Student Accessibility Services: Voluntary Disclosure of a Disability

Qualified students are entitled to reasonable accommodations under the American with Disabilities Act (ADA), and the Section 504 of the 1973 Rehabilitation Act. Accommodations are determined on a case-by-case basis and Student Accessibility Services (SAS) acts as a link between students with disabilities and the campus community. All information will be considered confidential and only released to appropriate personal on a need to know basis. In order to access services, students must initiate a request by submitting this form. The student takes full responsibility for ongoing assistance.

In order to receive services, documentation verifying a disability is required. Documentation guidelines can be accessed online at http://www.desu.edu/office-student-accessibility-services or by calling 302.857.7304

To initiate a request for accommodations please complete this form and return it to:
Students Accessibility Services
University College
William C. Jason Library, Room 218
Delaware State University
1200 N DuPont Highway
Dover, DE  19901

Please fill out form completely:

Name: ___________________________________ Date: ____________

Home Address: ____________________________________________

City: ________________________ State and Zip: ______________

Cell Phone: ______________________ Other phone #:______________

Email: ____________________________

Date of Birth_________________________

Please describe your disability and any accommodations/supports you have in the past. (Types of disabilities may include: Mobility, Acquired Brain Injury, Learning Disability, ADD/ADHD, Autism Spectrum Disorder, Psychiatric, Visual, Hearing, Chronic illness):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

If you plan on attending in person classes, do you have a mobility concern that would prevent you from evacuating a building in an emergency?

Yes: ____________  No: ____________

Please see reverse side
A request is not a guaranteed that it will be granted. A thorough review of submitted documentation and an intake is necessary to determine whether the student has a disability that substantially limits a major life function. The requested accommodation needs to be specific to the functional limitations.

Please submit documentation to verify your disability to be considered for accommodations. After the review of documentation, the next step is to schedule an appointment with the Coordinator of SAS for initial review of accommodations. Then accommodations are determined based on that meeting and the student will make another appointment to pick up his/her letters at the beginning of each semester. For further explanation, please go to the OSAS website:

[http://www.desu.edu/office-student-accessibility-services](http://www.desu.edu/office-student-accessibility-services)

Contact: Roberta C. Durrington, MA  
SAS phone #: 302.857.7304  
Email: rduarrington@desu.edu  
Fax #: 302.857.7637