Satisfactory Academic Progress (SAP) Appeal Form

The Financial Aid Satisfactory Academic Progress (SAP) Policy at Delaware State University measures whether students are progressing at a reasonable rate toward the completion of their educational objectives. Students must be in compliance with the SAP Policy in order to maintain continued financial aid eligibility.

- All undergraduate students must maintain a cumulative Grade Point Average (GPA) of at least 1.70 and by the end of the second academic year maintain a 2.0 cumulative GPA.
- Undergraduate students are also required to maintain a completion rate of 24 credits in an academic year including summer. Additionally, once a student has attempted more than 180 hours (including transfer hours accepted by DSU) eligibility for Title IV Financial Aid will be terminated.
- All Graduate Students must maintain a cumulative Grade Point Average (GPA) of at least 3.0 on a 4.0 scale and progress.

You have been notified that your educational progress has recently been evaluated, based upon your completion of the most recent semester for which you were enrolled. This evaluation indicates that you are not in compliance with the SAP Policy due to your failure to meet at least one of the criteria discussed in the previous paragraphs.

You may petition the SAP Appeals Committee for reinstatement of financial aid eligibility, if extenuating or unusual circumstances interfered with your ability to meet SAP standards. It is mandatory that a statement is attached which outlines those circumstances. Be specific in describing the factors that caused your academic difficulties. Outline the changes you have made that will allow you to improve your academic performance. Attach supporting documentation as necessary. Sign and date this form, when completed and submitted by email, fax, or mail by May 30, 2016 for FALL 2016 or October 31, 2016 for SPRING 2017 to the Office of Financial Aid. You will be notified of the SAP Appeal Committee’s decision. You may review your status, at any time, by going to Student Services Financial Aid section on the “MyDESU” self-service portal under “My Overall Status of Financial Aid”, and academic progress.

*All students who are on Academic Suspension or Academic Dismissal must also appeal to the Dean of his/her respective college for Academic Reinstatement into the University. This process should occur simultaneously with the SAP Appeal process. Please contact your academic/faculty advisor for assistance.*

I certify that all information reported is complete and correct to the best of my ability, and that I have attached the relevant documentation, if applicable. I understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and may subject the financial aid recipient to be fined, imprisoned, or both under provision of the U.S. Criminal Code.