DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE

Minutes of the meeting of the Board of Trustees of  
Delaware State University, Thursday, March 21, 2013

The Board of Trustees of Delaware State University held its regular meeting on Thursday, March 21, 2013, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Dr. Claibourne D. Smith, chairman of the Board of Trustees, called the meeting to order at 1:47 p.m.

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<th>MEMBERS PRESENT</th>
<th>OTHERS PRESENT</th>
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<tr>
<td>Dr. Claibourne Smith, chairman</td>
<td>Dr. Harry L. Williams, president</td>
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<td>Delaware State University</td>
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<td>Mr. David Turner, vice chairman</td>
<td>Dr. Alton Thompson, provost and vice</td>
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<td>president for Academic Affairs</td>
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<td>Mr. José Echeverri</td>
<td>Mr. Kemal Atkins, vice president for Student</td>
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<td>Affairs</td>
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<td>Mr. Barry Granger</td>
<td>Dr. Jan Blade, faculty senate chair</td>
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<td>Charles McDowell, Esq.</td>
<td>Ms. Carolyn Curry, vice president for Institutional</td>
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<td>Advancement/chief of staff</td>
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<td>Mr. Wesley Perkins</td>
<td>Dr. Teresa Hardee, vice president for Finance</td>
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<td>Leroy Tice, Esq.</td>
<td>Mr. Amir Mohammadi, executive vice president</td>
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<td>and University treasurer</td>
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<td>Dr. Devona Williams</td>
<td>Dr. Noureddine Melikechi, vice president for</td>
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<td>Research, dean</td>
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<td>Thomas Preston, Esq., general counsel</td>
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<td>Dr. Bradley Skelcher, associate provost</td>
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<td>Ms. Candace Young, athletic director</td>
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<td>Mr. Zafar Chaudhry, associate vice president</td>
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<td>Mr. Carlos Holmes, director of News Services</td>
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Chairman Smith welcomed the attendees and stated the first order of business would be approval of the January Board minutes.

Chairman Smith asked for any corrections to the January 10, 2013 quarterly meeting minutes which were distributed to all members of the Board of Trustees prior to the present meeting. There were no corrections.

Chairman Smith asked for and received a motion that was seconded to approve the minutes of the January 10, 2013 quarterly meeting.

The motion passed unanimously.
EXECUTIVE COMMITTEE (Dr. Claibourne Smith, chair)

Chairman Smith reported that a special meeting of the Executive Committee was held February 8, 2013 to hear a presentation from President Williams on the status of the Kirkwood Facility with regard to moving forward on the recommendation received from the Provost and the Kirkwood Task force. The Chairman indicated that President Williams may wish to hold that discussion later or answer any questions at the current time.

President Williams chose to answer questions during this portion of the meeting. He indicated that the Provost and Mr. Amir Mohammadi, executive vice president, would assist with the questions.

Dr. Williams stated that the purpose of the meeting with the Executive Committee was to inform the Committee of a recommendation/decision that was made related to DSU’s property in downtown Wilmington. The taskforce, headed by Dr. Shelton Rhodes, dean, College of Business, analyzed the data and determined that the best course of action was to move forward. The task force reported back to the Provost and Dr. Williams reported to the Committee that DSU would move the programs from the downtown facility to the new Kirkwood site.

Chairman Smith stated that the Kirkwood property was donated to DSU from the Department of Defense and it has been looked at by DSU while the University has been waiting for the transfer of the property for the better part of a year. Chairman Smith pointed out that there are implications to having received that property on the current programs in Wilmington. He indicated that he thought the task force went through a very deliberate assessment of the status of the current Wilmington campus and the potential that the Kirkwood facility would bring to all of Delaware and New Castle County. He further stated that we are confident that there are a number of major benefits for the University to having the Kirkwood facility. Having done the analysis and assessment, there are some unique opportunities for DSU with the acquisition of the Kirkwood facility. Chairman Smith asked if there were questions or further comments and since there were none, he moved on to the next agenda item.

STUDENT AFFAIRS COMMITTEE (Mr. José Echeverri, chair)

Mr. Jose Echeverri stated that the Student Affairs Committee met on March 13, 2013. He thanked Chairman Claibourne Smith for managing the meeting for him as he listened in by phone. Mr. Echeverri gave a summary of the Student Affairs Committee meeting, including the following highlights:

DSU Enrollment Update
- Enrollment has been strong for both freshmen and transfer students. 65.8% of freshmen admits have filed a FAFSA.
- Recruitment has played a major part in achieving the enrollment goals. One upcoming recruitment effort will be the Scholars Appreciation Reception. This is an evening with President Williams, Provost Thompson and other senior administrators to recognize high ability applicants who have been offered a merit
scholarship to attend DSU in the fall. The Honors Program director and college deans will also be present at the reception. This is a unique opportunity to show potential students that DSU wants them.

- Spring Open House is another recruiting effort that will take place in April with over 1,000 guests expected to visit. Open House is the largest campus visitation day of the fall and spring semester.
- The Admissions Office will launch a new program, Transfer Wednesdays, each Wednesday in March. It is designed to give potential transfer students an opportunity to speak one-on-one with an admissions counselor to determine their individual needs and concerns. To date, 57 prospective transfer students have registered to attend a Transfer Wednesday.

Mr. Kemal Atkins, vice president for Student Affairs, provided additional details on Transfer Wednesdays. He pointed out that several departments were engaged in supporting this effort. Great effort was extended by the Institutional Advancement in getting the information out regarding the transfer process. Registration, Records, IT, and Finance all worked together to build a transfer matrix. He also noted that Transfer Wednesdays provide the students the opportunity to come to campus and learn about financial aid, have their transcripts evaluated to ascertain which credits will transfer, and schedule future meetings with their prospective academic departments. This process facilitates a more seamless process in transferring to the University. This is a market that has potential for DSU.

Chairman Smith inquired if the transfer students were originating from any particular location or state. Mr. Atkins stated that the top 20 institutions have been identified and a number of students who left the state of Delaware are returning to attend the University. Mr. Atkins noted that the transfer coordinator is traveling more to community colleges and other schools and engaging those students on campus.

Chairman Smith stressed the importance of knowing where DSU is getting its transfers students for a more deliberate approach in reaching those students.

Mr. Echeverri stated that Athletic Director Candy E. Young gave a presentation (via teleconference) at the Student Affairs Committee meeting and provided a comprehensive report covering several areas. Mr. Echeverri indicated he would discuss a few of the Athletic Department’s statistics and the issue of gender equity.

**Athletic Department Review 2013 – Statistics**

- There are 370 student athletes (including the Cheer team); 122 All MEAC Academic Scholar Athletes; 65 employees comprised of administrators, coaches and support staff; 18 teams (6 male, 12 female, and a Cheer team); and 13 MEAC Conference schools.

**Gender Equity**

- The University’s athletic program faces the issue, along with other universities, of gender equity. The University’s ratio is 63% female, 37% male compared to Athletics’ ratio of 48% female and 52% male. With regard to Title IX, programs are being implemented to create a better ratio balance. Two female programs,
Golf and Lacrosse, have been added and efforts will continue to ensure gender equity.

Mr. Echeverri stated that Section 304 of The Violence Against Women Act (VAWA) includes changes to the Clery Act and Title IX that will require changes by colleges to maintain compliance. He noted the following DSU efforts to maintain compliance:

The Violence Against Women Act (VAWA)
Innovative Partnerships to Reduce Gender-Based Violence on Delaware Campuses
- Progress is being made in beginning the process of training all DSU to comply with the requirements of the Dear Colleague letter. Extensive training is needed to implement the guidelines and plans are being developed to ensure the training occurs.
- Ms. Pauline Meek, associate director of Counseling, is a member of a team of four who received a grant for the program “Innovative Partnerships to Reduce Gender-Based Violence on Delaware Campuses” This is a collaborative effort between the University of Delaware and DSU. DSU received a subcontract grant award in 2012. The grant will provide training on gender based violence to the DSU campus and local law enforcement. Campus-wide events such as Sexual Assault Awareness Month activities, Domestic/Dating Awareness Month activities and other events are planned. A mandatory prevention education for all incoming students regarding the overview, dynamics, and services relating to sexual assault, dating/domestic violence, and stalking will be implemented in fall 2013.

Mr. Echeverri acknowledged two items students have been requesting have been fulfilled.
- Wireless internet access has been installed in all residential halls.
- The commuter lounge is now open for commuting students, providing students with a place to relax between classes and to store their books and materials. The lounge is outfitted with furniture, a television, lockers and a study area.

There were no action items for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. Devona Williams, chair)

Dr. Devona Williams reported that the Educational Policy Committee has been meeting and working with the Provost to strengthen the reporting in order that the following might be achieved: identifying priorities, streamlining indicators, and identifying key indicators for the dashboard in order to easily see the academic progress. She stated that Academic Affairs had two reports under Tab 3 of the Board book. Dr. D. Williams deferred to Dr. Alton Thompson, provost and vice president for Academic Affairs.
Affairs, to give the highlights of the reports. Dr. Thompson noted that the material was distributed prior to the meeting and he would be happy to entertain any questions. There were no questions and Dr. Williams proceeded to the next topic.

At its March 6, 2013 meeting, the Educational Policy Committee had the opportunity to review and approve those faculty members recommended for promotion and/or tenure. Dr. D. Williams presented the three motions related to the Committee review.

The first motion: To approve the 2012-2013 Promotion and Tenure recommendations, as submitted by the Office of the Provost and Vice President for Academic Affairs.

Chairman Smith asked for and received a motion that was seconded to approve the 2012-2013 Promotion and Tenure recommendations, as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.

The second motion: To approve the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Adenike Davidson as a full professor in the Department of English and Foreign Languages in the College of Arts, Humanities and Social Sciences at Delaware State University.

Chairman Smith asked for and received a motion that was seconded to approve the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Adenike Davidson as a full professor in the Department of English and Foreign Languages in the College of Arts, Humanities and Social Sciences at Delaware State University.

The motion passed unanimously.

The third motion: To approve the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Saundra DeLauder as a full professor in the Department of Chemistry, in the College of Mathematics, Natural Sciences and Technology at Delaware State University.

Chairman Smith asked for and received a motion that was seconded to approve the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Saundra DeLauder as a full professor in the Department of Chemistry, in the College of Mathematics, Natural Sciences and Technology at Delaware State University.

The motion passed unanimously.

The last motion: To approve the 2013-2014 academic year contract renewal recommendations for faculty and AAUP unit members as submitted by the Office of the Provost and Vice President for Academic Affairs.
Chairman Smith asked for and received a motion that was seconded to approve the 2013-2014 academic year contract renewal recommendations for faculty and AAUP unit members as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.

Dr. D. Williams concluded her report for the Educational Policy Committee.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. James Stewart, chair)

Mr. Jim Stewart was unable to attend the meeting. Chairman Smith explained that the scheduled Development and Investment Committee meeting has been postponed until April 2, 2013. Ms. Carolyn Curry, vice president for Institutional Advancement and chief of staff, remarked that the Institutional Advancement Report to the Board of Trustees was under Tab 4. Chairman Smith emphasized that any questions related to the report could be directed to Ms. Curry. If not, the Board would delay any actions on the Committee other than the report contained in the Board book.

There were no actions at this time for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Division of Institutional Advancement under Tab 4 of the Board book for the Development and Investment Committee.

The motion passed unanimously.

BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins stated that the B&G Committee is working on various projects in many different areas. He indicated that some of the work being done will be completed in the next couple of weeks and that he would report on those efforts at a future meeting.

Mr. Perkins stated that he would briefly discuss five areas being worked on within the B&G Committee:

Army Reserve Center (Kirkwood)

Delaware Department of Natural Resources and Environmental Control and other agencies including Delaware Department of Transportation are working with the University to do the due diligence and make recommendations to bring the Kirkwood facility on board.
Mr. Amir Mohammadi, executive vice president, gave a brief update on the Kirkwood status. He noted that the Committee has been developing a plan to have students in the facility for the second summer session. DSU is working with EDIS on construction matters and Duffield Associates on environmental concerns. At present, he noted that 85% of the cost associated with the facility was accounted for and that when the pro forma for the 10-year projections is completed, it will show that moving to Kirkwood is a financially sound investment.

In the B&G Committee, matters were discussed concerning reports from EDIS and the State Fire Marshall related to the sprinkler system. Based on the current usage, sprinklers are not warranted. Renovations were also discussed and were divided into two phases: first the renovation will begin on the first floor because of the need to prepare for classroom use; and second, once the classroom needs are further defined, the second floor will undergo planning phase for the necessary renovation.

**Optics**

Designs are underway for the building with the understanding that it will be built as planned and according to the design. There will be more to report at the next meeting.

**Early College High School**

The original footprint for the building has been increased from approximately 13,000 sq. ft. to 25,000 sq. ft. to accommodate the need for more appropriate space. Each floor will consist of six classrooms plus auxiliary floor spaces. Office spaces will be on the first floor. Costs were discussed. It was discussed that the cost may affect DSU’s debt capacity. The Early College effort will be tied closely to both the master and strategic plans.

**Residential Facilities**

A comprehensive review of the residences is underway. New designs are being discussed and developed in order to modernize the rooms. This year a different approach is being taken concerning how to spend the maintenance dollars. Rather than spread the money over all the campus housing, the emphasis will be on modernization of some of the highly used areas such as bathrooms and in making the buildings more attractive. Future modernizing projects including installation of air conditioning and creating kitchenettes in the upper classmen dorms were discussed in the Committee.

**ADA Compliance Update**

Tom Preston, general counsel, commented on ADA compliance measures. He said DSU has a list of remedial measures provided in December. The University is also in the process of planning a budget and a plan which will be ready in the next week. It is expected that this will run until 2015 because there is a tremendous amount of work that needs to be done throughout the campus. Some of the older buildings will require complete and costly renovations to comply with the new ADA regulations. The bottom line is to correct those things which can be corrected.

Mr. Perkins informed the Board that a plan is being created in order to correct accommodation concerns. This includes sidewalk repairs, curb cuts and the re-
distribution of accessible parking spaces which will coincide with the campus beautification plan. In addition ADA compliance covers areas beyond the physical facility; it could mean that the University would be responsible for increasing a student’s chances for success in the classroom.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE FINANCE COMMITTEE (Mr. David Turner, chair)

Mr. David Turner said he would report on behalf of the Finance Committee and Dr. Teresa Hardee, vice president for Finance. He detailed the following:

Cash Balances
He reported that cash balances as of 2/28/13 were $31,919,334 which is comparable to prior years and consistent with expectations of cash balances.

Budget vs. Actual
Mr. Turner stated the budget vs. actual as of 2/28/13 is on target to achieve FY13 modified approved budget.

Kirkwood Facility
Mr. Turner indicated that an update in advance of the April 1 deliverables was given. He noted that a pro forma was being assembled and would be shared on April 1.

Update on Information Technology (IT)
The Finance Committee received an update on IT. Progress is being made on the maturity of new capabilities. A detailed view of the maturity assessment will be presented at the next meeting.

Budget Process
Mr. Turner noted that the budget process, is now underway and making good progress. Re-engineering many of the processes is occurring to shorten cycle times and improve efficiencies.

Contracts
Mr. Turner asked for approval for five action items that were approved through the Finance Committee and in need of Board approval. He provided background on each of the items and read the motions as follows:

1. The University is seeking to enter into a contract for a Mobile Meat Processing Lab. The trailer will be located on campus and the Agriculture Department will be able to butcher its own animals. The University received four competitive proposals and based on the specification and requirement of this contract is requesting to enter into a contract with Nomad for $148,040.
Chairman Smith asked for and received a motion that was seconded to authorize the University be granted authority to enter into a contract with Nomad Company in the amount of $148,040.

The motion passed unanimously.

2. All budgets associated with the Village Residence Facilities were not budgeted in FY 2012-13. The University is requesting that the Board Finance Committee add these budgetary items to the current year’s approved budget.

Chairman Smith asked for and received a motion that was seconded to authorize the University to add the Village Residence Facility budget to the University’s current budget in the amount of $6,007,000.

The motion passed unanimously.

3. The University is seeking to enter into a sub-recipient contract with the University of Delaware. This research is entitled: CORBE: The Delaware Center for Neuroscience. Delaware State University will enter into a contract with the University of Delaware, Office of Sponsored Programs, for $947,741.

Chairman Smith asked for and received a motion that was seconded to authorize the University to enter into a contract with the University of Delaware for sub-recipient contract for research in Neuroscience under the CORBE grant in the amount of $947,741.

The motion passed unanimously.

4. The Delaware State University Convocation Feasibility Study was appropriated by the Delaware State Legislature in the FY13 Bond Bill Budget. Nine vendors submitted proposals to conduct the study before the January deadline. Of those, four were chosen to interview with the Convocation Center Advisory Committee consisting of 13 DSU and community members. Firms interviewed included: SinkCombDethlefs; H2L2; Moeckel Carbonell Associates Inc. and Holzman, Moss, Bottino Architecture and Foresite. The unanimous selection of the committee was Holzman, Moss, and Bottino Architecture and Foresite to perform the feasibility at a cost of $195,000.

Chairman Smith asked for and received a motion that was seconded to authorize the University to enter into a contract with Holzman, Moss, and Bottino Architecture and Foresite to perform the feasibility at a cost of $195,000.

The motion passed unanimously.

5. After extensive analysis, the University would like to reduce summer school rates by 35%. This reduction is anticipated to increase retention rates, increase four-
year graduation rates, and improve summer school operations by centralizing the summer school program.

Chairman Smith asked for and received a motion that was seconded to authorize the University to reduce summer school rates for undergraduate courses by 35% beginning Summer 2013. The motion passed unanimously.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Finance Committee.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. José Echeverri reported on some of the Audit Committee’s recent activities. He noted that the Committee and the internal audit function has evolved from a reactionary mode to a progressive process-driven approach. Highlights of his report include:

- A new draft Internal Audit and Advisory Services charter has been created. Mr. Echeverri encouraged comments on the content. The charter provides direction for the internal auditing function.
- *The Delaware State University-Internal Audit and Advisory Services* booklet contains an Internal Audit and Advisory Services Plan, the first ever detailed operational plan for DSU. This systematic plan details activities and the time period in which those activities will be completed.
- The Enterprise Risk Management Council is meeting on a regular basis in some instances weekly.
- An internal auditor, Mr. Zafar Chaudhry, has been brought on board and has begun the process of visiting various departments of the University. He worked closely with others in developing the Internal Audit and Advisory Service Plan.
- A new website has been constructed for Internal Audit and Advisory Services. A component of the website is whistleblower hotline number to report fraud. Anonymous tips can also be made on the website or via email.
- As part of Enterprise Risk Management, a HEAT map should be developed.

Mr. Echeverri stressed that each person on the University is accountable for managing risk. He concluded his report.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.
COMMITTEE ON TRUSTEES (Mr. Charles McDowell, chair)

Mr. Charles McDowell indicated that the Committee had nothing to report.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Harry Williams stated that in the three months since the last meeting with the Board, the team has been focused on a number of initiatives.

The President indicated that the Board had been promised an opportunity to provide input to the strategic plan. He pointed out that in their folders was a copy of the plan to date. He said that the Provost would email a copy of the document to each Board member for comment.

Since becoming president, President Williams noted that the University’s focus has been in four areas: STEM, Retention and Graduation, International Partnerships and Health and Wellness. Among areas to be highlighted:

STEM
- Second Annual Kent County Science Fair was held in the MLK Student Center on March 1, sponsored by U.S. Senator Chris Coons and was attended by over 90 middle school students.
- Under the leadership, Dr. Noureddine Melikechi, dean and vice president for Research, the College of Mathematics, Natural Sciences and Technology has initiated the Dean’s Distinguished Lecturer Series presenting individuals that are outstanding in their scientific fields.

Retention and Graduation
- Parent University in February had more than 120 parents attend for this second annual event.
- The second Inspired Day of Service on April 6 has over 300 students signed up to participate. The students will work on service projects at East Side Charter School in Wilmington, Newark Day Nursery and Children’s Center, Simon’s Circle Boys and Girls Club in Kent County and Oak Orchard Boys and Girls Club in Sussex.
- Once again, for Founders Day, the students were given a history of the University presidents.
- JP Morgan Chase & Co brought King Center Imaging Project to campus an unprecedented exhibit of Dr. Martin Luther King Jr.’s correspondence, speeches and sermons.
- Ten days of events honoring Harriet Tubman, the conductor of the Underground Railroad and abolitionist culminated with marches up segments of the abolitionist’s journey through the First State. Participants traveled two legs of the 97 mile journey Tubman made through Kent and New Castle Counties. DSU President Williams and 50 students participated in a 14-mile relay along Tubman’s journey from Sandtown to Brecknock Park in Camden.
- A Convocation Center Feasibility Study is underway led by DSU.
The Student Government Association has worked with the Administration on food service, Wi-Fi, and financial aid communications.

**International Partnerships**
  
  
  - Six students will travel to Ghana over the summer to work on project in conjunction with the DSU Agriculture Department.
  
  - The President and Mr. Amir Mohammed, executive vice president, traveled to China to reaffirm current relationships and to establish new ones with individuals that are already supporting DSU. During that seven-day period they had 15 meetings. The highlight of the trip was their visit to the fourth largest car accessory plant in China owned by two DSU graduates.

**Health and Wellness**
  
  - DSU hosted three “Weight of the Nation Town Hall Meetings” which focused on the problem of obesity in America. The programs featured panel discussions of local experts and clips from the documentary entitled “Weight of the Nation.” Residents of Kent County, which officials say is the heaviest county in the state, attended.
  
  - DSU will host a Weight Management Conference April 5-6. The conference is taking place during Public Health Week under the leadership of Dr. Freddie Asinor, dean, College of Education, Health and Public Policy.
  
  - Dr. Robin Williams is cooking in the Village Cafe Wednesdays during the month of March encouraging healthy eating habits among students.
  
  - In collaboration with Johnson Controls and the “Go Green Initiative” on campus, two resident halls launched a competition to see which could conserve the most energy.
  
  - Over 14 camps will be open on DSU’s campus this summer. These camps include sports, academics and arts and range in age groups and gender.
  
  - Institutional Advancement created a MEAC Fan PRIDE Center in Norfolk. Chairman Smith and Trustee Leroy Tice attended MEAC.
  
  - March 26 is DSU Day at Legislative Hall. Both the DSU band and the choir will be performing at the request of the both the speakers of the House and of the Senate.
  
  - The second annual PRIDE Tours are scheduled to take place during the months of March through May. These tours provide an opportunity to speak with the community, friends and alumni about DSU and to promote all the positive things that are taking place at the University.
Dr. Williams concluded his presentation by thanking the Board for its support and for allowing him the great opportunity to serve the institution. He extended his appreciation to the Board for its efforts in advancing the University.

PUBLIC COMMENT

Chairman Smith pointed out that no one had signed up for public comment.

MISCELLANEOUS

Chairman Smith announced the AGB Conference on Trusteeship, April 20-23, 2013 in San Francisco, CA.

The May Commencement is May 19 at the Alumni Stadium on the Delaware State University campus. Chairman Smith encouraged the Board members to participate in recognizing and sending off the graduating class.

He noted that the next Board meeting is June 13, 2013. Chairman Smith inquired whether there was any other business that required attention and there was none.

Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 2:56 p.m.

Respectfully submitted,

Claibourne D. Smith, Chairman

Eleanor Wilson, Board Secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE

ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY BOARD OF TRUSTEES ON THE MEETING OF MARCH 21, 2013

1. Approved the minutes of the January 10, 2013 quarterly meeting of the Board of Trustees.

2. Accepted the report from the Student Affairs Committee.

3. Approved the 2012-2013 Promotion and Tenure recommendations, as submitted by the Office of the Provost and Vice President for Academic Affairs.

4. Approved the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Adenike Davidson as a full professor in the Department of English and Foreign Languages in the College of Arts, Humanities and Social Sciences at Delaware State University.

5. Approved the request for tenure, as specified in Section 8.5.5 of the Collective Bargaining Agreement, for Dr. Saundra DeLauder as a full professor in the Department of Chemistry, in the College of Mathematics, Natural Sciences and Technology at Delaware State University.

6. Approved the 2013-2014 academic year contract renewal recommendations for faculty and AAUP unit members as submitted by the Office of the Provost and Vice President for Academic Affairs.

7. Accepted the report from the Educational Policy Committee.

8. Accepted the report of the Division of Institutional Advancement under Tab 4 of the Board book for the Development and Investment Committee.

9. Accepted the report from the Buildings and Grounds Committee.

10. Authorized the University be granted authority to enter into a contract with Nomad Company in the amount of $148,040.

11. Authorized the University to add the Village Residence Facility budget to the University’s current budget in the amount of $6,007,000.
12. Authorized the University to enter into a contract with the University of Delaware for sub-recipient contract for research in Neuroscience and the CORBE grant in the amount of $947,741.

13. Authorized the University to enter into a contract with Holzman, Moss, and Bottino Architecture and Foresite to perform the feasibility at a cost of $195,000.

14. Authorized the University to reduce summer school rates for undergraduate courses by 35% beginning summer 2013.

15. Accepted the report from the Finance Committee.

16. Accepted the report from the Audit Committee.

17. Approved adjournment.