Delaware Educators Exemption Request Form

Please complete this form and fax to the Office of Student Accounts. The Delaware educator’s name must appear on the School District Personnel Listing issued by the Delaware Department of Education.

By completing this form I acknowledge that I must submit payment as a condition to be eligible for tuition-free credit hours. This includes the registration, technology, labs, parking and Wellness Center (Undergraduate Only) fees which are the sole responsibility of the student per summer session. The student is also responsible for obtaining a student ID card and parking decal.

This form must be submitted at the time of registration. If you are registering online, please submit the form as directed below.

Name of Delaware Educator: __________________________________________________________

DSU Student ID#: _____________________   DE Employee ID # _____________________

School District: _____________________________________________________________________

Contact Number: _____________________   Email Address________________________

Signature: _________________________________________________________________________

MAIL THIS FORM TO:
Delaware State University Office of Student Accounts
1200 N. DuPont Highway  |  Dover, DE 19901
OR FAX TO:
302.857.6249
Attn: Mrs. Wanda Curry-Brown

MAKE A PAYMENT VIA QUIKPAY

☐ Go to: my.desu.edu  ☐ Enter: Payment Amount
☐ Select: QuikPAY  ☐ Select: Payment Method
☐ Enter: Student ID# and PIN#  ☐ Click: Continue
☐ Select: Login  ☐ Provide Payment Information
☐ Select: Yes, Continue to Nelnet QuikPAY  ☐ Click: Continue
☐ Select: Make Payment  ☐ Confirm Payment Information
☐ Select: Pay for Tuition and Other University Fees  ☐ Click: Submit
☐ Select: Term

* For students who are registering for the first time, the student ID# and instructions on how to create a PIN will be provided via the registration confirmation via email.
* All student correspondence including student bills are sent to your Delaware State University email account.