Board of Trustees Meeting Minutes
March 3, 2011
DELTASTATE UNIVERSITY  
DOVER, DELAWARE  

Minutes of the meeting of the Board of Trustees of  
Delaware State University, Thursday, March 3, 2011  

The Board of Trustees of Delaware State University held its regular meeting on Thursday, March 3, 2011, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Dr. Claibourne D. Smith, chairman of the Board of Trustees, called the meeting to order at 1:45 p.m.

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<td>Dr. Claibourne Smith, chairman</td>
<td>Dr. Harry L. Williams, president Delaware State University</td>
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<td>Mr. David Turner, vice chairman</td>
<td>Dr. Alton Thompson, provost and vice president for Academic Affairs</td>
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<td>Dr. Richard Barros –via telephone</td>
<td>Ms. Carolyn Curry, vice president for Institutional Advancement/Chief of Staff</td>
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<td>Mr. José Echeverri</td>
<td>Mr. Amir Mohammadi, vice president for Finance and Administration</td>
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<td>Dr. John Land</td>
<td>Mr. Kemal Atkins, vice president for Student Affairs</td>
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<td>Mr. Wesley Perkins</td>
<td>Mr. Derek Carter, athletic director</td>
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<td>Mr. Bennie Smith</td>
<td>Thomas Preston, Esq. general counsel</td>
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<td>Mr. Jim Stewart</td>
<td>Dr. Noureddine Melikechi, interim vice president for Research</td>
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<td>Dr. Calvin Wilson</td>
<td>Dr. Bradley Skelcher, associate provost</td>
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<td>Ms. Genevieve Tighe, assistant to provost</td>
<td>Ms. Natasha Adams, assistant to the president</td>
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<td>Mr. Carlos Holmes, director of News Services/Photographer</td>
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<td>Dr. Charlie D. Wilson, faculty senate president</td>
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OPENING AND PREVIOUS MEETING MINUTES

Chairman Smith thanked the Board members and other attendees for their presence.
Chairman Smith asked if there were any corrections to the minutes of the January 13, 2011 meeting, which had been distributed to all members of the Board of Trustees prior to the current meeting. There were no corrections.

Chairman Smith asked for and received a motion that was seconded to approve the minutes of the January 13, 2011 meeting of the Board of Trustees.

The motion passed unanimously.

Chairman Smith indicated that the order of the meeting would deviate slightly from the agenda as presented.

NOMINATING COMMITTEE (Mr. Charles McDowell, chair)

He noted that Dr. John Land, former vice chair, indicated a few weeks ago that he was stepping down from his appointment to the Board. In response to Dr. Land’s decision to retire from the Board and in recognition for his many accomplishments, the Board recommended him for Trustee Emeritus status.

In the absence of the Nominating Committee Chair, Mr. Charles McDowell, Dr. Smith asked Vice Chairman David Turner, a member of the Nominating Committee, to call Dr. Land to the podium and read the resolution prepared by the Committee.

DELAWARE STATE UNIVERSITY
Board of Trustees Resolution

Honoring Dr. John W. Land for Distinguished Service to the
Board of Trustees and Electing him as a
Trustee Emeritus

WHEREAS, Dr. John W. Land, who graduated with a Bachelor of Science Degree in Health and Physical Education in 1966 from then-Delaware State College, has been a member of the Delaware State University Board of Trustees since 1992. He served as Board Vice-Chair from 2004-2008, as Acting Chair from August 2009 to January 2010 and as Vice Chair from January 2010 to September of that year. During his tenure on the Board, he has chaired the Student Affairs and the Buildings & Grounds Committees, and he has served on the Finance and Audit Committees.

WHEREAS, John Land grew up in New York City prior to enrolling at Delaware State College. As a Hornet athlete, Dr. Land etched himself into Delaware State University sports history as one of the great inspirational stories in the institution’s athletic history. Although he never played high school football, Dr. Land made the Hornet team as a walk-on and went on to eventually letter during all four years of his eligibility. He became the team captain in 1965. A powerful running back, Dr. Land climaxed his Hornet career by gaining 600 yards on the ground and scoring seven touchdowns during his senior year.
WHEREAS, following his graduation from the University, Dr. Land was drafted into the NAFL where he played for the Wilmington Clippers. He ascended to the NFL where he played for the Baltimore Colts (1969) and the Philadelphia Eagles (1970). He ended his 10-year football career with the Philadelphia Bell of the WFL (1973-75), where in 1974 he became the first African American to rush for 1,000 yards in the city of Philadelphia.

WHEREAS, in recognition of his outstanding athletic career, Dr. Land was inducted into the Delaware State University Athletic Hall of Fame in 1988 and into the Delaware Sports Museum and Hall of Fame in 1997.

WHEREAS, Dr. Land has been a committed alumnus of his alma mater, supporting the institution with his leadership skill and his enthusiastic support. Dr. Land also sets an example for alumni in his financial support of the University as a long time President’s Club-level contributor. He chaired the Delmarva Scholarship Golf Classic for over 10 years, an event that has raised over $356,000 in scholarships for DSU students.

WHEREAS, on Sept. 13, 2005, Delaware State University presented Dr. Land with an Honorary Doctor of Humane Letters in recognition of his unselfish and dedicated service to the institution.

WHEREAS, John Land taught school in Delaware for 10 years before moving into the business arena. First working for the Xerox Corporation in sales, he eventually was responsible for the entire Wilmington sales organization of the company. In 1993, Dr. Land assumed the post of general manager of Administrative Services for Delmarva Power and Light Company. In 1998, he became vice president of Procurement and Corporate Services for Conectiv, a post he held until his retirement in 2005.

WHEREAS, Dr. Land has been a community leader in volunteer activities, having served on the boards of the Charter School of Wilmington, LPGA Urban Youth Golf Association, Junior Achievement, Brandywine YMCA, and Alliance for Children and Families, among others. In 2004, Children and Families First presented Dr. Land with the J. Thompson Brown Award to recognize his accomplishments as a community volunteer.

NOW, THEREFORE, BE IT RESOLVED in recognition of his long and distinguished service to the University and its Board of Trustees, having received the recommendation of the Nominating Committee, the Board hereby elects Dr. John W. Land as a Trustee Emeritus of Delaware State University.

BE IT FURTHER RESOLVED, that this resolution be included in the minutes of the March 3, 2011 meeting of the Delaware State University Board of Trustees.

[Signature]
Dr. Claibourne D. Smith
Board of Trustees Chair

[Date]
March 3, 2011
Mr. Turner highlighted some of Dr. Land’s extensive Board involvement. He commented that Dr. Land, 1966 alumnus of then-Delaware State College, has served on the board since 1992. He served as vice chair from 2004-2008. In August 2008 when Dr. Allen Sessoms resigned, Dr. Claibourne Smith became acting president, and Dr. Land became acting chairman of the Board. He returned to vice chairman role in 2010 until September of that year. He served as the chair of both the Student Affairs and Building & Grounds committees, as well as a member of the Finance and Audit committees.

Chairman Smith said that the trustees have been proud to have a distinguished graduate and community leader such as Dr. Land to serve on the Board. Dr. Smith said “Dr. Land has been instrumental in developing the Board’s vision, strategic directions and policies. I could not have had a more vital partner than Dr. Land in providing leadership for the Board and the University.”

President Harry L. Williams said, “Dr. Land has been a real inspirational leader for his beloved Delaware State University. His wisdom and candid responses to questions will truly be missed.”

**Chairman Smith asked for and received a motion that was seconded to approve the recommendation to elect Dr. John W. Land as Trustee Emeritus.**

The motion passed unanimously.

Dr. Land was moved by the resolution. He made several remarks praising DSU, the Board, his family, and beloved wife. Dr. Land said “I owe DSU more than I could ever give it. If it wasn’t for DSU, I wouldn’t be here”.

Chairman Smith ended his remarks by stating “John has been a patient vice chair, he has always had my back.”

**Chairman Smith asked for and received a motion that was seconded to accept the report from the Nominating Committee.**

The motion passed unanimously.

**EXECUTIVE COMMITTEE (Dr. Claibourne Smith, chair)**

Chairman Smith stated that the Executive Committee met March 1, 2011 and completed additional work on the Committee charters. He pointed out that he would like all the work completed by the June Board meeting at which time he will ask for a vote on the charters.

He noted that there were no personnel or legal issues that required meeting in an executive session; therefore, the meeting would proceed as outlined in the agenda.

Chairman Smith asked for the Committee reports.
STUDENT AFFAIRS COMMITTEE (Dr. John Land, chair)

Dr. Smith stated that moving forward; Mr. José Echeverri would be chairing the Student Affairs Committee.

Dr. Land stated that the January Student Affairs Committee meeting was canceled because of a snow storm and the next meeting is scheduled for March 15, 2011. However, he noted that there have been a number of activities occurring in Student Affairs and he asked Mr. Kemal Atkins, vice president for Student Affairs, to update the Board on some of the activities.

Mr. Atkins noted that there are numerous activities and events happening within the Student Affairs organization which encompasses 10 areas. He said for the sake of brevity that he would discuss a few recent events and a few that would be occurring over the next couple of months. He noted that a more detailed account could be found in the Student Affairs Executive Summary included in the Board book.

Mr. Atkins gave the following update:

- The Admissions area is working aggressively to enroll students from an applicant pool of over 8,000.

- Hornet Days is an initiative that targets high school seniors in key recruitment areas and brings them to campus to get a sense of DSU academic and campus life. Hornet Days for Delaware students was in November. In February, Hornet Days were held for Pennsylvania, Maryland/DC/Virginia, New Jersey and New York.

- Scholars Appreciation Day is designed to further recruit and recognize high achieving students, particularly those on merit scholarships, and is scheduled for April 15.

- The annual Spring Open House is the largest visitation day each year hosted by DSU and is planned for April 16.

- The spring Career Fair is scheduled for March 17 and 45 employers have been identified to participate.

- Personal trainers can be certified in-house because a member of the DSU Wellness and Recreation Center team has received instructor status by the American Council on Exercise.

Mr. Atkins introduced and asked the Board to welcome the new interim Police Chief Willie Bell, Jr., a retired law enforcement officer and public safety administrator with 34 years of experience.
Dr. Richard Barros inquired about the number of campus sexual assaults and asked if that information might be available at the next meeting. Mr. Atkins said he would provide the information at the next meeting.

Dr. Barros asked if the personal trainer certification was on a local or national level. Mr. Atkins stated the certification is on a national level.

There were no action items for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)

Dr. Barros indicated that there were items from the Educational Committee that required Board approval, but he wanted to first give the Provost Alton Thompson an opportunity to highlight some of the activities within Academic Affairs especially the graduate programs.

Dr. Thompson, provost and vice president for Academic Affairs noted that Graduate School’s enrollment is trending upward with 2010 marking the highest enrollment in the University’s history with a total of 447 students. The Graduate School has established DSU’s first Graduate Research Symposium. This annual symposium is established to provide a forum for all students of DSU to present research and graduate projects. The MBA Vietnam Program has a total of 68 students accepted in the two cohorts. The expected graduation date for the first cohort is August 2011. Applications for a third cohort are being accepted.

Dr. Barros reported that the Educational Policy Committee met on March 2, 2011 and approved two items that required board action.

Dr. Barros asked that the names on the attached list recommended for Promotion and Tenure be approved based on the recommendations of the Departmental Personnel Committee, Departmental Chair, Promotion and Tenure Committee, Dean, Provost and Vice President for Academic Affairs and President. The recommendations were approved at the March 2, 2011 Educational Policy Committee meeting.

Motion: To approve 2010-2011 Promotion and Tenure recommendations as submitted by the Office of the Provost and Vice President for Academic Affairs.

Dr. Smith asked for and received a motion that was seconded to approve the 2010-2011 Promotion and Tenure recommendations as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.
The second item dealt with the renewal of contracts for faculty and American Association of University Professors (AAUP) unit members. The faculty and AAUP members were available at the meeting and are attached.

Motion: To approve 2011-2012 faculty and AAUP unit members contract renewal recommendations as submitted by the Office of the Provost and Vice President for Academic Affairs.

Dr. Smith asked for and received a motion that was seconded to approve the 2011-2012 faculty and AAUP unit members’ contract renewal recommendations as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.

Dr. Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE COMMITTEE ON FINANCE (Mr. David Turner, chair)

Mr. David Turner reported that DSU’s financial health is in good standing. He indicated that the Finance Committee had met earlier that day and reviewed the financial statements as of February 28, 2011. The modified budget is $91,398,689. The current revenues are $89,534,759 and expenses are $65,099,664. Mr. Turner noted that the budget is on trajectory to meet the forecasted target. He also noted that cash balances are as expected totaling $22,197,995.

Mr. Turner said the two areas of focus for the Committee and the University are the enhancement of the IT infrastructure and implementation of the Master Plan. He indicated that he was pleased to report that the financial progress is consistent with the projections.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Finance Committee.

The motion passed unanimously.
THE COMMITTEE ON DEVELOPMENT AND INVESTMENT (Mr. James Stewart, chair)

Mr. Jim Stewart reported that the Committee met earlier in the day and received a detailed report on the University’s endowment account and investment strategy as summarized below.

Investment
- The Committee reviewed the performance of the endowment
  - Endowment balance is at $21.06 million as of 2/28/11
  - Total portfolio +17.33% in past 12 months ending 1/31/11, 2.36% better than benchmark performance of +14.97%
- Asset allocation is on target with policy

Development
- Fundraising YTD of $1.3 million towards annual goal of $2.3 million
- A mini scholarship drive has begun to raise $150,000
- Two fundraising consultants gave presentations during the week
  - Saad and Shaw presented their findings about a fundraising campaign after speaking with a number of key stakeholders and prepared the first draft of the case for support
  - Bentz Whaley presented their recommendations on helping to strengthen DSU’s fundraising capacity

Mr. Stewart stated that a subcommittee will meet periodically to plan and monitor campaign progress.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Committee on Development and Investment.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. José Echeverri stated that he met with the independent auditor and the reports are getting much better. He reported that the audits were delivered on time. He stated that the members did not meet as a Committee, but did meet with the auditor and a Committee meeting is planned in April.

There were no actions for Board approval.
Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins reported following items:

- Human Ecology Building project is moving along with an anticipated move date before the summer.
- Improving campus security is a paramount concern and the Committee wants to make sure that entrances and egresses are carefully planned and everything is in order.
- Meeting planned within the next month regarding the DSU Master Plan.

Mr. Perkins stated that there were no items that required Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Harry Williams stated that much is taking place on campus and he wants to share the good news.

Following are highlights of the President’s “Good News” Report.

President Williams pointed out several activities that represented revenue generation for DSU:

- DSU had its first transfer of intellectual property created by it Optics scientists to a technology company for the development of a device for use in hospitals and laboratories. President Williams stated that he is pleased to have a faculty members like Dr. Noureddine Melikechi at DSU who are leading the way in creating opportunities such as this.

- DSU Alumni Association presented its largest gift ever, $88,560 which aided 45 students in returning to the University.

- DSU conducted the Mini Scholarship Drive for 90 days online through myDSU which reached out to the entire the DSU community urging the
community to build on the generosity of the Alumni Association and the Class of 2011 by contributing a leadership gift of $250 to $1000.

- DSU hosted on campus in February *Amazin’ Grace*- a tribute to Dr. Donaldson T. L. Byrd, artist-in-residence. The proceeds from the event were used for scholarships.

President Williams discussed another of his goals which relates to “friend raising” and cited some recent examples of that effort:

- DSU and the Delaware Department of Services for Children, Youth and Their Families (DSCYF) signed an agreement that will annually provide an opportunity for two foster youths who reach the age of 18 to pursue a Bachelor’s degree at Delaware State University.

- DSU Health Fair 2011, open to the public, held in the Martin Luther King, Jr. Student Center, was one of the largest attended health fairs because the local community was invited to participate in free screenings, receive educational information and healthy snacks.

- DSU will hold a free SAT Workshop for students and their families on April 30, 2011. In addition, a Financial Aid Workshop will also be held to educate students and parents about the processes and procedures for obtaining financial aid.

President Williams expressed his pride in the accomplishments of DSU alumni as well as those of the DSU faculty and students and highlighted some recent achievements:

- DSU class of ’94 alumnus, Aaron D. Spears, was nominated for Best Actor in a Daytime Drama Series, 2011 NAACP Image Awards for his role in the daytime series, The Bold and the Beautiful.

- DSU class of ’65 alumnus, Don Wright, was honored March 10 during the Mid-Eastern Athletic Conference (MEAC) Tournament as a member of MEAC’s Outstanding Alumni.

- DSU Associate Professor Dr. Kevina Vulinic, in the Department of Agriculture and Natural Resources was awarded a competitive Fulbright Scholar grant to lecture and conduct research in Brazil as part of her ongoing work on bat species.

- DSU Associate Professor Dr. Dolores Finger Wright in the Department of Social Work was honored for the role she played in the historic public accommodations demonstrations in Greensboro, N.C. during the early 1960s. Dr. Finger Wright received the International Civil Rights Center & Museum Sit-In Hero’s Award on February 5 during the 51st Anniversary
Gala Commemorating the Greensboro Sit-ins. At Dr. Williams’ request, Dr. Finger Wright showed her award and recounted some of her experiences as part of the Greensboro Sit-ins.

- DSU student, Harry N. Burton III, a senior Physics/Pre-Engineering major, was selected to be among a nationwide group of top interns that will serve as ambassadors for the National Aeronautics and Space Administration (NASA). Some of Mr. Burton responsibilities as an intern will be to give presentations in the Delmarva region, work at job fairs and conduct other outreach efforts on behalf of NASA. Mr. Burton spoke to the audience about the selection process and why he chose to major in a STEM area. He said he is pleased to matriculate at DSU because he’s in a good program and as a Dover resident is close to home.

President Williams noted that a new staff member has joined DSU. Dr. Williams stated that he invited the new Head Football Coach, Mr. Kermit Blount, to the meeting to formally introduce him to the Board. Coach Blount commented that he was pleased to be at DSU and he promised that the student-athletes GPA would get better and that the Football program will produce quality individuals.

President Williams concluded his report by encouraging each attendee to pass on the good news of the great things happening at DSU. He reminded the Board and other attendees of two upcoming events: Scholars Appreciation Day on April 15 and Spring Open House on April 16.

PUBLIC COMMENT

Chairman Smith asked the one person who signed up for public comment to address the Board.

Dr. Fatma Helmy, professor of Biological Sciences and MARC Program Director, stated that she had some comments she wanted to share with the Board. She said she wanted to focus on helping students work on graduate degrees. She stated that she had started the MARC Program and all of the students that participated in the program were accepted in grad school. She said that is a success rate of 100%. She indicated that 50% will have received their PhDs. Dr. Helmy spoke of not only the academic support that she had provided but also financial support to students. She gave examples of some students she had assisted in that manner. Dr. Helmy asked that she be permitted to continue to help students.

Dr. Smith thanked Dr. Helmy for her comments and said that she has been a valuable faculty member in helping her students. He noted that one of the challenges is that DSU is taxed for space and resources. Everyone is being asked to manage critical resources. He thanked her for coming and sharing her story with the Board.
Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 3:05 p.m.

Respectfully submitted,

[Signature]

Claibourne D. Smith, Chairman

[Signature]

Eleanor Wilson, Board Secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF MARCH 3, 2011

1. Approved the minutes of the meeting of January 13, 2011.

2. Approved the recommendation for Dr. John W. Land as Trustee Emeritus effective March 3, 2011.

3. Accepted the report from the Nominating Committee.

4. Accepted the report from the Student Affairs Committee.

5. Approved 2010-2011 Promotion and Tenure recommendations as submitted by the Office of the Provost and Vice President of Academic Affairs.

6. Approved 2011-2012 faculty and AAUP unit members contract renewal recommendations as submitted by the Office of the Provost and Vice President of Academic Affairs.

7. Accepted the report from the Educational Policy Committee.

8. Accepted the report from the Finance Committee.

9. Accepted the report from the Committee on Development and Investment.

10. Accepted the report from the Audit Committee.

11. Accepted the report from the Committee on Buildings and Grounds.

12. Approved adjournment.