Board of Trustees Meeting Minutes
June 5, 2012
The Board of Trustees of Delaware State University held its regular meeting on Tuesday, June 5, 2012, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Dr. Claibourne Smith, chairman of the Board of Trustees, called the meeting to order at 1:40 p.m.

Chairman Claibourne Smith thanked everyone for their attendance and stated that the first order of business was to approve the minutes from the March 1, 2012 and May 16, 2012 Board of Trustees meetings.

Chairman Smith asked if there were any corrections to the either of the meeting minutes which were distributed to all members of the Board of Trustees prior to the present meeting. There were no corrections.

Chairman Smith asked for and received a motion that was seconded to approve the minutes of the March 1, 2012 and May 16, 2012 meetings of the Board of Trustees.
The motion passed unanimously.

EXECUTIVE COMMITTEE (Dr. Claibourne Smith, chair)

Chairman Smith stated that there were a number of items that required immediate action that came to the attention of the Board during the interval between its regularly scheduled meetings. He indicated that the Executive Committee held a teleconference meeting on May 16, 2012 to approve four commencement-related action items. The Committee approved the following:

1. Approval for graduation of those students who have completed all requirements and as recommended by the Faculty Senate and general faculty and also approved by the President as presented in the list of potential graduates for academic year 2011-2012.

2. Approval of the recommendation that an Honorary Doctorate of Humane Letters be conferred on Ms. Mable R. Morrison at the 120th DSU Commencement on May 20, 2012.

3. Approval of the recommendation that a posthumous Bachelor of Arts in Political Science be awarded to Ms. Akiah Powell at the 120th DSU Commencement on May 20, 2012.

4. Approval of the recommendation that a posthumous Master of Business Administration be awarded to Ms. Paula Voshell at the 120th DSU Commencement on May 20, 2012.

Chairman Smith emphasized that the situations discussed are the types of occurrences that require the Executive Committee to act on behalf of the full Board. For example, eligibility for graduation is determined very close to the actual Commencement date.

Chairman Smith said that concluded the report from the Executive Committee.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Executive Committee.

The motion passed unanimously.

Chairman Smith asked for the Committee reports.

STUDENT AFFAIRS COMMITTEE (Mr. José Echeverri, chair)

Mr. José Echeverri stated that before he began his report, he wanted to thank everyone for their condolences at the passing of his father.

Mr. Echeverri highlighted some of the Student Affairs activity included in the Student Affairs section of the Board book. He reported the following:
• Each unit in Student Affairs has a compiled a manual with 10 components, i.e. mission statement, policies and procedures, standard operating procedures, action plans 2011-2012, and assessment to list a few. The complete list was reported in Board book.

• Student Affairs assisted with the planning and implementation of Parent University. Approximately 140 parents and other family members attended DSU’s first-ever Parent University on Feb. 25.

• Admissions processed a record-number of 9,000 applications for fall 2012 and expect approximately 1,000 freshmen to enroll.

• Recruitment activities included Hornet Days for out-of-state regional feeder areas (Philadelphia, Maryland, DC, Virginia, New Jersey and New York) designed to give high school seniors the opportunity to see what it’s like to be a student at DSU. JROTC Day, Scholars Appreciation Reception and Spring Open House were the other recruitment-related events.

• The bookstore, part of Auxiliary Services, donated the regalia for Founders Day and also participated in the Open House by providing complimentary DSU laundry bags to all pre-freshmen. The DSU post office increased student mail box usage to 2,400.

• Career Services established new employer relationships with: Coca Cola, Villa, Prince Telecom, LLC, Aramark, Prudential Financial Services and Franklin Mint Federal Credit Union, which involved receiving job postings, student interviews, internships, and nine (9) hires by Villa.

• Housing’s occupancy was at 2,182 as of May 4. The online housing application was newly launched. Renovation has begun at Evers and Laws Hall to be completed by July 31.

Mr. Echeverri noted that there was extensive work being done in Student Affairs and indicated that the full list of events and activities could be found in the Board book, section 2. Lastly, he stated that he had the opportunity to meet with the new Student Government Association (SGA) leadership and that the Board will have the opportunity to meet the group at a later time.

There were no action items for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)

Dr. A. Richard Barros stated that he first wanted to present two motions from the May 1, 2012 Educational Policy Committee. The first motion was a request for Sabbatical Leave for Dr. Andrew Goudy. Dr. Barros said that the request had been discussed, reviewed and vetted and that the EPC Committee concluded that Dr. Goudy’s
Chairman Smith asked for and received a motion that was seconded to approve the request for Sabbatical Leave for Dr. Andrew Goudy, professor, Department of Chemistry for the fall semester 2012.

The second motion was a request for Faculty Emeritus status for Dr. Arthur Tucker. Dr. Barros stated that Dr. Tucker has been at the University for over 30 years and has an impressive body of work at DSU. Dr. Tucker is a world-renowned horticulturalist and well-respected by his peers. His curricula vita is extensive and his contributions are reflective of the University’s direction. This special status doesn’t award any additional funding. It is; however, a recognition of his contributions to the University.

Chairman Smith asked for and received a motion that was seconded to approve the request for Faculty Emeritus status for Dr. Arthur Tucker, research professor, Department of Agriculture and Natural Resources.

The motion passed unanimously.

Dr. Barros stated that the Educational Policy Committee met with the Executive Committee of the Faculty Senate on May 7, 2012 at 3 p.m. to discuss topics of mutual interest. He said issues that are relevant on the national scene were discussed, such as hazing, spying, bullying and gay/lesbian matters. The intent was to determine through a frank and honest discussion whether any of these issues had any relevancy on the DSU campus. At the end of the discussion, Dr. Harry Williams, president, said that DSU, in the future, would conduct a climate survey to determine the attitudes on campus to a multitude of issues including those presented. Dr. Barros commented that he looks forward to seeing the survey as he believes that students have the right to express themselves regardless of their backgrounds. Dr. Barros concluded that it was an excellent meeting.

Following the meeting with the Executive Committee of the Faculty Senate, the Committee had the opportunity to attend the Faculty Senate meeting. The EPC Committee was given the opportunity to make comments which were well received. Dr. Barros noted that he feels the relationship with the faculty is the best he has seen in many years.

Chairman Smith thanked Dr. Barros for the Educational Policy Committee report. Before moving on the acceptance of the report, Chairman Smith pointed out a correction on the Board report for Academic Affairs. On line three of the report from the Division of Academic Enrichment, 2010 should replace 2009 for the cohort 70.5% increase over the 2010 cohort rate of 66.6%. The correction was noted.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.
The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. James Stewart, chair)

Mr. Jim Stewart, chair, provided a summary of the recent activity of the Development and Investment Committee.

- **Investment**
  - Combined endowment totals $21.1 million
  - YTD performance as of 4/30/12 up 8.38% vs. benchmark of 7.84%
  - 1 year to 3 year performance roughly in line with benchmarks

- **Development**
  - Annual giving is a little over $2.5 million headed towards goal of $2.7 million
  - Individual donors are up 53% over last year
  - DSU has a significant increase in the number of corporate and foundation gifts, up 5% in a year to date comparison
    - DSU received another $70,000 grant from Barclays Bank for a total of $120,000 this year. Barclays Bank Mentor Program expanded from 6 to 10 students. Six interns hired for the summer
  - Board giving is on track for 100% participation for FY12. Board members support is being sought for campaign pledges over a multi-year period. A Trustee Scholarship Program for annual and campaign giving has been launched in which trustees can designate part of their annual giving to a need-based scholarship administered by Development. This is starting immediately.
  - President’s Society Reception will be held June 29 for those who have contributed $1,000 or more and contributions made up until June 30 will be counted in this year’s giving

Chairman Smith commented that the Annual Campaign is very important and that increased participation is occurring across all constituencies. He encouraged continued Board participation.

A question was asked about alumni giving and Mr. Stewart reported that alumni giving is flat. Dr. Smith indicated that this has been discussed in the committee on several occasions. Ideas and strategies are solicited regarding how to involve more alumni and increase alumni giving.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Development and Investment Committee.

The motion passed unanimously.
BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins provided an update on some of the ongoing activities and projects:

- DSU continues to look for ways to run a more efficient operation. Two companies have proposed ways that DSU can conserve energy and decrease that cost. The vendors have submitted proposals and a decision regarding vendor choice will be made in the near future.

- Optics Research Center continues to progress. DSU has received a completed schematic design. The architect has visited the campus and held meetings with Planning and Construction. Construction drawings are expected shortly and some permits should be finalized and signed by the end of summer. The Committee continues to work on details with the architect and Planning and Design staff. It is anticipated that by next spring some ground activity should occur. The Committee is mindful of how the Optics Research Center fits into the overall Master Plan and is ensuring that the requirements of the Center and all the intricacies are considered in the Master Plan.

- Master Plan - The architect and the Planning group continue to meet with all the constituencies around campus. One of the items being looked at is housing needs and issues. Buildings are being assessed to determine whether to renovate or replace. There are a lot of implications regarding financing. For example, decisions will be based on facts such as increased enrollment which may increase the need for more housing and dining facilities which has a financial impact. The Master Planning group is trying to accommodate numerous considerations while also looking at the available square footage. It is expected that by August or September a better picture will be emerge. The reason for the lengthy process is the number of items to be considered. However, the process is moving along well.

- Contracts for renovation and equipment replacement have been recommended to the Finance Committee for approval. The B&G Committee is expecting action to be taken by the Finance Committee.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE FINANCE COMMITTEE (Mr. David Turner, chair)

Mr. David Turner provided a summary of the information covered in the June 5, 2012 Finance Committee meeting as follows:
• Financial Statement as of May 31, 2012
  o The Finance Committee reviewed the financial statements and the revenues compare favorably to the expenses. From a financial perspective, DSU is in good shape.

• Cash Balances as of May 31, 2012
  o $19.8 million, a strong cash balance relative to previous years. This reflects a good financial position in revenue to expenses as well as cash balances.

• IT Quarterly Report
  o Good progress is being made in getting the IT infrastructure fully modernized and BANNER capacity fully utilized. 30,000 hours of work are necessary to complete all the required work. The IT Department will complete three to five years of work within two years with an expected completion date at year’s end. Steady progress is being made in decommissioning old systems and hardware.
  
  o The security, productivity, and the cost to run the organization are all positive.

• Budget
  o A new budget needs to be in place prior to the start of the new fiscal year. The Finance Department is on track to complete that task. A couple of cycles will be added to the budget preparation schedule. Another meeting of the Finance Committee will be held prior to the end of the month to review various scenarios related to student enrollment and the projected revenue and well as expenses. By the end of the month, the Committee will know the final State of Delaware appropriations to the University. Additional information will also be available for peer comparisons relative to tuition costs.
  
  o The Committee has a good estimation of the final budget.

Mr. Turner noted that there were four contracts put forth by the Buildings and Grounds Committee. He noted that the contracts, included in the Board members’ packet, were approved by the Buildings and Grounds Committee in advance of the Finance Committee meeting and subsequently approved in the Finance Committee meeting. Given the dollar amounts exceed the limits for the Finance Committee approval, the contracts were being provided for full Board approval. The contracts recommended by the Finance Committee which required Board approval follows:

1. Hewlett-Packard Public Sector Sales
   o To purchase 225 new computers as part of a five-year replacement program for end-of-life computer equipment.
Hewlett-Packard Public Sales is a State approved vendor which has a pre-negotiated pricing structure and does not require a Request for Proposal (RFP).

Chairman Smith asked for and received a motion which was seconded, authorizing Delaware State University to enter into a contract with Hewlett-Packard Public Sector Sales to purchase 225 computers in the amount of $198,562.50.

The motion passed unanimously.

2. Luna Mishoe Science Center South Air Handling Units (AHU) Replacement, Floors 1&3
   - Seven contractors bid on the contract to replace obsolete AHUs on the 1st and 3rd floors of the Mishoe Science Center. The new units will provide conditioned, controlled ventilation to teaching and science labs on those floors. Johnson Controls was the lowest bidder and met the award criteria of:
     - Total Lump Sum Price
     - Guaranteed Delivery of Equipment
     - Completion Schedule,
     - Staffing
   - The funding for this contract is in the minor caps (MCI) budget. This was advanced through both committees.

Chairman Smith asked for and received a motion which was seconded, authorizing the Executive Vice President for Finance and University Treasurer to enter into a contract with Johnson Controls in the amount of $263,015.00 for Luna Mishoe Science Center South Air Handling Units Replacement, Floors 1&3.

The motion passed unanimously.

3. Medgar Evers Hall Renovation
   - Six contractors bid on the contract to renovate Ever Hall. This included renovating the salon areas, providing new stair treads, shower finishes, painting the entire dorm and installing a new base. A contract was awarded to the lowest bidder, Rock Solid Contracting, for $299,842.20.
   - The dollars for this contract are in the minor caps (MCI) and part of the ongoing maintenance plan for Resident Life summer work for 2012.

Chairman Smith asked for and received a motion that was seconded that the Executive Vice President for Finance and the University Treasurer be authorized to enter into a contract with Rock Solid Contracting in the amount of $299,842.20 for the Medgar Evers Hall renovation.

The motion passed unanimously.
4. Lydia P. Laws Hall Renovation
   - Four contractors bid on the contract to renovate Lydia P. Laws Hall. This included renovating the salon areas, providing new stair treads, shower finishes, painting the entire dorm and installing a new base. A contract was awarded to the lowest bidder, Emory Hill and Company for the amount of $371,000.00. This contractor also provided a two-year warranty which is important for the new showers.
   - The funding for this contract is in the minor cap (MCI) budget for dorm renovations.

   Chairman Smith asked for and received a motion which was seconded, authorizing that the Executive Vice President for Finance and University Treasurer to enter into a contract with Emory Hill and Company in the amount of $371,000.00 for the Lydia P. Laws Hall renovation.

   The motion passed unanimously.

   Mr. Turner stated that the next two contracts were somewhat different in that these services were not contracts recommended by the Buildings and Grounds Committee. These contracts are for insurance services.

5. Insurance Broker Services
   - Four vendors bid on the contract. Two firms (Connor Strong & Buckelew and Willis) were invited to DSU to make formal presentations of their proposals. Both firms were capable of providing the University’s needs; however, the Committee felt that Connor Strong & Buckelew, DSU’s current broker, had institutional knowledge which made the company a better fit.
   - The new contract will be $15,000 less than the University is currently paying. This will come out of University funds.
   - Connor Strong & Buckelew was awarded the contract for $85,000 per year for five years.

   Chairman Smith asked for and received a motion which was seconded, authorizing that the Executive Vice President for Finance and University Treasurer to enter into a contract with Connor, Strong and Buckelew to provide insurance broker services to Delaware State University for five years in the amount of $85,000.00 per year.

   The motion passed unanimously.

6. Student Health Insurance
   - On March 16, 2012, the U.S. Department of Health and Human Services established a new ruling. This ruling determined the following:
     - Provides that student health insurance coverage must comply with new requirements applicable to coverage in the individual market for policy years beginning on or after July 1, 2012.
Student health insurance coverage can establish an annual limit of no less than $100,000 on essential health benefits for policy years beginning on or after July 1, 2012 but before September 23, 2012.

- A limit of not less than $500,000 after September 23, 2012 but before January 1, 2012.
- No annual limits may apply for policy years beginning on or after January 1, 2012.
- No sub-limits will apply on policies written on or after July 1, 2012.

Example: Prescriptions, ER, Room and Board

According to the ruling, any policies with renewal dates after 7/1/12 must comply with the statute and provide coverage by the University for $100,000, up from $20,000 limit. This coverage amount will increase to $500,000 next year and become unlimited the following year.

The Finance Committee was presented several options and decided to go with Option #1 which renews the Student Accident Sickness policy with The Masksin Group effective June 30, 2012 to July 31, 2013 with the same limits of $20,000 maximum per injury or sickness at the approximate rate of $92 per domestic student. New Students Coverage will begin on June 30, 12 with returning students coverage renewing on August 1, 12. This will provide two benefits to the University:

- Allow DSU to “wait and see” what happens with the Act in the Supreme Court
- Allows time for DSU to explore other options and provide explanation of the changes to the students

Chairman Smith asked for and received a motion, which was seconded, authorizing Delaware State University to extend the current coverage for one year with Masksin Group to provide student health insurance for the rate of $92 per domestic student.

The motion passed unanimously.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Finance Committee.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. Echeverri reported that the Audit Committee met regarding Enterprise Risk Management. DSU is at the beginning stages of developing a base level for the various institutional risks. The group has begun the process by first looking at the DSU facilities in terms of safety features. He noted that the next step would be to bring in a consultant to advise DSU on the higher levels of Enterprise Risk Management. The question of “what keeps you up at night?” will be asked of the Board members and the Enterprise
Risk Management team. The answers to that question will then be reviewed, prioritized and developed as part of the risk assessment.

Mr. Echeverri said that Connor Strong & Buckelew, DSU’s insurance broker, has performed a risk analysis on all of the insurable items and the results were very instructive.

The audit team findings will be shared with the Board at a future date.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

THE COMMITTEE ON TRUSTEES REPORT (Mr. Charles McDowell, chair)

Mr. Charles McDowell was not present. The Committee on Trustees will report at the September 13, 2012 Board meeting.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Harry Williams opened by stating that he wanted to echo some of the excitement that is on campus and report on some of the activities that have taken place since the March Board meeting. He said he had a number of slides that he would share to give the Board a sense of some of what is taking place here at DSU. He will conclude with a video of some of our students which he said should generate some good feelings among the audience. President Williams noted that he would be introducing a new staff member later in the presentation.

The President discussed the following undertakings that support the University’s priority areas of friend-raising, revenue generation and building international partnerships. His comments follow:

- A record 656 graduates and thousands of guests participated in Commencement. This was the largest graduating class in the history of the University with half of the class residents of Delaware.

- Fall 2012 New Student Orientation dates have been set. The orientations provide an opportunity to present the positive aspects of the University.

- In an effort to meet the needs of students and parents and to address their concerns, a new initiative was implemented. The DSU students indicated that their #1 concern was the inability to get through to Financial Aid and Student
Accounts to obtain answers to their questions in a timely manner. In response to the concern, a new call center is now in place to lessen some of the pressure placed on the internal system.

- The Pride Tours were initiated to provide a venue to talk about all the wonderful things that are happening at DSU. The tours which were held in all three counties of Delaware as well as Cherry Hill, N.J.; Philadelphia, Pa and Washington, D.C./Baltimore, Md. More than 400 persons were reached in these tours. The tours also provided another avenue for re-energizing the alumni and will become an annual event.

- International partnerships continue to grow. Eighty (80) students are in a joint accounting program at Ningbo University of Technology, China. There are 16 students in China with three faculty members who will be reporting on their experience at the September Board meeting. DSU is strengthening China MOUs. The University has partnerships in Agriculture with Panama. It is also working with U.S. Senator Chris Coons on programs in Africa. DSU has a number of collaborations with South Korea and research efforts in South Africa, China, Korea and Serbia.

- The University awarded four faculty members Faculty Excellence Awards for excellence in the following:
  - **Teaching** – Dr. Sathya Elavarthi, assistant professor, College of Agriculture & Related Sciences
  - **Research/Creative Activities** – Dr. Artistides Marcano, associate research professor, College of Mathematics, Natural Sciences & Technology
  - **University/Community Service** – Dr. Gulnihal Ozbay, associate professor, College of Agriculture & Related Sciences
  - **Advising** – Dr. Samuel Hoff, professor, College of Arts, Humanities & Social Sciences

- The 2011-2012 Retirees’ Celebration will take place at 5 p.m., June 5 right after the Board meeting. Seventeen retirees will be honored at the reception in the Martin Luther King Jr. Student Center.

President Williams asked Ms. Tamika Louis to join him at the podium as he introduced her to the Board as the new head women’s coach, ushering in a new DSU women’s basketball coaching era. Ms. Louis, a former championship junior college head coach and Division 1 assistant coach is the new Lady Hornets head coach. Ms. Louis has 14 years of coaching and recruiting experience. She
most recently served as assistant coach and recruiting coordinator at George Washington University in Washington, D.C. She also served as assistant coach and recruiting coordinator for St. John’s University and the University of Illinois. President Williams said “I expect that she will bring a high-level of energy and excitement to our Lady Hornets’ basketball program”. The President asked Ms. Louis to say a few words.

Ms. Louis stated that she was excited to be at DSU and was planning to meet with the young ladies as soon as she left this meeting. She said that we will establish a winning culture and tell the young women she will be coaching that they are at DSU to serve, win and graduate. President Williams thanked Ms. Louis and continued discussing University activities as follows:

- DSU is working towards the $2.7M goal for Annual Giving for FY12. As of 5/10/12, giving is at $2.5M.

- The Class of 1962 gave an $18,250 donation to the University. This will be used for scholarships and DSU is challenging all the classes to give back to their alma mater.

- This Friday, June 29, 2012 the President’s Society Reception will be held at the Martin Luther King Jr. Student Center. A President’s Society donor must contribute $1,000 or more by within the fiscal year.

- DSU student, Ms. Synquette Wilks, Hornet Newspaper editor-in-chief, won a $10,000 scholarship. Ms. Wilks works under the leadership of Mr. Carlos Holmes, director of News Services.

- Five students business students interned in the new Barclay Bank Mentor Program.

- The DSU Center for Economic Development and International Trade is partnering with First State Manufacturing and the City of Milford. A Memorandum of Understanding will be signed. The Vision Statement of Delaware State University commits the institution to strive in its efforts to “invigorate the economy of Delaware and the Mid-Atlantic Region.” This partnership helps realize that vision.

- Governor Jack Markell and the Delaware Forest Service recognized DSU as Delaware’s first Tree Campus USA during the 2012 Arbor Day celebration. The designation was given to DSU after an extensive approval process by the Arbor Day Foundation. DSU was recognized as a National Tree Campus USA. Ms. Vita Pickrum, associate
The vice president for Development has been instrumental in promoting programs and activities that highlight DSU’s efforts as a “green campus”.

- The first-ever Kent County Science Fair was held at DSU under the leadership of Dr. Noureddine Melikechi, interim vice president for Research. U.S. Senator Chris Coons indicated to Dr. Williams and Dr. Melikechi that a Science Fair was needed in Kent County and Dr. Melikechi accepted the task. It was a successful undertaking.

- Some items in various stages of progress are the following:
  The new Strategic Plan, Facilities Master Plan, Optics Center and the Kirkwood Facility Task Force are all anticipated to be reported on at the September Board meeting.

President Williams said before closing with the Inspire Program, he wanted to talk about “friendraising” and its importance in the community. He stated that he is very selective about any organizations of which he will be a part. His selection criteria include that it must benefit DSU either from a local, state or national perspective. President Williams discussed some of the national committees he’s been asked to serve on that dealt with issues on college affordability and another related to climate change. Locally, he’s a member of the Greater Dover Committee and the Delaware Association of Non-Profit Agencies. He said that the Inspired Day of Service was another example of giving back to the local community. He summarized the day’s events and closed with a video that captured the day’s activities.

- The Inspired Day of Service, created by Institutional Advancement, took place March 31 under the leadership of Victor Santos. The project allowed over 250 students to volunteer at Peoples Settlement in Wilmington, Food Bank of Delaware in New Castle County, Central Delaware Habitat for Humanity or Western Sussex Boys and Girls Club in Sussex County. As part of the scholarship requirement, the INSPIRE students received credit for their fulfillment hours. The project was selected by the national Opportunity Nation organization as one of 12 across America to show innovative ways to use state dollars to “give back” to the community. U.S. Senator Carper was one of the legislators who joined the students to work on the Habitat project.

Chairman Smith thanked President Williams for getting DSU students involved in the community.
PUBLIC COMMENT

There were no persons signed up for public comment.

Members of the Board attended the Association of Governing Boards Conference in Washington, D.C. in April and Chairman Smith asked the Board members present who attended to share their experience. A sampling of the comments follows:

- Excellent topic related to Distance Learning
- Outstanding session regarding ensuring academic rigor in University programs
- Fantastic forum for asking questions and learning from colleagues at other institutions
- Great representation of DSU Board and the AGB were very familiar with DSU members and the University, a fact probably attributed to the on-going active participation of the DSU Board of Trustees
- Good material on new trustee orientation

OTHER BUSINESS

Chairman Smith echoed the sentiments of the group that it had been an informative and productive conference. He said that the Board keeps abreast with the latest trends in board governance and a large portion of the information is acquired from AGB. He further stated that he is pleased and proud of the Board as the members are always trying to find ways to become a better board.

A realignment of the Board leadership will take place in September. Dr. Rick Barros is relinquishing his position as Chairman of the Educational Policy Committee and Dr. Devona Williams will take on the role as chair.

Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 3:03 p.m.

Respectfully submitted,

Claibourne D. Smith, chairman

Eleanor Wilson, board secretary
1. Adopted and approved the minutes of the Board meeting of March 1, 2012 and the Special Executive Committee meeting of May 16, 2012.

2. Accepted the report from the Executive Session.

3. Accepted the report from the Student Affairs Committee.

4. Approved the request for Sabbatical Leave for Dr. Andrew Goudy, professor, Department of Chemistry for the fall semester 2012.

5. Approved the request for Faculty Emeritus status for Dr. Arthur Tucker, research professor, Department of Agriculture and Natural Resources.

6. Accepted the report from the Educational Policy Committee.

7. Accepted the report from the Development and Investment Committee.

8. Accepted the report from the Buildings and Grounds Committee.

9. Approved the authorization of Delaware State University to enter into a contract with Hewlett Packard Public Sector Sales to purchase 225 computers for the amount of $198,562.50.

10. Approved the authorization of the Executive Vice President for Finance and University Treasurer to enter into a contract with Johnson Controls in the amount of $263,015.00 for Luna Mishoe Science Center South Air Handling Unit (AHU) Replacements, Floors 1&3.

11. Approved the authorization of the Executive Vice President for Finance and University Treasurer to enter into a contract with Rock Solid Contracting in the amount of $299,842.20 for the Medgar Evers Hall renovation.

12. Approved the authorization of the Executive Vice President for Finance and University Treasurer to enter into a contract with Emory Hill and Company in the amount of $371,000.00 for Lydia P. Laws Hall renovation.

13. Approved the authorization of the Executive Vice President for Finance and University Treasurer to enter into a contract with Connor, Strong and Buckelew to provide insurance broker services to Delaware State University for five years in the amount of $85,000.00 per year.
14. Approved the authorization for Delaware State University to extend the current coverage for one year with Masksin Group to provide student health insurance for the rate of $92.00 per domestic student.

15. Accepted the report from the Finance Committee.

16. Accepted the report from the Audit Committee.

17. Approved adjournment.