kemal Atkins, vice president for Student Affairs, and attending many of the campus events. Mr. Echeverri shared with the Board some of the activities that have transpired since the last Board meeting.

Mr. Echeverri provided the following highlights:
Enrollment
- 1,060 Freshmen, 220 Transfer students and 170 Graduate students are registered and overall 4,231
- Improved academic profile of incoming freshman to 2.96; SAT average score 894
- Launched new online application on August 2, 2012

Auxiliary Services
- Received two donated 40 passenger buses. Projected 30-40% savings on travel

Career Services
- Established new employer relationships with Corporation Service Company; Interocean American Shipping, Aramark, and Amazon.

Mr. Echeverri noted that this corporate outreach is a part of the legacy of Mr. Marvin Lawrence who, during his tenure as a trustee, was an advocate and promoter of internships and relationship building with corporations in an effort to increase the job placement of DSU graduates.

Housing
- Launched the new online housing application

Public Safety
- Formed the department’s first Hostage Negotiations/Conflict Management Unit
- Hosted and facilitated a table top exercise as part of the University’s emergency preparedness strategy
- Expanded the fleet to include two Dodge Chargers and a Chevrolet Tahoe via the State of Delaware leasing program through OMB.

Wellness & Recreation
- Launched the pilot Health and Wellness Living Learning Community (20 students)
- Speakers Series – Poverty Tour featuring Cornel West and Tavis Smiley- this evening Sept. 13 at 8 p.m. in Memorial Hall
- Hornet Hustle 5K – September 15, 2012 at 8 a.m.

There were no action items for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. Devona Williams, chair)

Dr. Devona Williams said she would give a brief report and then turn it over to Dr. Alton Thompson, provost and vice president for Academic Affairs. She stated that she is assuming a new role and had spoken with both Dr. Thompson and Dr. Barros about the Committee and discussed some of the major issues and priorities. She noted that
Distant Learning is one of the areas that EPC would be focusing on and looking at ways to expand.

Dr. Williams asked Dr. Thompson to begin his discussion topics. Dr. Thompson said that he would introduce two new staff members and make three points. Dr. Thompson introduced Dr. Frederick K. Asinor as the new Dean of the College of Education, Health and Public Policy. Dr. Thompson provided Dr. Asinor the opportunity to speak to the Board. Dr. Asinor stated that prior to coming to DSU, he served as a part-time executive director of the Ocular Melanoma Foundation in Washington, D.C. He has also served as the executive vice president of the One World Foundation in Burtonsville, Md., and the president and chief academic officer of MASA Healthcare in Owings Mills, Md.

Dr. Thompson introduced Dr. Jan Blade as the new Chair of the Faculty Senate replacing Dr. Charlie Dean Wilson.

He then reported on the following three items:

**One Book, One Campus**

A faculty committee, chaired by Dr. Francine Edwards, Department of Mass Communications, selected *Losing My Cool* by Thomas Chatterton Williams as the 2012-2013 selection for “One Book, One Campus.” In this book, Williams describes his life growing up and the lure of the hip-hop culture, his struggle for identity, and the love of family. Williams was born in 1981 to Kathleen and Clarence Thomas, an interracial couple, who explained to their sons at a very young age that they were black. Yet the family chose to place their sons in a Catholic school to educate them in hopes of providing a safe environment for them. Dr. Thompson noted that *Losing My Cool* is an extraordinary look at a subset of culture through personal experience, as well as anthropological and philosophical discussions about this subset of culture.

All students, faculty and staff are expected to read this book as part of their summer readings. This book opens up many possibilities for small-group College interdisciplinary discussions around the University. During this academic year, small, seminar-structured sessions are being planned for students to discuss this book with their peers, advisor, faculty members and administrators. Dr. Thompson also noted that, in collaboration with Student Affairs, the author Williams will come to campus in November to give a lecture/seminar to DSU students.

**College Advance Learning Community**

College Advance, the Wal-Mart funded learning community created by the College of Arts, Humanities and Social Sciences to improve retention among first generation regularly admitted students, earned national recognition as a model program at the American Association of Colleges and Universities at a conference in Seattle, WA in March. A video produced by the Institute of Higher Education Policy (IHEP) will feature Delaware State University along with several other minority serving institutions that developed similar programs at their universities to improve student performance.
College Advisement Centers

Based on discussions in the Dean’s Council, the Provost’s Council, the Retention Committee and the Advisement Committee, and supported by two consultants, the University has changed its advisement model to one similar to the model being currently used in the College of Business, a best practice model. Dr. Thompson said that essentially, the University has adopted a Dual Model/Satellite Model wherein each academic college will establish a unit responsible for advising. Each student will essentially have two advisors: (1) a member of the instructional faculty advising students on matters related to the major; and (2) a professional advisor in an advising office advising students on general requirements, procedures, and policies. Chairman Smith commented that he liked these innovative practices.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. James Stewart, chair)

Mr. Jim Stewart summarized the activities of the Development and Investment Committee as follows:

Investment

- Endowment is just over $21 million as of 8/31
- Performance is good relating to benchmarking
  - +8.13% YTD vs. benchmark of +7.11%
  - +7.75% past 3 years vs. +7.36% benchmark
- Endowment is in conformity with the investment policy

Development

- Annual Giving
  - $2.8 million was raised in FY 2012 vs. $2.58 million in 2011
  - Board participation at 100%
- Scholarships
  - 605 scholarships awarded this fall for $989,000
  - $989,000 represents a 29% increase from 2011 and 115% increase from 2010
- Trustee Scholarship Program
  - Over $50,000 has been raised
  - 13 scholarships granted to date

There were no actions for Board approval.
Chairman Smith asked for and received a motion that was seconded to accept the report of the Development and Investment Committee.

The motion passed unanimously.

BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins thanked Dr. Barros for his guidance and assistance. Mr. Perkins indicated that he wanted to cover three main items being worked on within the B&G Committee. A summary of those items follow:

Master Plan Update
The B&G Committee met with the architectural firm charged with developing the Master Plan. Progress is being made with the preliminary plans. Factors such as enrollment impacts, residence considerations, campus design to accommodate student needs and safety, maintaining the historical legacy visible, establishing priorities and consideration of costs and project length are all being taken into account. A substantive plan and potential layout is anticipated for the next Board meeting.

Kirkwood Property
Mr. Perkins stated that the University is awaiting the approval of the Department of Defense and Education to allow the B&G Committee the opportunity to tour the facility and to establish a “turn over” date once all the environmental assessments have been completed. A visit is tentatively scheduled for October 15.

Energy Consumption Savings
The U.S. Secretary of Energy Steven Chu visited DSU in August. He was impressed with DSU’s energy savings initiatives. The University has entered into an agreement with Johnson Controls who will perform the upgrades which will result in reduced energy consumption and are projected to save the University a net $5.3 million in energy costs over the next 20 years and reduced energy consumption on campus by 2013.

Mr. Perkins said two action items (contracts) initially approved in the B&G Committee have been forwarded to the Finance Committee for presentation to the full Board.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE FINANCE COMMITTEE (Mr. David Turner, chair)

Mr. David Turner stated that the Finance Committee met September 10 and covered a range of matters. He went on to elaborate beginning with the status of the financial statements.
Financial Statements
Mr. Turner said the Committee reviewed the financial statements as of August 31. The budget has been met and may end with a modest surplus, but until the financials are audited, that discussion will be tabled until a later date.

Cash Balances
He reported that cash balances through August are better than in previous years. The cash balance as of 8/31/12 is $13,503,283, a strong cash balance position.

Operating Revenues and Expenses
Mr. Turner said the Committee is working on a process to devise a spreadsheet that reflects all revenues and grants on a single sheet of paper. This will allow the Board to see everything that is coming in on the revenue side of the equation. This single sheet will put expenses that can be compared against these revenues on the same sheet of paper. In addition, a resource or headcount spreadsheet broken out by reporting entity will allow each Board member to see his/her committee pairing (e.g. Student Affairs, President’s Office) and the activity that is occurring in those entities. Areas where growth is occurring can be distinguished as well as those declining. That information will provide good insight for going forward into performance-based budgeting. Mr. Turner noted that the approved 2012 budget would be looked at again after the enrollment numbers are finalized and early next month the budget would be modified appropriately up or down.

Debt Capacity
The debt capacity was viewed in light of the Master Plan in terms of how much debt capacity DSU has to borrow and how it might fit in with the Master Plan. All financials are to be connected to the strategic plan to enable DSU to be ready to execute a plan with the knowledge of how to fund it. DSU will know the dollars to be expended and the associated headcount allocations.

Executive Level Reporting
Mr. Turner commended Mr. Amir Mohammadi, executive vice president of Finance and University treasurer, and the entire team for the progress made thus far in providing information in a more concise manner. He said that the effort continues to get the information rolled into one executive level presentation in order for Board members to see it, deliberate it, ask questions about it and make decisions rapidly as opposed to trying to understand the details of the balance sheet.

Contracts
Mr. Turner asked for approval for two contracts recommended and approved through the Building and Grounds Committee as well as a vote from the Finance Committee via email proxy. The size of the contract requires the Board’s final approval. The request is for a campus wireless system upgrade for the residence halls. The purchase and installation of equipment is to complete Phase 2 of the upgrade and replacement Information Technology program. This is part of the technology upgrade policy which will provide students wireless access in the dormitories and throughout the campus. The staff has put forth several recommendations and the successful bidders (see breakdown below) are awarded the contract for a total cost of $299,617.55.
Chairman Smith asked for and received a motion that was seconded to authorize the Executive VP for Finance to enter into a contract with the three vendors (Dell Aruba, CDW-G CISCO and DTI) for a campus wireless system upgrade for the residence halls in the total amount of $299,617.55 as presented.

The motion passed unanimously.

The final contract put forward by the Buildings and Grounds Committee was voted positively in that committee and brought to the Finance Committee which also supported it through a vote at that level. Mr. Turner said this is a contract for Facilities Planning and Construction and is part of the minor cap that DSU has for construction. The work to be performed is R. S. Grossley Hall auditorium and lower level Buildout. The Grossley Hall auditorium and lower level offices will be updated and renovated for a total contract amount of $546,562.00. The normal bidding process was put forth with several contractors submitting bids. The Finance Committee is requesting that the successful bidder, Emory Hill & Company, be approved for the award of the contract.

Chairman Smith asked for and received a motion that was seconded to authorize the Executive VP for Finance to enter into a contract with Emory Hill and Company for renovation of the Grossley Hall auditorium and lower level offices in the amount of $546,562.00 as presented.

The motion passed unanimously.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Finance Committee.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. Echeverri reported that the Enterprise Risk Management remains the critical topic and concern for the Audit Committee. A presentation on Risk Management was sent to the Board members in the Board Book. Mr. Echeverri indicated that he wanted to direct the Board’s attention to the slide that provided a definition of Enterprise Risk Management. “Enterprise Risk Management (ERM) is a process, affected by an entity’s
board of directors, management and other personnel, applied in strategy setting and across the enterprise, designed to identify potential events that may affect the entity, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of entity objectives.” In short, he said, the concern is to protect the good name of Delaware State University. He also directed the Board members’ attention to the last page of the presentation that indicated the ownership of risk at DSU rests with the Board of Trustees.

Mr. Echeverri indicated that a number of audits are underway. The Student Housing Foundation audit is progressing well and is on target for completion by the end of September. The Single Audit is approximately 75-80% complete with field work and testing substantially complete. The remainder will be completed in the October timeframe as scheduled.

The University audit is underway with testing and analytics. The income statement is being worked on presently. The final trial balance was presented to the auditors Wednesday, September 12. The Finance team is working to finalize the Balance Sheet and Revenue and Expense reconciliations. The goal is to have Financial Statements to the auditors by September 14 and is on target to be finalized.

Mr. Echeverri stated that Ms. Michelle Martin is the Comptroller and the Committee is proud to have a new addition to the team.

Chairman Smith commended Mr. Echeverri on chairing two committees: Student Affairs and Audit. Dr. Smith said he is proud of the work that has been done through the Audit Committee. He indicated that the Audit Committee is critical to the operation of the University particularly as it relates to compliance. He also said that Enterprise Risk Management is an issue that has been discussed for a long time and Mr. Echeverri brought back information from AGB and began to energize the DSU community around this topic and has made great progress to date. Chairman Smith commended Mr. Echeverri on this effort.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Harry Williams echoed those comments made about Dr. Barros and noted that he wanted to add his thanks and appreciation for Dr. Barros’ leadership.

The President said that wonderful things were happening around the University, but before he began that discussion he had two major announcements. He said that he has a dedicated and committed senior staff and has added two new members to that team. The first new member is a world record holder. Ms. Candy E. Young is the first female
in the history of the University to be named Athletics Director. She is also the first African American female to be named to this position. He asked Ms. Young to address the Board. Ms. Young commented that she is excited about being a part of this family. She said that we will be committed to the vision and mission of this institution. She closed by saying that “We will be committed with pride and we will operate in excellence.” President Williams stated that he is excited about her leadership and her energy and what she is going to do for the athletic program here at DSU.

President Williams said a national search was conducted for a Vice President of Finance. This search was led by Executive VP of Finance and University Treasurer, Mr. Amir Mohammadi. “Mr. Mohammadi was committed to making sure the best person was identified for the job”, said President Williams. The person will oversee and manage the day-to-day fiscal operations of the University. Dr. Teresa Hardee has been appointed as the University’s new Vice President of Finance. Dr. Hardee is currently serving as the chief financial officer and vice president for Administrative and Financial Services at a major university where she oversees a budget of over $492 million. She has also been both a state and university auditor. She is a Certified Public Accountant (CPA) and received her doctorate from the University of Pennsylvania. He asked her to address the Board. Dr. Hardee thanked the Delaware family and said she was very excited about being here. She said “I am looking forward to the opportunities in front me and I am excited about working with the awesome university. I am just ready to get to work.” President Williams commented that Dr. Hardee’s references were glowing. He said the University is very fortunate to have her and we anticipate seeing some major changes.

President Williams thanked Mr. Amir Mohammadi for his support in bringing in this excellent candidate.

President Williams asked Ms. Carolyn Curry, vice for institutional advancement/chief of staff to introduce another part of the program. He stated that Chair Jim Stewart in the Development and Investment Committee report referenced this new initiative, the Trustees Scholarship.

Ms. Curry stated that the scholarship was started by some trustees who wanted to help retention and graduation rates as well as thank those students who were working hard, but also had some needs. To date, 13 students have been awarded scholarships and more are being awarded. Ms. Curry arranged for four of the students to come to the Board meeting in order for the Board to see some of the scholarship recipients. Ms. Curry asked each Trustee Scholar to introduce themselves to the Board.

- **Jere Hutson** is a junior Pre-Med student from Delaware who plans to pursue a Ph.D. in a dual degree program.
- **Cheyna Baugh** is a sophomore and Criminal Justice major from Brooklyn, New York who plans to attend Harvard Law.
- **Brandon Boyd** is sophomore and Criminal Justice major from Wilmington, Delaware and a participant in the College Advance Program who plans to attend Yale University Law School.
- **Darnel Liburd** is a junior and President of the Men’s Council who plans to attend Harvard Law School.
The students thanked the Board for supporting them through the scholarship and indicated the scholarship provided them much needed assistance. Ms. Curry noted that to qualify for the scholarship a student must have a minimum 3.0 GPA and that all of the students present have a 3.0 or better and Jere Hutson had a 4.0 GPA.

The President said he is proud of these students who have set high goals that he is sure they will achieve.

The President said he wanted to next spend a few minutes highlighting some positive initiatives that have taken place since the last time he spoke to the Board. He noted that he wanted to emphasize some strong points around the momentum that the University is experiencing. His PowerPoint presentation highlighted what he viewed as *A Time for PRIDE*. He stated that there are a number of highly positive initiatives that have taken place that are important to mention. The Pride Tours have been effective in getting out the message of the “Good News” related to the University. This message is reaching the alumni and the community through this event at the venues in which these tour sessions occur.

The mission statement and vision provide a clear direction for the University. President Williams stated that the University focus will remain on the following:

- STEM disciplines
- Health and Wellness
- Retention, graduation, and job placement and
- International partnerships

President Williams cited the following relative to the University’s focus:

- DSU received Reaffirmation of DSU’s Middle States Commission on Higher Education’s Accreditation. The DSU MSCHE Self-Study received commendation in five areas. DSU’s Self Study team has received invitations to assist other universities undergoing the accreditation process.
- DSU is the home of the first-ever public radio station WDDE 91.1 FM, Delaware’s NPR News Station
- U.S. Secretary of Energy, Dr. Steven Chu visited DSU and the headline in the Delaware State News read *Chu lauds DelState over Energy efforts.* Secretary Chu spent half a day on campus. DSU will reduce energy consumption by 20% and save DSU $5.2 million over 20 years.
- Ms. Carolyn Curry and Ms. Erin Hill, director of Admissions, received a National Marketing and Recruitment Excellence Award for record enrollment, scholarship strategies, recruitment and retention marketing materials, and tuition strategies and revenue
- International partnerships continue to grow. DSU has agreements with Korea’s Jeju National University. 16 students (11 STEM, 5 Music) attended Ningbo University in China this summer. One student said the
experience has changed her life. Forty-three students graduated from the Vietnam MBA program.

- Dr. Noureddine Melikechi and two graduate students collaborating on NASA team will be analyzing data that comes back from Curiosity Rover’s ChemCam laser exploration of rocks and soil on Mars.
- Private Giving is up with more than 500 scholarships being awarded.
- DSU led all MEAC schools in 2012 on All-Academic Team – 121 students were named. Ms. Candy Young was named Athletics Director, and Ms. Tamika Louise was named Lady Hornet Basketball coach.
- In the College of Agriculture and Related Sciences, the USDA-APHIS Ag-Discovery Program enables DSU 4-H to enroll 17 students in a two-week comprehensive career exploration. It has resulted in 11 students planning to major in Agriculture. Sixty-three Air Force men and women were trained in Health Literacy for Military Project.
- In the College of Arts, Humanities and Social Sciences a minor in Women’s and Gender Studies has been implemented. DSU has received national recognition at AAC&U’s student success forum. Professor Odun Balogun of this college has been awarded the Fulbright Fellowship.
- Dean Shelton Rhodes, Ms. Lillie Crawford, and Mr. Nick Callazzo in the College of Business received the National Small Business Week recognition.
- In the College of Education, Health and Public Policy, a new dean was named, Dr. Frederick Asinor. The College received reaffirmation of initial teacher preparation. The National League for Nursing Commission reaffirmation of the baccalaureate nursing program.
- Dr. Melissa Harrington in the College of Mathematics, Natural Sciences and Technology was the Neuroscientist of the Year in Delaware. Drs. Fengshan Liu, Jinjie Liu, Pokrajac, Ski, Kambhametta and Sun were awarded $3 million for the Center for Advanced Algorithms. Dr. Fondong received $1 million for research to genetically engineer a variety of the Cassava plant.
- DSU was featured in Ebony Magazine as part of the 2012 HBCU Special. Ms. Erika Grant, Miss DSU, appeared in the section on Campus Queens. DSU was also listed as a top Science school.
- Several events are taking place on campus such as Mr. Tavis Smiley and Dr. Cornel West’s Poverty Tour 2.0 at 8 p.m. this evening (Sept. 13). The first-ever Hornet Hustle 5k being held Sept. 15 and the President’s Prayer Breakfast on Sept. 21. The Annual Fall Career Fair is Oct. 18.
- Items coming up in the near future are the following:
  - Early College High School
  - Kirkwood Facility Plan and Implementation
  - Facilities Master Plan
  - Building New Optics Research Facility
  - Planning a Convocation Center and
  - New University Strategic Plan
- DSU is ranked #13 HBCU in the nation, a move from #15 last year, according to U.S. News and World Report.
Dr. Williams concluded his report and thanked the Board.

**PUBLIC COMMENT**

Chairman Smith indicated that Ms. Yolanda M. Brewer had signed up for public comment.

Ms. Brewer stated that she was a parent who had experienced difficulty with Nelnet, the payment plan system used by DSU. Ms. Brewer indicated that her daughter is a first-year student whose goal is to pursue a degree in Forensic Chemistry with the possibility of also considering the field of Communication. Ms. Brewer stated that she has other relatives attending DSU and potentially two more relatives may attend DSU in the next two years. Ms. Brewer said she is coming to the Board because she feels she has a vested interest in bringing an issue to DSU’s attention because she feels DSU is the best institution for her daughter.

Ms. Brewer provided handouts to the Board which showed the chronology of her attempts to resolve a problem in the Nelnet system. It appears that she successfully completed the payment registration; however, there were some glitches in either DSU or the Nelnet system and the information did not match. The system had not updated her information and trying to call the University was a challenge. Ms. Brewer said she drove from New Jersey to DSU to resolve the issue. Once on campus, she was able to resolve the problem. She said that she spoke to someone at Nelnet that informed her that when one is entering into an agreement in which no power or authority is given the individual to make changes in the system that more checks and balances are needed and that is what she wants to convey.

Chairman Smith said the Board appreciated Ms. Brewer bringing this matter to the Board’s attention. He stressed that DSU is committed to making sure its processes work for everyone. He indicated that he knows it is difficult to work through a system that is not always “user friendly”. He noted that the way we make the system better is to make sure the problem is understood. He said the Board appreciates Ms. Brewer bringing her issue to the Board’s attention. DSU has changed to new software and continues to work out the “bugs”. He thanked her for taking time out of her schedule to come to the Board meeting and wished her, her daughter and other relatives that may come to DSU the very best. Chairman Smith expressed hope that by the time her relatives leave DSU they will be singing the University’s praises. He again thanked her and she thanked the Board for their time.

Chairman Smith announced January 10, 2013 as the date for the next Board meeting. He announced that the MEAC Basketball Tournament is March 11-16, 2013.

Chairman Smith thanked Dr. Barros for his long service and his commitment to the community. He told Dr. Barros that his contribution will never be forgotten. He encouraged Dr. Barros to take advantage of the Emeritus status as he has open access to the University and the Board.
Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Claibourne D. Smith, Chairman

Eleanor Wilson, Board Secretary
APPENDIX A

DELAWARE STATE UNIVERSITY
BOARD OF TRUSTEES RESOLUTION

RESOLUTION HONORING DR. A. RICHARD BARROS FOR DISTINGUISHED SERVICE TO THE BOARD OF TRUSTEES AND ELECTING HIM AS A TRUSTEE EMERITUS

WHEREAS, Dr. A. Richard Barros has served as a Trustee of Delaware State University for 35 years, since his initial appointment by Governor Pierre S. duPont in 1977 to the Board of the then Delaware State College, until the expiration of his final Board term of office in August, 2012; and

WHEREAS, Dr. Barros was subsequently reappointed by Governors duPont and Castle for additional terms of office until in 1994 he was elected to the Board by the Board of Trustees; and

WHEREAS, during his tenure on the Board, Dr. Barros has served as a Board Vice Chairman, as a long time chair of the Education Policy Committee, and as a member of the Executive, Student Affairs, and the former Trustees Faculty Committees; and

WHEREAS, among his many important contributions to the University, Dr. Barros served on the Middle States Self-Study Steering Committee and assisted in the writing of the self-study that led to the reaffirmation of the institution’s accreditation in 2002; he served on three presidential search committees; he served for 18 years on the University’s federally mandated Internal Review Board, which reviewed all of the institution’s research and studies to protect the welfare and treatment of research subjects; and

WHEREAS, as the result of an initiative of Dr. Barros, bi-annual meetings were established in the mid-2000s between the Education Policy Committee and the Executive Committee of the Faculty Senate; and

WHEREAS, from 1990 to 1993, Dr. Barros served as an adjunct associate professor of aviation science at the University; and

WHEREAS, Dr. Barros has served as a presenter at national conferences of the Association of Governing Boards of Universities and Colleges covering the subjects of “University Security and Premise’s Liability” and “How to Avoid Litigation at a University”; and

WHEREAS, in recognition of his many contributions to the University, in 1991, Dr. Barros was awarded an honorary Doctor of Laws by then Delaware State College; and
WHEREAS, Dr. Barros has been an active participant in community affairs and charitable causes bringing great credit to the University; and

WHEREAS, Dr. Barros has recently retired from a long and distinguished career as an attorney and lead partner in the law firm of Barros McNamara Malkiewicz & Taylor, P.A.; and

WHEREAS, during his long service on the Board, Dr. Barros has demonstrated great dedication and collegiality and has provided highly valued counsel to the deliberations of the Board.

NOW THEREFORE BE IT RESOLVED, in recognition of his long and distinguished service to the University and its Board of Trustees, having received the recommendation of the Committee on Trustees, the Board hereby elects Dr. A. Richard Barros as a Trustee Emeritus of Delaware State University.

The undersigned certifies that the foregoing Resolution was unanimously adopted by the Board of Trustees of Delaware State University on September 13, 2012.

Claibourne D. Smith, Ph. D.
Chairman, Board of Trustees
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF SEPTEMBER 13, 2012

1. Approved the reelection to the Board of Trustees Mr. Josè F. Echeverri for a six
   year term expiring August 31, 2018.

2. Approved the reelection to the Board of Trustees Mr. Charles S. McDowell for a
   six year term expiring August 31, 2018.

3. Approved the election of officers Dr. Claibourne D. Smith as Chair and Mr.
   David G. Turner as Vice Chair both for terms expiring June 30, 2013.

4. Approved the reelection, upon the recommendation of the Chairman of the Board
   and the President of the University, to reelect Mr. Amir Mohammadi as Treasurer
   and Ms. Eleanor Wilson as Secretary, both for terms expiring June 30, 2013.

5. Approved the resolution to elect Dr. A. Richard Barros as a Trustee Emeritus.

6. Accepted the report from the Committee on Trustees.

7. Approved the motion to convene an Executive Session to discuss confidential
   legal matters.

8. Approved the motion to reconvene an Executive Session the regular session of the
   Board of Trustees.

9. Approved the minutes of the quarterly meeting of June 5, 2012 and Special
   Executive Committee meeting of June 29, 2012.

10. Accepted the report from the Student Affairs Committee.

11. Accepted the report from the Educational Policy Committee.

12. Accepted the report from the Development and Investment Committee.

13. Accepted the report from the Buildings and Grounds Committee.

14. Authorized the Executive VP of Finance to enter into a contract with three
    vendors (Dell Aruba, CDW-G CISCO and DTI) for a campus wireless system
    upgrade for the residence halls in the total amount of $299,617.55 as presented.
15. Authorized the Executive VP. of Finance to enter into a contract with Emory Hill and Company for renovation of the Grossley Hall auditorium and lower level offices in the amount of $546,562.00 as presented.

16. Accepted the report from the Finance Committee.

17. Accepted the report from the Audit Committee.

18. Approved adjournment.