LIBRARY-LEARNING CENTER

WILLIAM C. JASON LIBRARY/LEARNING CENTER

Located near the center of the campus, the William C. Jason Library-Learning Center serves as the hub of the University’s academic program. To encourage the widest use of its resources, the Library-Learning Center operates an open stacks system and provides reference services for faculty, students, and the community at large. Library related instruction, information, and guidance are provided to all patrons and groups who visit the facility.

The library plays a vital role in the student's search for knowledge. Resources are selected and made available to students through the online Public Access Catalog. Librarians are available during hours of operation to assist students in making the best use of the resources such as books, periodicals, microfiche, microfilm and CD-Rom. Students must present their official University Identification Card if they wish to borrow library materials.

The Library has six floors occupying approximately 98,000 square feet, with shelving for 300,000 volumes, and more than 1,100 subscriptions. It also has seating capacity for approximately 1,100 patrons. The building includes an Electronic Research Center, a Computer Laboratory with word processing and internet access. A Bibliographic Instruction Classroom, a Special Collection’s Room, conference rooms, group study rooms and space for audio-visual activities.

PHOTOCOPYING

Two Photocopiers are located on the first floor of the library. Students may copy at a cost of ten (10) cents per copy.

WORD PROCESSING

For those who have an understanding of word processing, the library has word processing units in the Computer Lab, Room 129. Check with lab personnel on duty for a complete listing of programs available in the Computer Lab.

GROUP STUDY

Group study rooms are available for use on the third, fourth, and fifth floors of the Library. Patrons must present a validated student ID to staff on duty at the Circulation/Reserves Desk in order to obtain the key for a group study room.

GENERAL LIBRARY REGULATIONS

Eating, drinking, and smoking are not permitted in the Library. Patrons are asked to maintain a quiet atmosphere at all times. Policies and procedures are subject to change at the discretion of the Library administration. Signs will be posted when policies/procedures change. For specific information, patrons are asked to check with personnel on duty in respective departments.

The Library Handbook is available at the Circulation Desk.