Board of Trustees Meeting Minutes
April 9, 2009
Chairman Land welcomed all to the April 9, 2009 Board of Trustees meeting and apologized for the late start. He indicated that the Board would go into Executive Session to discuss personnel and legal strategy matters toward the end of the meeting.

Chairman Land asked for and received a motion that was seconded to approve the minutes of the January 15, 2009 meeting of the Board of Trustees.

The motion passed unanimously.
Chairman Land asked for and received a motion that was seconded to approve the minutes of the March 18, 2009 meeting of the Executive Committee of the Board of Trustees.

The motion passed unanimously.

Dr. Barros reported that the Executive Committee had acted for the Board between regular meetings of the Board to approve recommendations of the Educational Policy Committee as reflected in the minutes of the Executive Committee meeting of March 18, 2009.

Chairman Land called for the following Committee Reports.

**STUDENT AFFAIRS COMMITTEE (Dr. Calvin Wilson, Interim Chair)**

Dr. Wilson reported that the Committee met with the Dean of the College of Health & Public Policy, Dr. Lisa Barkley on March 17, 2009 to discuss Student Health Services, other related initiatives, challenges and next steps within her division.

There were no action items for Board approval.

Dr. Land announced that Miss Kathleen Charlot was the newly elected Student Government Association President. She was not available for comment.

Chairman Land asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

**EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)**

Dr. Barros stated that the Committee met on March 18, 2009. He commented on the report of the MARC (Minority Access to Research Careers) Program as submitted by the Provost. Dr. Barros asked Provost Williams if the report submitted spoke for itself. The Provost responded affirmatively.

A brief discussion took place regarding P & T (promotion and tenure) and the delegation of the approval process.
Chairman Land asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE COMMITTEE ON FINANCE (Mr. Marvin Lawrence, chair)

Mr. Lawrence reported that there were two action items for Board approval. He commented that the Committee is working toward a balanced budget as we end FY ’09. He said that as we approach 2009/2010, the expectation will be that federal monies will be cut. The Committee plans to manage the University funds in light of the economy.

Mr. Lawrence commended Mr. Mohammadi for doing a good job working with the Committee around a myriad of fiscal constraints.

The following items required Board approval:

The first item was in reference to outsourcing mechanical services. From the RFP (Request for Proposal), there were three bidders: Honeywell, Johnson Controls and Modern Controls. The bid from Honeywell came in as the low bidder for a six month program.

Mr. Lawrence recommended that the University go forward with Honeywell’s bid to provide controls and mechanical services to boilers in buildings on campus with a term ending October 2009.

He asked for and received a motion that was seconded to approve the contract to Honeywell in the amount of $197,550 as presented.

The motion passed unanimously.

Mr. Lawrence commented that the second item for Board action was a Resolution on management of the Endowment Funds Account authorized signature process.

He asked for and received a motion that was seconded to approve the Resolution on authorized signers of the endowment funds accounts, as presented.

The motion passed unanimously.

Chairman Land asked for and received a motion that was seconded to accept the report of the Finance Committee.

The motion passed unanimously.
4/9/09

THE COMMITTEE ON DEVELOPMENT AND INVESTMENT (Mr. James Stewart, chair)

Mr. Stewart summarized the activities of the Development and Investment Committee as follows:

**Investment**

- Current endowment balance is just under $15 million
  - Down from a peak of over $20 million
  - Decline of close to ~30% compares to decline in S&P 500 Index of ~40%
- All assets will be consolidated under BNY/Mellon management within next several weeks
- Committee reviewed current portfolios and plan to achieve Investment Policy targeted asset allocation

**Development**

- Fiscal year-to-date fundraising is $1.48 million vs. $1.31 million at the same point last year
- Several key initiatives underway between now and the end of the fiscal year, including the Tom Joyner Foundation effort
- Office of Development has initiated strategic collaborations with other DSU partners to submit bids for several million in potential grants from various sources
- Trustees will be approached within the next month regarding both their personal participation and their assistance in approaching major Delaware foundations and corporations
- Guidelines reviewed for future adoption relating to:
  - Discretionary spending of unrestricted endowment funds
  - Document retention
  - Whistleblower policy

Chairman Land asked for and received a motion that was seconded to accept the report of the Committee on Development and Investment.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. Echeverri reported that the audit was completed on time. The Committee is reviewing recommendations of the audit report. He said that an RFP for a University Auditor will go out in September 2009. The Internal Auditor has reviewed several areas on campus and given the Committee recommendations for its review.
4/9/09

Chairman Land asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

BUILDINGS AND GROUNDS COMMITTEE (Mr. David Turner, Interim Chair)

Mr. Turner stated that there were no items for Board action. He commented that the Committee had two meetings to evaluate their options regarding the commercial property project. He said that no action was taken regarding this project.

Mr. Turner commented that the Wellness Center project was on schedule and under budget.

Chairman Land asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE NOMINATING COMMITTEE (Mr. Charles McDowell, chair)

Mr. McDowell did not have any items to report.

Chairman Land returned to the chair and yielded to President Smith.

THE PRESIDENT’S REPORT (Dr. Claibourne Smith, acting president)

Dr. Smith gave an update of his tenure as Acting President since September. He stated that the staff, students and faculty are outstanding. President Smith commented that he continues to be inspired by the students.

Following are highlights of the President’s Report:

- President Smith attended a forum in Atlanta, led by Dr. Dyremple Marsh where students from 1890 Universities presented research projects. Provost Williams introduced Dr. Dahlia Jackson O’Brien, from the College of Agriculture and Related Sciences, who was presented with the B.D. Mayberry “Young Scientists Award” for Outstanding Achievement in Research at the 15th Biennial Research Symposium of the Association of Research Directors in Atlanta, Georgia on March 31, 2009
- Dr. Jackson O’Brien briefly commented on her experience at the Symposium and expressed her gratitude for the support given her by the University family in the achievement of this national award
President Smith announced during a meeting with Governor Markell on yesterday that DSU would provide tuition-free summer courses to all Delaware teachers. The tuition-free courses given during summer 2009 are to help offset the current economic upheaval.

The President stated that the University will be part of the Economic Stimulus package. Dr. Williams will head up a Steering Committee to see where DSU will play a critical role.

DSU is proposing a $2.5M grant on historic preservation for HBCUs.

President Smith commented that the Governor’s proposed 8 percent cuts, across the board, is an issue especially in Higher Education. DSU is underfunded and suffering from chronic inequity due to the lack of State support. The University is faced with a crisis.

President Smith discussed UD’s expansion of their campus in Sussex County. Any effort to expand higher education with State funds is inequitable. If UD or DTCC wants to expand with their own funds that is okay. If they use State funds, the University needs to oppose it.

The President distributed a draft Resolution for review and discussion relative to higher education expansion using State funds and DSU’s opposition to it. The SEEDS Program was briefly discussed and the University’s view on the matter.

Chairman Land asked for and received a motion that was seconded to accept and adopt the Resolution that appeals to the state of Delaware not to fund any higher education campus expansions beyond their current locations while DSU continues to have significant deferred maintenance needs that have been unmet by the state.

The motion passed.

Dr. Lowery abstained from voting.

Chairman Land asked for public comments. The following individuals signed up for public comment:

Clarence Selby, president, Local Union 1267, thanked those Board Members for attending their meeting in Facilities Management. He commented on the repairs being done at the Wilmington satellite campus and in the bathrooms of the Child Development Lab located in the EH Building. He further commented on the unfair labor practice that has been turned over to an attorney.

Michelle Thomas, president, Local Union 1007, spoke of the difficulties with labor/management issues and the strained relationship with Human Resources. She spoke of the unfair labor practice and contract negotiations being stalled. She asked that the University give members of her Local a fair, equitable shake in terms of reported budget cuts.
Roosevelt Ben, a DSU Student, spoke about the lack of respect he feels from external vendors in the City of Dover. He said that school spirit has dwindled and that there needs to be a change in the University’s image as well as a need to share information with the student body.

Clay Hammond commented on supplier diversity and minority-owned businesses working at the University. He said that dialogue had started a few years ago, but that there is a need for data, more participation and opportunities for those minority vendors. He said that Stimulus Package funds are available for small businesses.

In other matters, Chairman Land announced that the Honors Convocation would be held on May 16, 2009 and Commencement is scheduled for May 17, 2009.

Chairman Land asked for and received a motion that was seconded to go into Executive Session to discuss personnel and legal matters.

The motion was passed unanimously.

The Board resumed its meeting in open session at 4:20 p.m.

Chairman Land asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 4:25 p.m.

Respectfully submitted,

John Land, Chairman

Cynthia Williams, Board Secretary
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF APRIL 9, 2009

1. Approved the minutes of the meeting of January 15, 2009.
2. Approved the minutes of the March 18, 2009 meeting of the Executive Committee of the Board of Trustees.
3. Accepted the report from the Student Affairs Committee.
4. Accepted the report from the Educational Policy Committee.
5. Approved the contract for Honeywell in the amount of $197,550 to provide controls and mechanical services for six month term ending October 2009, as presented.
6. Adopted and approved a Resolution on authorized signers of the Endowment Funds Accounts, as presented.
7. Accepted the report from the Committee on Finance.
8. Accepted the report from the Committee on Development and Investment.
9. Accepted the report from the Audit Committee.
10. Accepted the report from the Committee on Buildings and Grounds.
11. Accepted and adopted the Resolution that appeals to the state of Delaware not to fund any higher education campus expansions beyond their current locations while DSU continues to have significant deferred maintenance needs that have been unmet by the state.
12. Approved the executive session to discuss personnel and legal matters.
13. The Board resumed its meeting in open session at 4:20 p.m.
14. Approved adjournment at 4:25 p.m.