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Mission

The mission of Delaware State University is to provide for the people of Delaware and others who are admitted to the University meaningful and relevant education that emphasizes both the liberal and professional aspects of higher education.

Within this context, the University’s mission is to provide educational opportunities to all qualified citizens of this and other states at a cost consistent with the economic status of the students as a whole.

While recognizing its historical heritage, the university seeks to serve a diverse student population with a broad range of programs in instruction, services, and research so that its graduates will become competent, productive, and contributing citizens.

Delaware State University

With over a century of service, Delaware State University continues to be a solid foundation for expanded horizons. Today, more than 75 majors are available through undergraduate and graduate degree programs in the areas of Liberal Arts, Sciences, Professional and Pre-Professional Studies and Aviation.

Chartered by the State of Delaware, Delaware State University is fully accredited by the Middle States Association of Colleges and Schools and the State Board of Education. Various programs are approved by the American Chemical Society, the National League for Nursing (NLN), the Federal Aviation Administration, the Council on Social Work Education, and the National Council for Accreditation of Teacher Education.
TENTATIVE ACADEMIC CALENDAR
FALL 2011 SEMESTER (201201)

August 22 (Monday)..................................................Removal for Non-Payment
August 24 (Wednesday).......................................Residence Halls Open for New Students Only
August 24-28(Wednesday- Sunday).........................................Welcome Days
August 25 (Thursday).................................................Faculty & Staff Institute
August 26-28 (Friday-Sunday) ......................Residence Halls Open for Returning Students
August 26 (Friday).....................................................Last Day to Mail-In or Fax Registration
August 29 (Monday)..................................................Classes Begin
August 29 (Monday) ..............................................Late Registration Begins
September 5 (Monday)........................................Labor Day Recess (University Closed)
September 6 (Tuesday)...........................................Last Day for Adding Classes
September 6 (Tuesday).......................................Documentation for Non-Attendance
September 6 (Tuesday)........................................Last Day to Change Course(s) to Audit Status
September 6 (Tuesday).........................................Last Day to Change Course(s) to Audit Status
September 7 (Wednesday)...............................Effective date for $10 per drop processing fee
September 7 (Wednesday).....Effective date for receiving a grade of “W” for dropped courses
September 8 (Thursday)........................................General Faculty Meeting
September 15 (Thursday)......................................Opening Convocation
October 3-6 (Monday-Thursday).........................Midterm Evaluations Administered
October 6 (Thursday)............................................Last Day to Remove Incompletes
October 8 (Saturday)........................................Parent’s & Family Day
October 11 (Tuesday).........................................Mid-Term Grades Due in Chairs’ Offices
October 14 (Friday)........................................Deadline for Filing Applications & Audits for Graduation
October 17-21 (Monday-Friday).........................**Priority Academic Advisement Period
October 23-30 (Sunday-Sunday).................................Homecoming Week
October 24-November 23 (Monday-Wednesday) ...........Academic Advisement Period
October 29 (Saturday)........................................Homecoming Game
November 2 (Wednesday)........................................Last Day to Drop Classes
November 24-27 (Thursday-Sunday)..............................Thanksgiving Recess
November 24 (Wednesday).........................................Residence Halls Close at 8 pm
December 1 (Thursday)......................................Last Day to Withdraw from the University
December 8 (Thursday)........................................Last Day of Classes
December 9 (Friday)................................................Reading Day
December 12-16 (Monday-Friday)..............................Final Examinations
December 16 (Friday)........................................Winter Recess Begins (Students)
December 16 (Friday)..........................................Residence Halls Close at 8 pm
December 19 (Monday)......................................Final Grades Due in Chairs’ Offices
December 19 (Monday)......................................Final Grades Due in Registrar’s Office
December 23 (Friday)..........................................Winter Recess Begins (University Closed)

**Athletes, Honor Students and seniors are entitled to priority registration. These groups should be advised a week prior to the Academic Advisement period**
FALL 2011 SEMESTER ACCELERATED COURSES
DOVER, WILMINGTON AND GEORGETOWN

*8 WEEK ACCELERATED AUGUST 29, 2011 – OCTOBER 20, 2011
**8 WEEK ACCELERATED OCTOBER 24, 2011 – DECEMBER 15, 2011

ACCELERATED SESSION I
August 29, 2011 – October 20, 2011

August 22 (Monday)...........................Removal for Non-Payment
August 25-26 (Thursday – Friday)..................On-Site Registration
August 29 (Monday)...................Classes Begin
August 29 (Monday)....................Change in Class Schedule Begins (Drop/Add)
August 29 (Monday)............................Late Registration Begins

September 5 (Monday)............................Labor Day Recess (University Closed)
September 6 (Tuesday)............................Last Day to Add Classes
September 6 (Tuesday)............................Last Day to Add Classes
September 14-15 (Monday-Thursday)......Pre-Registration for Fall Session II
September 15 (Thursday)............................Last Day to Drop Classes
October 18-20 (Monday-Thursday).............Final Examinations
October 20 (Thursday)............................Last Day of Classes
October 24 (Monday)............................Grades Due

ACCELERATED SESSION II
October 24, 2011 – December 15, 2011

October 17 (Monday)............................Removal for Non-Payment
October 19-20 (Wednesday-Thursday)...............On-Site Registration
October 24 (Monday)............................Classes Begin
October 24 (Monday)....................Change in Class Schedule Begin (Drop/Add)
October 24 (Monday)............................Late Registration Begins
October 25 – November 23 (Tuesday - Wednesday)......Pre-Registration for Spring 2012
October 31 (Monday)............................Last Day to Add Classes
October 31 (Monday)............................Last Day to Add
Classes

November 10 (Thursday)............................Last Day to Drop Classes
November 24-27 (Thursday – Sunday)...............Thanksgiving Recess
December 12-15 (Monday-Thursday).............Final Examinations
December 15 (Thursday)............................Last Day of Classes
December 19 (Monday)............................Grades Due
December 24 (Friday)...........................Winter Recess Begins (University Closed)

Evening and Other Classes

<table>
<thead>
<tr>
<th>Day of Week</th>
<th>Time and Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday evening</td>
<td>MW 4:30 p.m. class 5:00-7:00 p.m.</td>
</tr>
<tr>
<td>Tuesday evening</td>
<td>TR 4:30 p.m. class 5:00-7:00 p.m.</td>
</tr>
<tr>
<td>Wednesday evening</td>
<td>MW 6:00 p.m. class 6:00-8:00 p.m.</td>
</tr>
<tr>
<td>Thursday evening</td>
<td>TR 6:00 p.m. class 6:00-8:00 p.m.</td>
</tr>
<tr>
<td>Friday evening</td>
<td>F 6:00 p.m. class 6:00-8:00 p.m.</td>
</tr>
</tbody>
</table>

Classes that meet one evening per week (including Friday evening classes) and graduate classes, would conduct their final on the corresponding class day and class time* during finals week.

*If the class normally begins prior to 5:00 p.m., the test would begin at 5:00 p.m.
TELEPHONE DIRECTORY

ADMINISTRATIVE OFFICES (AREA CODE (302))

President -----------------------------------------------Dr. Harry Williams  857-6001
Provost-----------------------------------------------Dr. Alton Thompson  857-6100
Vice President of Student Affairs --------------------------Mr. Kemal Atkins  857-6363
Assistant Vice President for Distance Education ---------------Dr. Peter Cookson  857-6597
Dean of Agriculture & Related Sciences -----------------Dr. Dyremble Marsh  857-6410
Dean of the University Libraries --------------------------Ms. Rebecca E. Batson  857-6191
Dean of the College of Math, Natural Sciences & Technology ----Dr. N. Melikechi  857-6500
Interim Dean of the College of Business -------------------Dr. Young-Sik Kwak  857-6901
Dean of the College of Arts, Humanities & Social Sciences-----Dr. Marshall Stevenson   857-6628
Dean of the College of Health & Public Policy --------------Dr. John Austin  857-6700
Interim Executive Director of Admissions ------------------Mrs. Erin Hill  857-6353
Executive Director of Financial Aid -----------------------Mrs. J. Lynn Iocono  857-6250
Director of Records, Registration, and Registrar -----------Mr. Terrell Holmes  857-6375
Executive Director of Student Accounts ---------------------Ms. Wanda Curry-Brown  857-6240
Interim Executive Director for Adult & Cont. Ed ------------Mrs. Tamara Crump  857-6820
Director of Wilmington Site-----------------------------Mr. Harry Downes  856-5397
Director of Sussex Site------------------------------Mrs. Serena Parker 254-5328

ACADEMIC DEPARTMENTS

STUDENT SUPPORT OFFICES

Accounting & Finance -------------------------------857-6911
Agriculture & Natural Resources -------------------857-6410
Airway Science ----------------------------------857-6710
Applied Mathematics & Theoretical Physics ...857-6646
Biological Sciences -------------------------------857-6510
Chemistry --------------------------------------857-6530
Computer & Information Sciences ------------------857-6640
Education -------------------------------------857-6738
English & Foreign Languages ------------------857-6560
Family & Consumer Sciences ---------------------857-6640
Sports Sciences --------------------------------857-6600
History, Political Science & Philosophy ------857-6621
Management ---------------------------------857-6931
Mass Communications ---------------------------857-6584
Mathematics -----------------------------------857-7051
Nursing----------------------------------------857-6750
Physics & Pre-Engineering ----------------------857-6659
Psychology ------------------------------------857-6060
Social Work ----------------------------------857-6771
Sociology (& Criminal Justice) .....................857-6670
Art & Art Education -----------------------------857-6680
Music ----------------------------------------857-6682
Undecided Majors, Freshmen, Transfers & Special Students
With Less Than 16 Credits -----------------------857-7203
Transfers with More Than 15 Credits 857-7381

Admissions--------------------------------------------857-6531
Athletic Director ----------------------------------857-6030
Band Director -------------------------------------857-6696
Bookstore ---------------------------------------857-6225
Campus Police -----------------------------857-6290
Career Planning & Placement ------------------857-6120
Cashier -----------------------------------857-6220
Choir/Choral Activities ---------------------857-6680
Adult & Continuing Education ----------------857-6820
Counseling ---------------------------------857-7381
Daimler-Chrysler Representative -----------453-5172
Financial Aid -----------------------------857-6250
Georgetown Campus Site ------------856-5397
Health Services --------------------------------857-6393
International Student Services ------857-6474
Library------------------------------------------857-6176
Military Science (ROTC) ------------------857-7363
Orientation, Mentoring & Advising --------857-7203
Post Office (Campus) ------------------------857-6276
Pre-Nursing Admissions ----------------------857-6740
Public Relations ---------------------------857-6060
Public Safety --------------------------------857-6290
Records (Registrar) ------------------------857-6375
Residence Life --------------------------------857-6326
Retention ----------------------------------857-7201
Sports Information --------------------------857-6065
Student Activities ---------------------------857-6363
Student Accounts -----------------------------857-6240
Student Services (College of Business) -------857-6905
Student Services (Education Dept.) ----------857-6742
Wilmington Campus Sites 254-5320
Veterans Affairs -----------------------------857-6376
Enrollment Policies and Procedures

General Registration Facts
Students are officially registered for courses only when they have complied with all of the procedures applying to registration, including the full payment of tuition and fees, and the validation of the student I.D. Tuition and applicable fees are payable at the time of registration for all students. Delaware State University uses an e-mailing method to send bills (e-bills) to students (D.S.U. e-mail address), but cannot assume responsibility for them viewing the bills. If students do not receive bills on or before the beginning of the semester, it is the student’s responsibility to contact the Office of Student Accounts at (302) 857-6240 to obtain information relative to their bill or go online at my.desu.edu to view their bill.

Early Registration
All students returning to Delaware State University following the current semester of residence should pre-register during the period prescribed in the Academic Calendar. Returning students who do not pre-register prior to the on-site registration will be assessed a $50.00 failure to pre-register fee. An additional $50.00 will be assessed if students register during the late registration period.

On-Site Registration
Each year, one week prior to the start of classes for the fall and spring semesters, Delaware State University gives non-enrolled students an opportunity to register in person. During this three-day period, new students who did not enroll during one of the Summer New Student Orientation sessions and returning students who did not register prior to this period are advised by their academic departments' designees and permitted to register. All billing issues must be handled during this period to avoid being removed from courses on the removal for non-payment date and the non-payment and reinstatement fees must be assessed.

Late Registration
Any student who did not pre-register or participate in on-site registration may register during the Late Registration Period. The Late Registration starts on August 29, 2011. The Late Registration fee is an additional $50.00.

Drop/Add
To drop or add a course, students may obtain approval from their advisor or department chair and go online and adjust their schedule or obtain a DROP/ADD form from the Department Chair. The form is to be turned in to the Academic Department through the late registration period and to the Registrar’s Office thereafter, bearing the required signatures. Students may drop or add courses as indicated on the Academic Calendar. A drop fee of $10.00 per course will be assessed after late registration. Students who DROP courses which result in a credit on their student account will receive a refund in accordance with university and federal regulations/policies. Students requesting to drop or add classes after the last day to drop or add courses must obtain the signature of the academic dean as well as their instructor and advisor/chair.

Web Registration & Drop/Add
It is required that all degree seeking students consult with an advisor prior to registering or making changes to their existing schedules. Students may have their academic departments continue to enter their registration and schedule changes (drop/adds) or they may register and make schedule adjustments on-line. To obtain their “alternate pin number” for registering on-line, students must see their academic advisor after building their course schedule. The University’s Student Services website is at my.desu.edu.

Official Withdrawal (302-857-6375)
All Withdrawals from the University are initiated in the Office of Records and Registration, Administrative Building first floor.

Course Changes After Publication
Every effort is made to have course information that is accurate at the time of publication; however, departments may need to make changes to their courses after publication. Students are advised to consult the department or our website at http://www.desu.edu for changes. The University reserves the right to cancel courses due to insufficient enrollment and other reasons.
In order to use any computer resources (including PCs, labs, printers, network connections and hard disk storage) on campus, students will need to have a valid D.S.U. student computer account (login name and password). They may apply for an account in the MBNA Bldg, Room 313. The hours are from 8:30 a.m. to 4:30 p.m. Students should allow five business days to the Academic Computing Office to process their application.

**Overload Fee Policy**
For all course overloads, undergraduates will be assessed a fee equivalent to the cost-per-credit for each hour that exceeds 19 credit hours each semester.

**Non-Payment Date**
Bills for the fall semester are due by July 18, 2011. If a student is not paying in full, satisfactory payment arrangements made with the Academic Management Services must be in place. Any student who does not adhere to this date will be assessed a “Non-payment Fee” of $150.00 and a hold.

**Removal for Non-Payment**
Students registrations, housing and meal assignments will be removed due to non-payment of room, board, tuition and fees in accordance with the schedule below. Removal for Non-payment Date: August 23, 2011. Once you are removed for non-payment, a hold will be placed on your student account to prevent you from registering and you will be required to pay a “Reinstatement Fee” of $150.00 for each semester in which you are removed.

**Documentation for Non-Attendance**
All enrolled students are required to attend each class at least once before the week after the last day to add classes in order to verify attendance in the class. Failure to verify attendance in a class before the week after the last day to add a class will result in the course being deleted from the students’ schedule.

**Academic Credit**
Credit will not be granted for a course in which the student is not officially registered.

**Bookstore (302-857-6225)**
The University Bookstore will be open from 8:00 a.m. to 7:00 p.m. for the first week of classes, including Saturday, from 10:00 a.m. to 3:00 p.m. The general hours of operation will be from 8:30 a.m. to 5:00 p.m. on Mondays, Thursdays and Fridays; from 8:30 a.m. to 6:00 p.m. on Tuesdays and Wednesdays; and from 10:00 a.m. to 3:00 p.m. on Saturdays.

**Student I.D. (302-857-7345)**
Returning students needing a replacement I.D. may obtain one for $50 (they should make a payment at the Cashier’s Office, and take the receipt to the Office of Student Accounts) before reporting to be photographed. Only those students who have satisfied all financial obligations to the University may have their student I.D. validated. A validated I.D. card is required for entrance to the dining hall and for access to library resources. All university officials are required to have a validated I.D. card.

**Course Numbering**
Undergraduate course numbers are 000-499. Graduate course numbers are 500 and above.

**SECTION/CRN NUMBERS**
Main campus section numbers are 00-39 for day classes and 90-95 for evening classes (e.g., classes offered at or after 4:00 p.m.). Courses with section numbers 79 (undergraduate) and 62 (graduate) indicate courses that are offered at the Georgetown site. Sections 86, 87 or 88 (undergraduate) and 62, 63 or 65 (graduate) indicate course offerings at the Wilmington sites.

<table>
<thead>
<tr>
<th>CRN #</th>
<th>DEPT. CODE</th>
<th>CRSE. #</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>XXXXX</td>
<td>XX-</td>
<td>XXX-</td>
<td>XX</td>
</tr>
</tbody>
</table>

**CRN Number**
Unique System-generated number assigned to each course.

**New Room Selection Policy**
Effective Fall 2001, students cannot obtain a residence hall room assignment if they are not registered and have not made financial arrangements with the University, including filing the FAFSA, when applicable.
INSTRUCTIONAL BUILDING CODES

AC/G ------------ ART CENTER GALLERY
AG ------------- W.W.BAKER AGRICULTURE &
               NATURAL RESOURCE CENTER
CLN------------- CLINICAL SITE (NURSING MAJORS)
PB------------- JOHN R. PRICE BUILDING
DH------------- DELAWARE HALL
EH------------- EDUCATION AND HUMANITIES CENTER
SCS----------- LUNA I. MISHOE SCIENCE CENTER SOUTH
TBA----------- TO BE ANNOUNCED
ETV----------- ETV BUILDING
GH------------- GROSSLEY HALL
BOA----------- BANK OF AMERICA BUILDING

APT----------- AIRPORT
CAE----------- CAPE HENLOPEN HIGH SCHOOL
AWY CTTG------ AIRWAY SCIENCE COTTAGE
PS------------ PUBLIC SCHOOLS EDUCATION TECHNOLOGY
WCB---------- WILLIAM A. CARTER PARTNERSHIP CENTER SUSSEX COUNTY
MKT---------- MARKET STREET, WILMINGTON DE
SG----------- LUNA I. MISHOE SCIENCE CENTER NORTH
LB----------- WILLIAM C. JASON LIBRARY LEARNING CENTER
MH----------- MEMORIAL HALL
Fall 2011 DELAWARE STATE UNIVERSITY

Delaware State University Withdrawal/Refund Policy

Students who have registered for courses and no longer wish to attend the university must obtain a Withdrawal Form from the Office of Records and Registration, Administration Building 1st floor. The student I.D. card and mailbox key must be returned to the Office of Student Accounts. If you received a Stafford Subsidized, Unsubsidized or Parent Plus loan, you must complete an exit interview. Log on to: www.studentloans.gov to complete the process. If you have received a Nursing or Perkins loan, you must complete an exit interview. Log on to: mycampusloan.com to complete the process. Please note you may be required to register with this site. Students who do not adhere to the withdrawal process will forfeit their rights to a refund.

The effective date used in computing refunds is the date the Withdrawal Form is received in the Counseling Office. STOP PAYMENT ON A CHECK, FAILURE TO PAY THE SEMESTER BILL OF FAILURE TO ATTEND CLASSES DOES NOT CONSTITUTE AN OFFICIAL WITHDRAWAL FROM THE UNIVERSITY. Withdrawal refunds will be processed in accordance with the schedule below. STUDENTS WHO DO NOT ADHERE TO THE DROP/WITHDRAWAL PROCESS WILL FORFEIT THEIR RIGHTS TO A REFUND.

Fall & Spring Semesters

<table>
<thead>
<tr>
<th>Period from First Day of Instruction</th>
<th>Refundable Tuition</th>
<th>Percentage Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to 1st Day</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Two weeks or less</td>
<td>80%</td>
<td>0%</td>
</tr>
<tr>
<td>After two weeks</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Summer Sessions and Accelerated Weeks

<table>
<thead>
<tr>
<th>Period from First Day of Instruction</th>
<th>Refundable Tuition</th>
<th>Percentage Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to 1st Day</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Three days or less</td>
<td>80%</td>
<td>0%</td>
</tr>
<tr>
<td>After three days</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Rooms & Meals

Meal charges are refunded on a pro-rated weekly basis. Room charges are refunded on a pro-rated basis not to exceed 50% of the total charges for the semester at any time a student withdraws from the University or from residence hall after classes begin. Advance room deposits are non-refundable except in cases where the University was unable to provide space or the student is academically ineligible. Students may contact the Office of Student Accounts for the weekly rate(s) that will be calculated.

Title IV Recipients

The 1998 Reauthorization of the Higher Education Act requires Delaware State University to calculate the Return of Title IV Funds on all Federal Aid recipients who withdraw (OFFICIALLY OR UNOFFICIALLY) from classes on or before the 60 percent attendance point in the semester.

The federal formula requires a return of Title IV Aid, if the student received Federal Financial Assistance in the form of a Pell Grant, Suplemental Educational Opportunity Grant (SEOG), Academic Competitive Grant, SMART Grant, Teach Grant, Federal Plus Loan, Perkins Loan, Federal Subsidized Stafford Loan or a Federal Unsubsidized Stafford Loan, if a student withdraws on or before completing 60 percent of the semester. The percentage of Title IV Aid to be returned is equal to the number of calendar days remaining in the semester divided by the number of calendar days in the semester. Scheduled breaks of more than four consecutive days are excluded.

If funds are to be returned after completing the return of Title IV Aid calculation, Delaware State University is required to return its portion of unearned Title IV Aid to the appropriate Federal Programs within 45 days from the date the student withdraws from classes. A hold will be placed on the account and all university services will be withheld if the account reflects a balance. DSU will only return grant funds required by the student.

STUDENTS WHO STOP ATTENDING ALL CLASSES WITHOUT OFFICIALLY WITHDRAWING WILL BE SUBJECT TO THE RETURN OF TITLE IV FUNDS AT THE END OF THE SEMESTER, BASED ON THE 50 PERCENT POINT IN TIME UNLESS DOCUMENTATION IS PROVIDED THAT ATTENDANCE OCCURRED LATER THAN THE MID-POINT.
Notification of Rights under FERPA
For Delaware State University Students

The Family Educational Rights & Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the university receives a request for access.
   Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the university official to whom the request was submitted does not maintain the records, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request an amendment of the student’s education records for which the student believes is inaccurate or misleading.
   Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write to the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
   If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
   One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
   A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
   Upon request, the university discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Delaware State University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:
   
   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, S.W.
   Washington, DC 20202-4605

Directory Information
The Family Educational Rights and Privacy Act permits the release of directory-type information to third parties outside the institution without written consent of the student provided the student has been given the opportunity to withhold such disclosure.

The university releases, upon inquiry to third parties outside the university, directory information without written consent of the student. Directory information includes name, address, telephone number, college, class, major, dates of attendance, and degree and honors and awards conferred. Students may withhold directory information by going to the Office of Records & Registration.

Note: While the withholding request may be made at any time, students wishing to have directory information withheld from the student directory should submit their requests no later than three weeks prior to the first day of fall semester classes.
EARLY REGISTRATION
March 28, 2011 – April 14, 2011 (Monday – Friday)
March 28, 2011 – March 29, 2011 Student-Athletes and seniors only

WEB REGISTRATION
Report to your academic advisor to obtain your “Alternate Pin” for web registration

How to Register for Classes Online:
- Go to: my.desu.edu
- In the left column of the MY DESU page click “Login”.
- Enter your D # as your “User ID” and personal pin number (not alternate pin #)
- Click on “Registration” link
- Click on “Add/Drop Classes”
- Select a term and click “Submit”
- Enter alternate pin number (provided by academic advisor)
- Enter CRN if provided or “Class Search” by subject

MAIL-IN REGISTRATION (See pg. 14 for Mail-In and On-Site Registration Form)
March 28, 2011 – August 26, 2011

LATE REGISTRATION
August 29, 2011- September 6, 2011
Extended Site Programs
REGISTRATION INFORMATION

Fall 2011

Wilmington/New Castle County Site

Pre-Registration
March 28– April 14, 2011
Monday – Thursday
10:00 a.m. – 6:00 p.m.

On-Site Registration
March 28- August 26, 2011
Monday – Thursday
10:00 a.m. – 6:00 p.m.

Late Registration
August 29- September 6, 2011
Monday – Wednesday
10:00 a.m. – 6:00 p.m.

For More Information Contact:
Mrs. Serena Y. Parker, Director
Wilmington/New Castle County Site
621 N. Market Street
Wilmington, DE 19801
Telephone: (302) 254-5334 or (302) 254-5340
Fax: (302) 254-5350

Georgetown/Sussex County Site

Pre-Registration
March 28 – April 14, 2011
Monday – Thursday
9:00 a.m. – 5:00 p.m.

On-Site Registration
March 28- August 26, 2011
Monday – Thursday
9:00 a.m. – 5:00 p.m.

Late Registration
August 26- September 6, 2011
Monday – Thursday
9:30 a.m. – 5:30 p.m.

For More Information Contact:
Dr. Harry Downes
Georgetown/Sussex County Site
William A. Carter Partnership Center
P.O. Box 660
Georgetown, DE 19947
Telephone: (302) 855-1641 or 856-5397
Fax: (302) 856-5388

Students enrolled in courses in Georgetown and Wilmington may participate in mail-in, fax and web registration.
MAIL-IN & ON SITE REGISTRATION FORM

Visit our website @ http://www.desu.edu/admission/registration.php

Mail-In Registration: Complete both sections of this form and fax or mail to:
Office of Records and Registration
Delaware State University
1200 N. DuPont Highway
Dover, DE 19901-2277

On-Site Registration: In person Registration at the Dover Campus will be held until the last day to add classes. Please visit our website regarding important registration deadlines.

Fees are due upon registration

For Undergraduate Registration, Senior Citizens (62 & over) must pay:

- Registration fees
- Technology fee
- Lab fees (if any)
- Wellness Center fee
- Books and supplies

**Undergraduate fees**

*Full-time rates apply to undergraduates taking 12-19 credit hours

- In-State: $3,365.00/ semester full time or $246.00/credit hour
- Out-of-State: $7,155.00/semester full time or $562.00/credit hour

- Registration fee: $50.00
- Technology fee: $55.00
- Wellness fee: $225.00 (Pro-rated based on total number of credit hours)
- (Plus any lab fees that may apply)

**Graduate fees**

- In-State: $378.00/ credit hour
- Out-of-State: $834.00/credit hour

- Registration fee: $50.00
- Technology fee: $55.00
- Wellness fee: $225.00 (Pro-rated based on total number of credit hours)
- (Plus any lab fees that may apply)

Make check or money orders payable to:

Delaware State University
Make payments online at my.desu.edu and click on Quickpay

Go to www.desu.edu ->Select MyDesu ->Select Quickpay ->Select: Make a payment -> Select: I am a Student (Account Type) -> Enter Student ID #:& Pin -> Select: Payment Method: You have options, click on the drop down arrow -> Connection Confirmed: Select yes (connecting to NelNet) -> Select: Make a payment Select Payment Options -> Tuitio/Traditional Housing/click pay -> Enter Payment Amount: ->Select Term; enter payment amount -> Provide Information -> Complete by providing your credit card, bank information or both (must use the option you choose in step 5).

Office of the Registrar (Main Campus)  Wilmington Site  Sussex Site
Phone: (302) 857-6375  (302) 254-5320  (302) 856-5397
Fax: (302) 857-6379  (302) 254-5350  (302) 856-5388
SECTION 1 - PERSONAL DATA
*Mandatory Fields. This form will not be processed if fields are not completed.

1. *First: _______________________ *Middle: ___________________ *Last: _____________________
2. Student ID#: ___________________
3. *Social Security#: __________________________
4. *DOB: _____/_____/______
5. *Sex: _____M_____F
6. *Email Address: _________________________________________
7. *Address: __________________________________________
8. *Phone: (Home): ( __________) ___________
   (Work): ( __________) ___________
   (Cell): ( __________) ___________
9. *Race: ___American Indian   ___Asian Or Pacific Islander    ___Black       ___ White        ___ Hispanic
   ___Other, Please Specify:
10. *Are you a returning Delaware State University student? Check one: _____Yes    _____No
    If yes, give last date of attendance: __________________
11. *Enrollment Status- Check the Appropriate Box Below:
    ☐ Currently enrolled student (Register @ my.desu.edu) after obtaining alternate pin from Academic Advisor
    ☐ Special Student (NON-Degree seeking, may take up to 12 credit hours)
    ☐ New Student – Still in High School
    ☐ Adult Continuing Education (ACE)
    ☐ Senior Citizen (62 and over)
    ☐ Distance Learning
    ☐ Delaware Teachers (Summer Only)
    ☐ Blue Collar Program
12. *STATEMENT OF RESIDENCE MUST BE COMPLETED by applicants who are residents of the state of Delaware:
    A. I have maintained continuous residence in the state of Delaware from __________to __________.
    B. The latest year for which I have filed a federal tax form (1040) as a Delaware Resident is ____________.

SECTION 2 - COURSE SELECTION The University reserves the right to cancel courses due to insufficient enrollment

Term: FA_____ SP______ SUM______

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept#/Course/Section</th>
<th>Credit</th>
<th>Title of Course</th>
<th>Time</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

☐ I confirm that I have met the proper prerequisites for the credit course(s) above by coursework or placement testing
   at __________________ College/University

*Student Signature ___________________________________________ Date: __________________________

Make check or money orders payable to:
Delaware State University
Make payments online at my.desu.edu and click on Make a Payment

FOR OFFICE USE ONLY
COMMENTS:
Date received _______________
Date processed ______________
E-mail confirmation sent: Y_____ N______
Undergraduate Admissions Procedures

Applicants must have a certificates or diploma from an accredited four-year school or senior high school. It is recommended that applicants seeking admission to the University follow the College Preparatory Course in high school.

Admissions Time Line

As a candidate for undergraduate admissions, you may apply as early as the end of your junior year of high school. For priority consideration, we encourage you to submit your applications no later than February 1 for the fall Semester and November 1 for the spring semester. Please understand that applications will not be reviewed until all of the following steps have been completed:

Step 1: Apply

Complete and sign the application for Undergraduate Admissions.

Step 2: Pay for the Application Fee

Include a $25.00 check or money order made payable to Delaware State University. The application fee is non-refundable. As an applicant, you may pay the application fee over the telephone by contacting the Cashier’s Office at 302.857.6220. You may also pay by credit card by visiting www.desu.edu. Application fee waivers from the College Board and NACAC are available.

Step 3: Submit the SAT/ACT Test Scores

SAT or ACT test scores are required for undergraduate admission to Delaware State University. You must be sure to submit the test scores with your completed application. If you have not taken the Scholastic Assessment Test (SAT) or the American College Test (ACT), register to do so with your high school (not applicable to transfer students, high school graduates who have been out of school for five or more years, and high school GED diploma recipients). If you are an International student from a non-English speaking country, you must submit your TOEFL scores. Have your test scores forwarded to the Office of Admissions. If you are a GED diploma recipient, you must provide copies of your GED test scores.

Step 4: Send the Transcripts

A final high school transcript is required for admission to DSU. Complete “1. Student” section of the attached High School Transcript Request and Evaluation Sheet (page 5) and submit it to your high school guidance counselor. Your guidance counselor will generate an official transcript for you to submit with your application. Be sure that your transcript is submitted to the Office of Admission in a sealed envelope. The transfer applicant is required to submit an official high school transcript as well as an official transcript from each college attended.

Step 5: Submit the Completed Application

Please remember that your application will not be processed until all of the following items are submitted:

- Completed application
- Official Transcripts
- High School Transcript Request and Evaluation Sheet
- Test Scores
- Application Fee
Admissions Requirements

General Education Development (GED) Test Applicants

The University will consider for admission applicants who have satisfied high school graduation requirements under the General Education Development (GED) test. Applicants must submit a notarized copy of their GED certificate with their application and fee to be considered for admission.

Early Bird Applicants

The Early Bird Program is for juniors and seniors attending high schools in the State of Delaware who wish to earn college credit while still attending high school. In order to qualify for the program, students must be recommended by their high school principal. Interested students should contact their high school counselor for instructions, obtain a letter of recommendation from their principal, and have a written approval from their parents. A cumulative grade point average of 2.5 or better is also required. Early Bird applicants may enroll for no more than six (6) credit hours per semester. Students whose cumulative high school grade point averages are 3.0 or better on a 4.0 scale are entitled to six (6) hours of free tuition per semester. All students will still be responsible for fees—technology, parking, etc. Students cannot enroll in the Early Bird program if they have graduated from high school or will graduate within the term. All applications should be directed to the Office of Admissions.

Returning Applicants

Students wishing to return to the University after voluntary or involuntary absence of three or more years must re-apply. All other returning students should contact the appropriate academic department chairpersons for academic advisement and registration procedures. Returning DSU students who have attended other colleges since their last enrollment at DSU must have official copies of those transcripts forwarded to the Office of Admissions.

Part-time Applicants

Those part-time (or special) students seeking credit but not a degree must furnish proof of graduation from high school. A copy of the high school diploma or college transcript will be sufficient evidence. Degree seeking part-time students must follow the same procedures as full-time applicants. Teacher Certification only applicants are not required to submit high school transcripts. Proof of a baccalaureate degree will be sufficient.

Transfer Applicants

Applicants must earn 12 credits hours of transferable coursework with a cumulative G.P.A. of 2.0 or higher from an accredited institution. Only grades of C or higher will transfer. Applicants attempting to transfer to DSU with less than 12 credit hours will need to provide test scores, in addition to high school transcripts, before being reviewed by the Office of Admissions.

International Applicants

The University will consider international students whose transcripts are cleared by the Office of Admissions. Students desiring to enter the University should have official copies of their transcripts forwarded to the World Educations Service (WES), the Educational Credential Evaluators (ECE), or the Associational Collegiate of Registrars and Admission Officers (AACRAO) for evaluation. International students are wholly responsible for all of their financial obligations (which include but are not limited to tuition, fees, housing and meals [if applicable]) prior to their arrival at D.S.U. International students must contact the International Affairs Office at (302) 857-6474 to get further details.

For more details please visit our website at www.desu.edu/admissions/.
Graduate Programs

Graduate Admissions

Present two official transcripts of previous undergraduate and/or graduate study with proof of receiving the Baccalaureate degree. Complete the required application form. All applicants must submit an Application for Admission. Application for admission should be submitted directly to the department for each program of study. Application procedures and supporting credentials vary among the graduate programs. A nonrefundable $40.00 application fee must accompany all applications submitted. Degree-Seeking Students must qualify for admission prior to registration. Contact the Office of Admissions at 302-857-6351 for additional information.

Enrollment & Academic Policies

Students are officially registered for courses only when they have complied with all of the procedures applying to registration, including full payment of tuition and fees and validation of student I.D. Students not officially registered for courses will not be permitted to attend the courses and will not receive credit at the end of the semester.

Tuition and applicable fees are payable at the time of registration for all students. All fees must be paid in full or satisfactory payment arrangement with Academic Management Services must be made or students will be removed from their course on the removal for non-payment date published in the Academic Calendar. Delaware State University uses an e-mailing method to send bills (e-bills) to students, but cannot assume responsibility for their receiving the bills. If students do not receive bills on or before the beginning of each semester, it is the student’s responsibility to contact the Office of Student Accounts or to go online to obtain information relative to the bill and to verify address information in the Records Office or on the MyDESU (Student Services website), my.desu.edu. Students who add or drop courses that result in a credit on their student account will receive a refund through the Office of Student Accounts in accordance with university and federal regulations/policies. Courses dropped after late registration ends will be assigned a final grade of “W” if the course is dropped on or before the last day to drop classes. Course drops approved after this date will be assigned a grade of “WA” (Administrative Drop). Please refer to the university catalog for more information.

Graduate Students Fees

Tuition

In-State Student (per credit hour) $378
Out-of-State Student (per credit hour) $834
Doctorial per credit hour fee $479

Special Fees

Technology Fee* $55
Residential Fee** (per term) $110
Application Fee $40
Registration Fee (per term) $60
Late Registration Fee (per term) $50
Sustaining Fee*** (per term) varies
Graduation Fee $175
ID Card Replacement Fee $50
Non Payment Fee $150
Reinstatement Fee $150
Activity Fee
  Part Time $30
  Full Time $60

All the above mentioned tuition & fees reflect the 2010-2011 school year.
All tuition & fees are subject to change, effective July 1, 2011.
*Entitles full time students to the same benefits as undergraduate students (except medical); entitles part time students to receive a card for use of the library.
**Includes the activity fee and entitles graduate students residing on campus to all benefits as undergraduate students, including health services and insurance. Fee does not include regular room charges.
***Charged to graduate students who have completed all course work for the Master’s degree except the thesis. All students in this category must register in sustaining status.
****Entitles graduate students access to the Wellness and Recreation Center (optional).

**MASTER OF ARTS**
Art Education
Biological Sciences
Education with concentrations in:
   Adult Literacy and Basic Education
   Curriculum and Instruction
   Science Education
   Special Education
   Educational Leadership
French
Spanish
Teaching
Educational Leadership

**MASTER OF BUSINESS ADMINISTRATION**

**MASTER OF EDUCATIONAL LEADERSHIP**

**MASTER OF NURSING**

**MASTER OF SCIENCE**
Applied Chemistry
Biological Sciences
Biological Education
Chemistry
Mathematics, Applied
Mathematics Education
Molecular and Cellular Neuroscience
Natural Resources
Physics
Physics Teaching
Plant Science

**MASTER OF SOCIAL WORK**

**MASTER OF SPORT ADMINISTRATION**

**DOCTOR OF EDUCATION**

**DOCTOR OF PHILOSOPHY**
Applied Mathematics
Mathematical Physics
Educational Admin, Leadership & Supervision
Financial Aid

Procedures for Applying for Financial Aid

Candidates for admission to the university who wish to apply for financial aid should begin the process by filling out the **Free Application for Federal Student Aid (FAFSA)** which is available online. In order to qualify for any of the U. S. Department of education’s (ED) grant, loan, or work-study programs, borrowers must complete the FAFSA. The Financial Aid Office awards scholarships to undergraduate and graduate students on the basis of financial need, residency status and other criteria specific to the scholarship program.

**2011-2012 Deadlines for Priority Processing for Registration and Specific Financial Aid Programs**

- **Fall 2011** – March 15, 2011
- **Spring 2012** - October 1, 2011
- **Summer 2011** - March 10, 2011

Students who do not meet the priority deadline indicated above will only be considered for the Federal Pell Grant, the Federal Stafford Loan, and for dependent students, the Federal PLUS Loan.

You may also file the FAFSA electronically on the web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or [www.desu.edu](http://www.desu.edu). Make sure that you and/or your parents sign the signature page and mail it to the Department of Education per the instructions on the web.

Satisfactory Academic Progress

Federal regulations require Delaware State University to establish and apply reasonable standards of satisfactory progress for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act.


Types of Aid Available

- **Grants**- Federal Pell Grants are for students enrolled in a degree program **for at least six semester hours of credit**. In some cases students may be eligible for Pell Grants for less than half-time attendance. This grant from the federal government does not have to be repaid.

- **Federal Supplemental Education Opportunity Grants (FSEOG)**- are only for students in a degree program at least six (6) credit hours or more. This grant, administered by Delaware State University, does not have to be repaid.

- **Aid to Needy Students**- The aid to needy students grant is available to Delaware residents who attend Delaware State University as a **full-time student** and have an un-met need. The applicant must submit the Free Application for Federal Student Aid results to the Financial Aid Office by March 15, 2011. This grant does not have to be repaid.

- **Music Grants-in-Aid** - are for undergraduates with exceptional musical ability. Apply to the Music Department (Band Director and/or Choral Director).

- **Jobs**- Federal Work-Study (FWS) is a federal part-time employment program for full-time or part-time students.

- **Federal Perkins Loans**- Funded by the federal government are available at 5% interest (for full-time students).

- **Federal Student Loan Program** allows students to borrow money to pay for their education. **The three types of loans are:**
  - **Federal Stafford Loans**- These are subsidized loans, that the federal government will pay the interest on the loan while the student is in school and during specified deferments, but the student must demonstrate financial need to receive the loan. Students are required to be enrolled at least half-time or 6 credit hours or more.
  - **Federal Unsubsidized Stafford Loans**- Students can get these unsubsidized loans regardless of need but will have to pay all interest charges from the time of disbursement. Students are required to be enrolled at least half-time or 6 credit hours or more.
  - **Federal PLUS Loans**- Parents of a dependent student can borrow a PLUS Loan to pay for the student’s education. Students are required to be enrolled at least half-time or 6 credit hours or more.
If Aid Exceeds Tuition and Fees

When federal grants and/or loans awarded for the semester through the Financial Aid Office cover more than tuition and fees, the DSU Student Accounts Office prepares a check approximately 14 days after the drop for non-payment period. The funds are to be used for books, supplies, and other related expenses. Refer to the Refund Policy Section on page 10 or contact the Office of Student Accounts, (302) 857-6240. Institutional and state funds that exceed the tuition, fees and book charges are not released to the student. These funds are reduced.

Before Registration

1. Undergraduates must submit the results of the Free Application for Federal Student Aid (FAFSA) by the priority deadline date March 15, 2011 for Fall Semester and October 1, 2011 for Spring Semester and submit all required documents as requested to the Financial Aid Office.

2. Students awarded scholarships from outside sources must submit the check or a scholarship notification letter to the Office of Student Accounts to have the funds credited to their account.

Other Guidelines

1. All financial aid recipients are subject to Delaware State University refund schedule in accordance with federal and state financial aid regulations (see Refund Schedule). This means that a proportionate share of the money must be returned to the Financial Aid Program(s), including the Federal Stafford Student Loan Program and the Federal PLUS Program, if a student withdraws or is dismissed during a refund period. Further information and applications are available in the Financial Aid Office, Administration Building 1st floor or online at www.desu.edu/student/financialaid.

2. Reaffirmation of loan eligibility includes establishing that the student has maintained satisfactory academic progress, has at least halftime enrollment status and has progressed to the next grade level for increased annual borrowing amounts. Students who do not progress to the next classification level must borrow at the prior year’s level. For example, a student with 0-29 earned hours is classified as a freshman. A freshman may borrow $3,500.00 per year but may not borrow at the next level ($4,500.00 per year) until he/she obtains sophomore status (completion of at least 30 earned credit hours).
### FULL-TIME STUDENTS

<table>
<thead>
<tr>
<th></th>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
<th>YEARLY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-State Tuition and Fees</td>
<td>$3,365.50</td>
<td>$3,365.50</td>
<td>$6,731.00</td>
</tr>
<tr>
<td>Out-of-State Tuition and Fees</td>
<td>$7,155.00</td>
<td>$7,155.00</td>
<td>$14,310.00</td>
</tr>
</tbody>
</table>

### TRADITIONAL RESIDENCE HALLS

<table>
<thead>
<tr>
<th></th>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
<th>YEARLY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conwell Hall**</td>
<td>$3,164.00</td>
<td>$3,164.00</td>
<td>$6,328.00</td>
</tr>
<tr>
<td>Evers/Jenkins**</td>
<td>$3,164.00</td>
<td>$3,164.00</td>
<td>$6,328.00</td>
</tr>
<tr>
<td>Laws Hall**</td>
<td>$3,164.00</td>
<td>$3,164.00</td>
<td>$6,328.00</td>
</tr>
<tr>
<td>Tubman**</td>
<td>$3,164.00</td>
<td>$3,164.00</td>
<td>$6,328.00</td>
</tr>
<tr>
<td>Warren Franklin Hall**</td>
<td>$3,397.00</td>
<td>$3,397.00</td>
<td>$6,794.00</td>
</tr>
<tr>
<td>&amp; Wynder Towers</td>
<td>$3,397.00</td>
<td>$3,397.00</td>
<td>$6,794.00</td>
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</tbody>
</table>

### STUDENT MEAL PLAN OPTIONS

(Students MUST select one option from below or the Traditional 19 Meal Plan will be assigned.)

<table>
<thead>
<tr>
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<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
<th>YEARLY TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional 19 PLUS</td>
<td>$1,693.00</td>
<td>$1,693.00</td>
<td>$3,386.00</td>
</tr>
<tr>
<td>$100 Flex Dollars</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional 15 PLUS</td>
<td>$1,636.00</td>
<td>$1,636.00</td>
<td>$3,272.00</td>
</tr>
<tr>
<td>$100 Flex Dollars</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional 10 PLUS</td>
<td>$1,501.00</td>
<td>$1,501.00</td>
<td>$3,002.00</td>
</tr>
<tr>
<td>$100 Flex Dollars</td>
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<td></td>
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<tr>
<td>Commuter 5 PLUS*</td>
<td>$ 848.00</td>
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<td>$1,696.00</td>
</tr>
<tr>
<td>$100 Flex Dollars</td>
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*(Option not available for residential students)*

### PART-TIME STUDENTS

<table>
<thead>
<tr>
<th></th>
<th>IN-STATE STUDENT</th>
<th>OUT-OF-STATE STUDENT</th>
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</thead>
<tbody>
<tr>
<td>Per Credit Hour</td>
<td>$246.00</td>
<td>$562.00</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>$ 50.00</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$ 55.00</td>
<td>$ 55.00</td>
</tr>
<tr>
<td>Wellness Fee</td>
<td>$225.00 (Pro-rated based on total of credit hours)</td>
<td>$225.00 (Pro-rated based on total of credit hours)</td>
</tr>
</tbody>
</table>

Students who reside in the traditional halls and have less than 12 credit hours per semester will be assessed a part-time boarder fee to adjust the student account to reflect full-time charges.

** These fees are subject to change.
### DOCTORAL & GRADUATE FEES

<table>
<thead>
<tr>
<th></th>
<th>IN-STATE STUDENT</th>
<th>OUT-OF-STATE STUDENT</th>
<th>DOCTORAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Credit Hour</td>
<td>$378.00</td>
<td>$834.00</td>
<td>$479.00</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>$ 60.00</td>
<td>$ 60.00</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$ 55.00</td>
<td>$ 55.00</td>
<td>$ 55.00</td>
</tr>
</tbody>
</table>

### GRADUATE ACTIVITY FEES

- Full-time (6 credits or more): $60.00
- Part-time (Less than 6 credits): $30.00

### UNIVERSITY COURTYARD & UNIVERSITY VILLAGE APARTMENTS

#### UNIVERSITY COURTYARD 12 MONTH LEASE

<table>
<thead>
<tr>
<th></th>
<th>PER MONTH</th>
<th>PER SEMESTER</th>
<th>PER YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Four Bedrooms/Two Baths</td>
<td>$681.00</td>
<td>$4,086.00</td>
<td>$8,172.00</td>
</tr>
<tr>
<td>Two Bedrooms/Two Baths</td>
<td>$792.00</td>
<td>$4,752.00</td>
<td>$9,504.00</td>
</tr>
</tbody>
</table>

#### UNIVERSITY VILLAGE APARTMENTS – 12 MONTH LEASE

<table>
<thead>
<tr>
<th></th>
<th>PER MONTH</th>
<th>PER SEMESTER</th>
<th>PER YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Bedroom/One Bath</td>
<td>$965.00</td>
<td>$5,790.00</td>
<td>$11,580.00</td>
</tr>
<tr>
<td>Two Bedrooms/Two Baths</td>
<td>$792.00</td>
<td>$4,752.00</td>
<td>$9,504.00</td>
</tr>
<tr>
<td>Two Bedrooms/One Bath</td>
<td>$714.00</td>
<td>$4,284.00</td>
<td>$8,568.00</td>
</tr>
<tr>
<td>Four Bedrooms/Two Baths</td>
<td>$686.00</td>
<td>$4,116.00</td>
<td>$8,232.00</td>
</tr>
<tr>
<td>Two Bedrooms/One Bath Suite</td>
<td>$653.00</td>
<td>$3,918.00</td>
<td>$7,836.00</td>
</tr>
</tbody>
</table>

#### UNIVERSITY VILLAGE –MEAL PLAN OPTIONS

(Students MUST select one option from below or the Traditional 19 Meal Plan will be assigned.)

<table>
<thead>
<tr>
<th></th>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
<th>YEARLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional 19 PLUS $100 Flex Dollars</td>
<td>$1,693.00</td>
<td>$1,693.00</td>
<td>$3,386.00</td>
</tr>
<tr>
<td>Traditional 15 PLUS $100 Flex Dollars</td>
<td>$1,636.00</td>
<td>$1,636.00</td>
<td>$3,272.00</td>
</tr>
<tr>
<td>Traditional 10 PLUS $100 Flex Dollars</td>
<td>$1,501.00</td>
<td>$1,501.00</td>
<td>$3,002.00</td>
</tr>
</tbody>
</table>

### ITEMIZED FEES FOR THE 2010-2011 ACADEMIC YEAR

- **AMS TuitionPay Plan Enrollment Fee**
  - Fall & Spring: $55.00
  - One Semester Only: $35.00

- **AMS TuitionPay Plan Late Fee**: $35.00

- **Application Fee**
  - Undergraduate: $25.00
  - Graduate: $40.00
  - Doctoral: $40.00

- **Course Overload Fee (Over 19 Credits)**
  - Per Credit Hour In-State: $246.00
  - Per Credit Hour Out-of-State: $562.00
<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Drop Fee (Per Drop Slip)</td>
<td>$10.00</td>
</tr>
<tr>
<td>DSU Tuition Pay Plan Late Fee</td>
<td>$50.00</td>
</tr>
<tr>
<td>Failure to Pre-Register</td>
<td>$50.00</td>
</tr>
<tr>
<td>Graduate Sustaining Fee</td>
<td>$25.00</td>
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<tr>
<td>Graduation Fee</td>
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<tr>
<td>Undergraduate</td>
<td>$175.00</td>
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<tr>
<td>Graduate</td>
<td>$175.00</td>
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<tr>
<td>Housing Deposit</td>
<td>$200.00</td>
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<tr>
<td>Late Registration Fee</td>
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<tr>
<td>Overdue Library Fee (Per Day)</td>
<td>$1.00</td>
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<tr>
<td>Returned Check Fee</td>
<td>$35.00</td>
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<tr>
<td>Senior Citizen’s Registration (Undergrad Only)</td>
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<tr>
<td>Registration Fee</td>
<td>$50.00</td>
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<tr>
<td>Technology Fee</td>
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<tr>
<td>SMARTCARD Replacement Fee</td>
<td>$50.00</td>
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<tr>
<td>Student Activity Fee (Fall-Time)</td>
<td>$135.00</td>
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<tr>
<td>Student Center Complex Fee</td>
<td>$225.00</td>
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<tr>
<td>Student Teaching Fee</td>
<td>$150.00</td>
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<tr>
<td>Technology Fee (Per Semester)</td>
<td>$55.00</td>
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<tr>
<td>Traditional Dorm Fees (Per Semester)</td>
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<tr>
<td>Conwell Hall/Tubman Hall/Laws Hall</td>
<td>$3,164.00</td>
</tr>
<tr>
<td>Evers Hall/Jenkins Hall</td>
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<tr>
<td>Warren-Franklin Hall/Wynder Towers</td>
<td>$3,397.00</td>
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<tr>
<td>Transcript Fee</td>
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<tr>
<td>Tuition &amp; Fees (Per Semester)</td>
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<tr>
<td>In-State</td>
<td>$3,365.50</td>
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<tr>
<td>Out-of-State</td>
<td>$7,155.00</td>
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<tr>
<td>University Courtyard Application Fee</td>
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<td>University Courtyard Deposit</td>
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<tr>
<td>University Courtyard Late Fee (monthly)</td>
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<tr>
<td>University Village Application Fee</td>
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</tr>
<tr>
<td>University Village Deposit</td>
<td>$300.00</td>
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<tr>
<td>University Village Late Fee (monthly)</td>
<td>$35.00</td>
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<tr>
<td>Vehicle Registration Fee</td>
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<tr>
<td>(Per Semester)</td>
<td>$40.00</td>
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<tr>
<td>(Per Year)</td>
<td>$70.00</td>
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<tr>
<td>(Summer)</td>
<td>$30.00</td>
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</tbody>
</table>
*HOUSING DEPOSIT:* A $200.00 housing deposit is required to secure your housing assignment for the academic year. Housing is available on a first-come, first-served basis. The housing deposit is non-refundable if not received by June 30.

**SENIOR CITIZENS FEE WAIVER:** To obtain a senior citizen’s waiver of tuition, student must be sixty-two (62) years of age or older and must present proof of age to the Office of Student Accounts. The waiver is for tuition only and the student is responsible for any additional fees. **ONLY STUDENTS ENROLLED IN UNDERGRADUATE COURSES ARE ELIGIBLE.**

**LABORATORY FEES:** Laboratory fees are assessed for some courses to cover the cost of supplies and special facilities. Labs may vary from $10.00 to $20,000.00. **The Airway Science Labs vary from $5,000.00 to $20,000.00 per related course.**

Laboratory fees may be applied for specific courses within the following departments:
- Accounting and Finance
- Agriculture and Natural Resources
- Airway Science
- Art
- Biology
- Biotechnology
- Business Education
- Chemistry
- Computer & Information Sciences
- English
- Family and Consumer Sciences
- Foreign Languages
- Hospitality Management
- Nursing
- Physical Education
- Physics & Pre-Engineering
- Math
- Mass Communication
- Music

Students are fully responsible for the use of laboratory equipment. Excessive breakage of equipment or items returned in an unacceptable condition will be charged to the student’s account.

The University reserves the right to assess a special fee to cover the cost of using off-campus facilities when required in connection with any course offering.

Please note those laboratory fees are from the 2011-2012 academic school-year and are subject to change.

**STUDENT CENTER COMPLEX FEE:** Goes towards the cost of the New Strength and Conditioning Facility, Wellness Center and the Student Center.

**TuitionPay Plan:** Delaware State University is currently updating our payment plan options. We hope to have this information available by July 1, 2011. Our payment plan will still allow you to spread your expenses over the semester or year in your choice as interest-free payments. Delaware State University will be sending you information as soon as it becomes available.
Honors Program

REQUIREMENTS FOR ENROLLMENT

Students with a cumulative grade point average of 3.25 and above are invited to participate in the Honors Program. The Honors Director may also approve students with CGPA of 3.25 or students recommended by faculty for admission into courses.

The goals of the program are:

- to provide talented and motivated students opportunities for intellectual growth and achievement in small, challenging classes that encourage active intellectual participation, discussion and collaboration in the search for knowledge;
- to enhance student skills for analytical/critical thinking, logical examination and appraisal of ideas;
- to enhance student skills for problem solving and decision making;
- to enhance student skills for clear, precise, coherent and persuasive oral and written communication;
- to engage talented students in faculty-mentored research projects resulting in contributions of scholarly work to each student’s chosen field of study; and
- to prepare honors students through experience with department-based honors courses, interdisciplinary colloquia and seminars, and independent study and research in preparation for graduate and professional schools.

- the program combines three elements: colloquia, seminars and research.

**Six credit hours in the program may be used to satisfy the university’s general education requirements for Humanities and Social Sciences electives for students who successfully complete Honors colloquia that have been approved for general education credit.

For further information, contact:

Dr. Dawn A. Lott, Director
DSU Honors Program
Martin Luther King, Jr. Student Center, Suite 325
1200 N. DuPont Highway
Dover, Delaware 19901
Phone: (302) 857-7514
Fax: (302) 857-7515
E-mail: honors@desu.edu
GOOD NEWS!
Delaware High School Juniors & Seniors
You Can Earn College Credits Now!!!

If you’re a Delaware high school junior or senior with a 2.5 (C+) or better cumulative grade point average, you can register for classes at Delaware State University. Academic achievers with a 3.0 grade point average and above automatically qualify for 6 credits hours of free tuition. Apply for admission today…and Get A Head Start On Your Future! For more information, contact: The Office of Admissions, Delaware State University, 1200 N. DuPont Highway, Dover, DE 19901-2277, (302) 857-6351

DELAWARE STATE UNIVERSITY
YOUR CHOICE, YOUR CHALLENGE
…YOUR AVENUE TO EXCELLENCE!
ACADEMIC ENRICHMENT SERVICES
Ms. Phyllis Brooks-Collins • Executive Director • (302) 857-7201

Enrichment Services
Supplemental Instruction
  Tutoring
  Writing Lab
  Computer Lab

Mentoring
  Peer Mentoring
  Faculty/Staff Mentoring Program for Students

Disabilities Services
  Reading, writing and note taking services
  Removal of structural barriers
  Arrangements for testing accommodations
    Tutorial Services
    Interpreters for the deal
    Referrals to community agencies

Advisement
  Undeclared Majors
  Provisionally Admitted Students

Testing Services
  CLEP
  DANTES

National Tests
  PRAXIS
  GRE
  LSAT

Student Evaluation of Faculty

SPECIAL PROGRAMS

“Program Jumpstart”: A six-week residential summer bridge program for academically talented students.
“Project Success”: A pre-admittance program for provisionally admitted students.
“Staying on Course”: A program designed to assist students in academic difficulty to get back on track.
Graduating in 2012?

IMPORTANT! GRADUATION 2012

1. Students who anticipate participating in the May graduation ceremony must submit the appropriate Application for Graduation to the Office of Records and Registration on or before October 15, 2011.

2. Students not meeting the deadline for filing may not have regalia and/or diplomas available for the graduation ceremony.

3. All degrees are conferred upon successful completion of all graduation requirements, e.g., degrees completed during Summer 2011 will be awarded on August 15, 2011; Fall 2011 will be awarded on December 15, 2011; and Spring 2012 will be awarded on May 15, 2012.

4. Students who complete all requirements during the summer or fall terms may obtain an official transcript from the Office of Records and Registration which will reflect the degree to be conferred and actual date of completion of requirements, e.g., August 15th for summer graduates and December 15th for fall graduates.

5. One diploma will be issued for each degree earned.

6. Students may participate in the graduation ceremony ONLY if they enroll in and successfully complete all courses required to graduate prior to graduation.

7. Diplomas will not be issued to anyone who has not satisfied all academic requirements and met all financial obligations to the institution, including loans administered by the University.

8. Any student that has received a loan from any of the loan programs listed on page 20 must complete an exit interview.
Sample Course Request Form
COURSE SELECTION

(Use This Page to Plan Your Registration)

<table>
<thead>
<tr>
<th>CRN</th>
<th>DEPT. #</th>
<th>COURSE #</th>
<th>SEC #</th>
<th>TITLE OF COURSE</th>
<th>CREDITS</th>
<th>DAYS</th>
<th>TIME</th>
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<tbody>
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TOTAL # CREDITS

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<th>DEPT. #</th>
<th>COURSE #</th>
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<th>TITLE OF COURSE</th>
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TOTAL # CREDITS