Board of Trustees Meeting Minutes
March 1, 2012
The Board of Trustees of Delaware State University held its regular meeting on Thursday, March 1, 2012, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Dr. Claibourne Smith, chairman of the Board of Trustees, called the meeting to order at 1:37 p.m.

TRUSTEES PRESENT

<table>
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<tr>
<th>Trustee Name</th>
<th>Position/Title</th>
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<tr>
<td>Dr. Claibourne D. Smith</td>
<td>Chair</td>
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<td>Dr. Harry L. Williams</td>
<td>President, Delaware State University</td>
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<td>Mr. David Turner</td>
<td>Vice Chairman</td>
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<td>Ms. Carolyn Curry</td>
<td>Vice president for Institutional Advancement/chief of staff</td>
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<td>Dr. Richard Barros</td>
<td>Executive vice president of Finance and University treasurer</td>
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<td>Mr. Robert Buccini</td>
<td>Vice president for Student Affairs</td>
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<td>Mr. José Echeverri</td>
<td>Interim vice president for Research, dean</td>
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<td>Mr. Barry Granger</td>
<td>Vice president for Research, dean</td>
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<td>Mr. Charles McDowell</td>
<td>Consulting vice president for Business Affairs</td>
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<td>Mr. Wesley Perkins</td>
<td>Sea Sales, associate provost</td>
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<td>Mr. Jim Stewart</td>
<td>Director of News Services</td>
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<td>Mr. Calvin Wilson</td>
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<td>Dr. Devona G. Williams</td>
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Chairman Claibourne Smith thanked everyone for their attendance and indicated that the first order of business would be to approve the nomination of Dr. Devona E.G. Williams to the Board of Trustees.

Chairman Smith asked for and received a motion that was seconded to approve the nomination of Dr. Devona E. Williams to the Board of Trustees.

The motion passed unanimously.

After swearing in Dr. Williams, Chairman Smith welcomed her to the Board and noted that the members of the Board had been provided biographical information on Dr. Williams and were aware of her many achievements. He pointed out that he has known
Dr. Williams for quite some time as a business owner and for her work in the community and feels that she will be an asset to the Board.

Chairman Smith stated that there were a number of items to be covered in the meeting; however, the first order of business was a contractual matter of a confidential nature and the Board needed to convene an Executive Session.

**Chairman Smith asked for and received a motion that was seconded to meet in Executive Session to discuss a confidential contractual matter.**

The motion passed unanimously.

Chairman Smith convened the Executive Session at 1:43 p.m.

**Chairman Smith made a motion that was seconded to reconvene the regular session of Board of Trustees meeting.**

The motion passed unanimously.

The meeting reconvened at 2:17 p.m.

Chairman Smith asked if there were any corrections to the January 12, 2012 quarterly meeting minutes distributed to all members of the Board of Trustees prior to the present meeting. There were no corrections.

**Chairman Smith asked for and received a motion that was seconded to approve the minutes of the January 12, 2012 meetings of the Board of Trustees.**

The motion passed unanimously.

Chairman Smith asked for the Committee reports.

**STUDENT AFFAIRS COMMITTEE (Mr. José Echeverri, chair)**

Mr. Echeverri highlighted some of the Student Affairs activity with special emphasis on enrollment, Title IX and the strategic plan. Mr. Echeverri said he wanted to report on some exciting growth in the University as reflected in the spring enrollment for the University. He reported that the spring enrollment is as follows:

- 3,231 fulltime undergraduate students
- 362 part-time students
- 426 graduate students
- 4,019 total student body

He stated that this is a record enrollment for the University.
Mr. Echeverri brought to the Board’s attention a new ruling related to Title IX which will affect the University. He said on April 4, 2011 the Department of Education issued a national “Dear Colleague” letter which significantly changed the ground rules for reporting and disciplining incidents of sexual harassment/violence. The DOE now requires:

- Expanded, annual training of the entire University community on what constitutes sexual violence/harassment and how to report such incidents
- A detailed process of reporting, investigation and adjudication of claims of sexual harassment/violence, and
- Application of a “preponderance of the evidence” standard when adjudicating such claims.

Mr. Echeverri noted that all members of the University are currently being educated on the new policy and the training will occur at a minimum on an annual basis.

Mr. Echeverri commented that Mr. Kemal Atkins, vice president for Student Affairs, is working on the strategic plan and that it is in line with that of the University’s strategic planning process.

There were no action items for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)

Dr. Barros welcomed Dr. Devona Williams to the Board and stated that he understood that she would be joining the Educational Policy Committee and he was looking forward to working with her on the committee.

Dr. Barros called attention to the Board report submitted by Dr. Alton Thompson, provost and vice president for Academic Affairs. Dr. Barros commented that the report was comprehensive and that he wanted to make note of the growth in the graduate enrollment and saw this as one avenue to bring in more students to the University and increase revenue.

Dr. Barros said that two action items were approved at the Educational Policy Committee at its February 21, 2012 meeting and are being recommended for approval by the Board. Promotion and Tenure was the first action item. The Committee is requesting that the Board of Trustees approve the 2011-2012 Promotion and Tenure recommendations, as submitted by the Office of the Provost and Vice President for Academic Affairs.
Chairman Smith asked for and received a motion that was seconded to approve the 2011-2012 Promotion and Tenure recommendations as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.

Dr. Barros read the second motion: To approve the 2012-2013 academic year contract renewal recommendations for faculty and AAUP unit members as submitted by the Office of the Provost and Vice President for Academic Affairs.

Chairman Smith asked for and received a motion that was seconded to approve the 2012-2013 academic year contract renewal recommendations for faculty and AAUP unit members as submitted by the Office of the Provost and Vice President for Academic Affairs.

The motion passed unanimously.

Dr. Barros stated that the next meeting of the Educational Policy Committee would be May 1, 2012 and that he would be meeting with the Executive Committee of the Faculty Senate on May 7, 2012 at 3 p.m. to discuss topics of mutual interest. He encouraged EPC committee members as well as other members of the Board to attend.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. James Stewart, chair)

Mr. Jim Stewart, chair, provided a summary of the recent activity and the Development and Investment Committee meeting.

- **Investment**
  - Endowment totals $20.6 million as of February 24, 2012
  - Investment performance has been satisfactory vs. benchmarks
    - Up 4.46% quarter to date vs. benchmark of 4.27%
    - Down 1.36% in past 12 months, even with benchmark
    - Up 10.66% since 6/09 (beginning of current managers term) vs. benchmark of 9.11%
  - Investments are in line with DSU approved Investment Policy

- **Development**
  - Fiscal year to date Development has raised $2.3 million vs. $1.5 million at the same point last year
o Development is on track to meet or exceed its annual goal of $2.7 million
o DSU has a significant increase in the number of corporate and foundation gifts
  ▪ DSU recently received a total of $1 million from the Longwood Foundation
  ▪ DSU also received a $50,000 grant from Barclays to establish a mentor program, which is now operational
o Development is working with its Campaign Steering Committee to identify leadership gift prospects

Chairman Smith asked for and received a motion that was seconded to accept the report of the Development and Investment Committee.

The motion passed unanimously.

BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins highlighted the following projects:

- Master Plan - The Master Planning continues to take shape and comments are being sought from various groups on campus to be inclusive as possible as the plan moves forward. He indicated that more information would be provided at the next meeting.

- Optics Research Center is moving along as well and the Committee is looking at architectural designs. At this point nothing is solidified but more information is forthcoming; the Committee should have more to report at the next meeting.

Mr. Perkins said the B&G Committee had one action item that required Board approval and that was to replace the end of life fire alarm system in the Education and Humanities Building. He stated that the Committee wants keep the campus safe and to ensure everything is in good operating condition. Based on the recommendation of the Planning and Construction Department, the B&G Committee approved the lowest bidder, MNS Enterprises, to install the system at a cost of $186,888.00. The Finance Committee will present the motion to approve the cost.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

THE FINANCE COMMITTEE (Mr. David Turner, chair)

Mr. David Turner provided a summary of the information covered in the March 1, 2012 Finance Committee meeting as follows:

- The Financial Statements as of January 31, 2012 are as follows:
The University is within its budget and the forecast is to end the fiscal year within the approved budget and with a small surplus.

- **Cash Balances as of February 29, 2012**
  - Current cash balance through the end of February 29, 2012 is $31,578,804.00

- **Refunding of the 1999 bonds and the 2004B bonds**
  - The University took advantage of record low interest rates moving from variable to fixed rate financing.
  - Locked in a fixed rate bond issuance of 3.7383%
  - Also saved $116,000.00 or 4.25% on the refunded bonds
  - No material impact on debt capacity
  - Received an A+ rating

Mr. Turner noted that there were three items recommended by the Finance Committee that required Board approval as follows:

- **Proposal – 2011 Wage Reopener**
  - Collective bargaining limited reopener
    - The 2011 wage reopener request for locals 1007, 1267, and 2888 was recommended and approved for $500 lump sum cash amount to be paid effective immediately. A $500 lump sum cash amount is to be paid on June 29, 2012.

  **Chairman Smith asked for and received a motion that was seconded that the 2011 wage reopener request for locals 1007, 1267, 2888 be approved for $500 lump sum cash amount to be paid effective immediately. A $500 lump sum cash amount is to be paid on June 29, 2012.**

  **The motion passed unanimously.**

- **Delaware First Media Proposal**
  - The Finance Committee approved and recommended to the board a resolution approving the institutional sponsorship agreement between Delaware First Media, Delaware State University, and the University of Delaware. (Attachment A)

  **Chairman Smith asked for and received a motion that was seconded to approve the institutional sponsorship agreement between Delaware First Media, Delaware State University and the University of Delaware.**

  **The motion passed. Dr. Richard Barros abstained.**
• Contract Approval
  ○ Approved a fire alarm system for E & H building for $186,888.00 to MNS Enterprises

  Chairman Smith asked for and received a motion that was seconded that the Executive Vice President for Finance and the University Treasurer be authorized to enter into a contract with MNS Enterprises for $186,888 for a fire alarm system for the EH Building.

  The motion passed unanimously.

Mr. Turner noted that on October 26, 2011 the Finance Committee approved the architectural firm Holzman Moss Bottino to develop the Master Plan for the University, but failed to bring it forward and would now request approval to back pay the firm.

• Contract Approval
  ○ Approved the expenditure of $175,000 for the architectural firm Holzman Moss Bottino to develop the Master Plan for the University

  Chairman Smith asked for and received a motion that was seconded that the Executive Vice President for Finance and the University Treasurer be authorized to approve the expenditure of $175,000 for the contract with Holzman Moss Bottino to develop the Master Plan.

  The motion passed unanimously.

Mr. Turner noted that the last item he wanted to discuss was to have been presented at the January meeting. A long-term Board member, Mr. Marvin E. Lawrence, who has served the Board incredibly well, has moved on. Mr. Turner said a resolution was presented to Mr. Lawrence at a function in his honor in November. He highlighted a few of the statements in the resolution particularly relating to his role as the chair of the Finance Committee where he served until leaving the Board in September.
WHEREAS, Mr. Marvin E. Lawrence served with distinction and dedication as a member of the Delaware State University Board of Trustees for from 2002 through 2011; and

WHEREAS, Mr. Marvin E. Lawrence, as a select member of the community, began his association with Delaware State University by serving for several years on the Advisory Committee which focused on issues that impacted the University as well as the implementation of special projects; and

WHEREAS, Mr. Marvin E. Lawrence was first appointed to the Board of Trustees June 2002 to finish the six-year term of former member Nathan Hill and was reappointed in June 2004 and served until his resignation September 2011; and

WHEREAS, Mr. Marvin E. Lawrence saw the need for financial oversight for Delaware State University’s financial transactions and recommended and set up the first Audit Committee for which he became chair; and

WHEREAS, Mr. Marvin E. Lawrence chaired the Development and Investment Committee that created the infrastructure and realization of the Delaware State University Foundation, Inc. as well as enabled critical staff growth for the Development unit in order to greatly enhance fundraising capabilities; and

WHEREAS, Mr. Marvin E. Lawrence served in other elected and appointed positions of the Board, including Chair of the Finance and Audit committees, and as a member of the Executive and Finance committees; and

WHEREAS, Mr. Marvin E. Lawrence served on the 1990 Capital Campaign and has supported the University through financial gifts and assisted in identifying friends and donors to the University; and

WHEREAS, Mr. Marvin E. Lawrence’s oversight ensured the development of an active diversity program related to the procurement process which would take a hard look at minority vendors and examine every effort related to procurement to ensure Delaware State University was supporting diversity in the vendor selection process; and
WHEREAS, Mr. Marvin E. Lawrence has advocated for full employment of Delaware State University graduates by partnering with corporations and the DSU Career Center to seek employment opportunities in the form of internships and fulltime employment, ensuring that DSU graduates and parents receive a return on investment by acquiring gainful employment; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees acknowledges the invaluable contributions of this exceptional member; and

BE IT FURTHER RESOLVED, that this resolution shall be included in the minutes of the January 12, 2012 meeting minutes of the Delaware State University Board of Trustees and shall serve as evidence that the Board hereby expresses their sincere appreciation to Mr. Marvin E. Lawrence.

IN WITNESS WHEREOF, the undersigned has executed this resolution as of the date above.

______________________________  
Dr. Claibourne D. Smith  
Board of Trustees Chair

In closing, Mr. Turner said that Mr. Lawrence was a “class act” and a real gentleman who performed exceptionally well in the various roles he assumed until his departure in September 2011. He said that Mr. Lawrence would be missed, but that the Board is grateful for his many contributions.

Chairman Smith asked for and received a motion that was seconded to approve the Resolution in Appreciation of Mr. Marvin Lawrence to be included in the March 1, 2012 Board minutes.

The motion passed unanimously.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Finance Committee.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. Echeverri said the Office of Enterprise Risk Management has been formed with broad and specific functional responsibilities. He stated that it is the integration of three major categories: 1) insurance, 2) environmental, health and safety, and 3)
compliance, which defines responsibilities and obligations to the University. He indicated that he will continue to report on the progress.

Mr. Echeverri said that Connor Strong Companies Inc., DSU’s insurance broker, has performed a risk analysis. An initial risk assessment has been done on all of the insurable items. A complete risk analysis is planned for the future. The intent is to be proactive in this process.

The Audit Plan has been developed--80% prescribed and 20% special request. The plan will be reported quarterly.

Mr. Echeverri stated that every Board member should have received, signed and returned the information regarding Conflict of Interest forms to Mr. Thomas Preston, general counsel.

Chairman Smith stated that the University has come a long way since the Audit Committee was formed. He commended Mr. Echeverri for implementing risk management as it is important to the reputation of the University and he wants to ensure that the Board continues to be engaged in all the aspects of risk management as it relates to the University.

There were no actions for Board approval.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

THE COMMITTEE ON TRUSTEES REPORT (Mr. Charles McDowell, chair)

Mr. Charles McDowell reported on the following two items:

Board Self-Assessment Survey
- In January, all Board members received a Board Performance Self Evaluation Survey. After receipt of the completed surveys, the Board chairman will meet with each Trustee to discuss his/her performance on the Board and recommendations for improvement of the overall effectiveness.

New Trustee – Governor Appointee
- On January 25, 2012, Dr. Devona Williams was appointed by Governor Markell as a Trustee of Delaware State University for a six year term. Dr. Devona Williams was introduced to the University by Board Chair Claibourne Smith. She was recommended to the Governor by the Committee and the Governor acted favorably on that recommendation. Dr. Williams attended an orientation session February 29.
Chairman Smith asked for and received a motion that was seconded to accept the report of the Committee on Trustees.

The motion passed unanimously.

THE PRESIDENT’S REPORT (Dr. Harry Williams, president)

President Harry Williams acknowledged Dr. Devona Williams, a new Board member and welcomed her to DSU. He also acknowledged that there were a number of students present and that it good to see students come to these meetings. He asked the students to introduce themselves by giving their names, majors and classifications so that the Board might have an idea of who is visiting with them.

The President highlighted several items that continue to strengthen the University’s priority areas of friend-raising, revenue generating and building international partnership. He indicated that at the onset, his goal was and continues to be, to do everything within his power to make DSU the #1 HBCU in America. To that end, his agenda is to innovate, lead and plan strategically and to operate with fiscal responsibility. In order to realize this agenda, the President stated that he needed the Board of Trustees, community, faculty and staff all engaged in the process. He cited the following achievements relative to the goals:

- A new mission statement, vision, and set of core values in line with supporting the goal to be #1 HBCU in America
- Provost Alton Thompson participated in a panel for President Williams at the Wharton School of Business, University of Penn, organized by the Under Secretary of Education, Ms. Martha J. Kanter. The topic related to college access and affordability. Dr. Thompson shared ways the University is keeping cost down while enhancing student access.
- Over 1,200 students and faculty participated in the successful “Kickoff for the Health and Wellness Program” at the MLK Student Center, organized by Student Affairs.
- DSU Day at Legislative Hall on March 21 will showcase DSU and the Concert Choir to the House legislators. The event also allows DSU to showcase all day its unique offerings.
- Higher Education Day in April will bring Dr. Williams, Dr. Harker and Dr. George together again for this second annual event. The three presidents attend meetings with the Governor and key legislators to work on mutual policy
policies. The day culminates in a legislative reception at Dover Downs.

- A first ever Parent University was held, an outgrowth of successful parent activities, surveys and communication vehicles created by Institutional Advancement. IA and Student Affairs created the day-long event attended by 150 parents addressing key requested topics. It was hosted by Dr. Williams and Dr. Robin Williams.

- The Inspired Day of Service, created by Institutional Advancement, is planned for March 31 under the leadership of Victor Santos. The project will allow hundreds of students to volunteer in projects across Delaware, with INSPIRE students getting credit for their fulfillment hours. The project was selected by the national Opportunity Nation organization as one of 12 across America to show innovative ways to use state dollars to “give back” to the community.

- The Development unit, with the help of Trustee Jim Stewart, wrote a winning $1 million proposal to the Longwood Foundation for a project called Aspire. The project will help a selected cohort of students graduate and is also partly responsible for a rise in the University’s retention rate.

- The second annual President’s Ball generated $75,000 also toward student scholarships.

- Provost Thompson is visiting the University of Korea and 27 students are expected to come to DSU to study.

- On January 18, U.S. Senator Chris Coons, chairman of the U.S. Senate Foreign Relations Subcommittee on African Affairs, held a program at the University of Delaware to which DSU was invited to talk about opportunities in Africa. Senator Coons is working on several initiatives to help Africa. Representatives from DSU will travel to Africa in the near future.

- The University is awaiting the Middle States Accreditation team visit in April to reaffirm its accreditation since 10 years ago.

- The Building and Grounds Committee, under the leadership of Trustee Wesley Perkins, is working with the Senior Administrative team and other constituencies on a new
Master Plan. Dr. Williams stated that the Master Plan is critical to the success of the institution and the direction in which the University is headed. It is expected that a plan will be shared with the Board by June Board meeting.

- The University’s new strategic plan is on track with many working groups of faculty and staff engaged in establishing a new set of goals. The effort is being led by the Provost.

- Dr. Williams noted that he said he would create efficiencies to solve problems and to operate effectively and that is what he has done. He stated that the Board supported him when he asked to bring in a consultant, Jane Helm as consulting vice president for business affairs.

  - Ms. Helm has had years of experience at the highest level as a vice president of Business and Finance. With the support of the executive vice president of finance, Amir Mohammadi, it has enabled DSU to put a process in place in which a purchasing director, facilities director, and associate vice president for finance have been hired. Four major Request for Proposals (RFPs) are out for bids:
    - New dining services for DSU students (students are engaged in the process)
    - Bookstore
    - Insurance and
    - Banking services

  - Major capital projects are also underway.

President Williams stated that he and his team are doing exactly what he said they would do. He is convinced that the University is headed in the right direction and that the University’s goals will be achieved with the support of the Board.

Dr. Williams took a portion of his allotted time to introduce Ms. Samantha Holsey, the first DSU student to serve as Legislative Fellow in the Delaware General Assembly. Dr. Williams provided some background information on Ms. Holsey. He said Ms. Holsey will graduate in May, Magna Cum Laude, and plans to attend Law School. He asked Ms. Holsey to share some information on her experience as a Legislative Fellow.

Ms. Holsey thanked the President for the opportunity to speak and indicated that is an honor to be a Legislative Fellow. She serves on two committees: House’s Economic Development, Banking, Insurance and
Commerce Committee as well as on the Housing and Community Affairs Committee. She indicated that these are two of the busiest committees. Taking minutes at very long meetings and ensuring she has everyone’s name is one of her responsibilities. She also conducts research for the representatives. She has met several DSU alumni at Legislative Hall who are pleased to see that DSU is a part of the Fellow program. Mr. Victor Santos, who heads Government Relations for DSU, and the University of Delaware have been very helpful in assisting her in this position. When asked where she plans to attend Law School, she answered that she plans to attend Widener Law School and has an interest in corporate law.

Chairman Smith thanked Ms. Holsey for sharing her experience thus far with the Board. He asked the Board members to be appropriately prepared for the Middle States Accreditation team. He suggested that members look at the summary of the Self-Study on the website.

Chairman Smith noted that several persons had signed up for Public Comment. He informed the speakers that each was allotted two minutes to speak.

PUBLIC COMMENT

Dr. K. Bernard Chase, president, DSU Alumni Association, stated that this was his second year of his two-year term and the first time to be formally introduced to the Board. He indicated that he was born in Baltimore, Maryland, the youngest of six children, came to DSU on a scholarship and majored in Chemistry. He graduated from DSU and went on to work for Park Davis Pharmaceuticals. He went to Howard University of Dentistry and has been practicing dentistry for 35 years. Dr. Chase asked the Board to consider how the $88,000 that the alumni gifted to the University has motivated others to also give. He thinks that partnering with the Board of Trustees will help move the University further in its financial growth. He asked that the Board consider allowing the Alumni Association to become an integral part of the decision making in the governance of the Board of Trustees. He said that he appreciated the opportunity to speak to the Board. Chairman Smith thanked him and called the next five speakers who had signed up, but were not present.

Clay Hammond – Not present
Terry Mims – Not present
Ashlee McGee – Not present
Kimberly - Not present
Ashley McClain – Not present

Ms. Robyn Carr indicated she was a concerned student who was speaking on behalf of several concerned students regarding things going on in the University for which the students would like clarification. She cited several concerns:

- Fear of a diminished HBCU culture at DSU
• More Black History programming is needed to include a curriculum in which Black History is a graduation requirement.
  • More tenured African American professors, particularly in the History Department, but more African American faculty in general should be hired similar to that of other HBCUs.
  • An increasing number of international and Caucasian students are attending DSU while African American students are not being admitted or are being purged from the system once enrolled.
• Concern for safety on campus and the surrounding Dover community
  • This concern was due to a flier that was found on campus with racist remarks related to African Americans. Campus Security sent out a message via DSU media indicating that Security was investigating the incident and had also alerted Homeland Security. This notice, however, made some students more fearful about safety on campus as well as in the downtown Dover area.
• Concern regarding public audit findings
  • One audit finding related to work done on the President’s residence. The student felt the money could have been spent on something that directly benefited students.
• Concern related to visibility
  • The concern was related to the President’s visibility. The student felt that the President is not visible enough on campus and more time should be spent interacting with the students.

Out of courtesy for Ms. Carr, who indicated at the outset that she represented other students, she was allowed to exceed her time limit. In closing, Ms. Carr requested a meeting solely with President Williams on March 15 at 1:00 p.m. to discuss the student’s concerns.

Ms. Tishara A. Duffy, a student from the Public and Allied Health Sciences, spoke next. She indicated that she was a non-traditional student and her concern was related to her major. There have been some programming changes during the semester. Her concern was that the curriculum had undergone changes which would preclude her class from being able to graduate “on time”. Her other concern was having sufficient faculty to teach the necessary courses.

Dr. Smith explained that the Board of Trustees is the governing body that sets policies for the University and the persons on campus such as the chairs, deans, provost and the president are the persons involved in the operation of the University. He suggested that she check with the dean and/or provost regarding this matter. She stated that she had gone through the appropriate channels and was awaiting the outcome of a petition that was sent to the Provost. She indicated that she would follow-up.
PRESIDENT’S COMMENT

Dr. Williams returned to the podium and stated that it is highly unusual for him or a Board member to follow with comments after public comment, but that he felt compelled today to return to the podium. A summary of Dr. Williams’ points follow:

- He told Ms. Carr that he was very proud of her for expressing how she felt. He further stated that University students should feel comfortable expressing themselves regarding their concerns.
- He stated that the University is committed to ensuring that the right mix of students is represented here at DSU and he understands the sensitivity that Ms. Carr has around the HBCU. He stated the reason he is at DSU is because it is a HBCU.
- He noted that he was proud of his relationship with the students and has been very engaged with them. He has had Town Hall meetings with Student Government in conjunction with Kemal Atkins, vice president for Student Affairs, when information regarding the state audit was in the newspaper.
- The President commented that sometimes students may hear something and become emotional around it and yet not have all the facts and full details. He encouraged the students to use the exchange that was occurring as a learning opportunity to gather all points of view and facts because in the working world they may encounter things that will be upsetting to them and they will have to determine how to address those things.
- The President noted that the record is clear regarding what the administration is trying to do at the University and there is momentum taking place. Sometimes when good things are happening, there are those who don’t like it and will try to create controversy to cause one to take their eye off the ball.
- He indicated that one must look at the big picture. He said that he loves to interact with students. He stated that his job is to get out of the office and to promote the University all over the United States of America and the world. When he is back on campus, he tries to engage and walk around.
- President Williams stated that he would be happy to honor the students’ request to meet solely with them.

President Williams closed by saying that his goal is to make DSU #1 so that when the students inside and outside the room graduate from DSU that they can have successful careers. His hope is that students will look back at their time here and see it as a positive experience. He wants students to sit across from an employer and to get the job of their choice. He stated that the ultimate goal, when you graduate from an institution, is to be successful and he believes DSU students will be successful. He thanked Chairman Smith for allowing him to come back to express those thoughts. Chairman Smith said that he appreciated the President’s comments.
Chairman Smith announced the upcoming events. He announced March 5-10, 2012 as the dates for the MEAC Tournament in Winston-Salem, NC. He noted that the men’s basketball team had an energizing season and that he was proud of their accomplishment. The AGB National Conference in Washington, DC will be held April 20-24, 2012 and is an excellent conference on board governance. He stated that the next Board meeting is June, 5, 2012 and will deal with the fiscal year budget. He also alerted the Board members that he will make arrangements to sit with each of them for the Board self-assessment.

Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

[Signature]

Claibourne D. Smith, chairman

Eleanor Wilson, board secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF MARCH 1, 2012

1. Approved the nomination of Dr. Devona E. G. Williams to the Board of Trustees.
2. The Board went into Executive Session to discuss personnel and legal matters.
3. The Board reconvened in regular session.
4. Adopted and approved the minutes of the meeting of January 12, 2012.
5. Accepted the report from the Student Affairs Committee.
6. Approved the 2011-2012 Promotional and Tenure recommendations as presented.
7. Approved the 2012-2013 academic year contract renewal recommendations for faculty and AAUP unit members.
8. Accepted the report from the Educational Policy Committee.
9. Accepted the report from the Development and Investment Committee.
10. Accepted the report from the Buildings and Grounds Committee.
11. Approved the 2011 wage reopener request for locals 1007, 1267, and 2888 for $500 lump sum cash amount to be paid effective immediately and a $500 lump cash amount to be paid on June 29, 2012.
12. Approved the institutional sponsorship agreement between Delaware First Media, Delaware State University and the University of Delaware.
13. Approved the expenditure of $175,000 for the architectural firm Holzman Moss Bottino to develop the Master Plan for the University.
14. Approved the Resolution in Appreciation of Marvin E. Lawrence to be included in the March 1, 2012 Board minutes.
15. Accepted the report from the Finance Committee.
16. Accepted the report from the Audit Committee.
17. Accepted the report from the Committee on Trustees.
18. Approved adjournment.