DELWARE STATE UNIVERSITY  
DOVER, DELAWARE  

Minutes of the meeting of the Board of Trustees of  
Delaware State University, Thursday, January 12, 2012  

The Board of Trustees of Delaware State University held its regular meeting on Thursday, January 12, 2012, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the campus. Mr. David Turner, vice chairman of the Board of Trustees, called the meeting to order at 1:30 p.m.

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<th>TRUSTEES PRESENT</th>
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<td>Mr. David Turner, vice chairman</td>
<td>Dr. Harry L. Williams, president Delaware State University</td>
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<td>Dr. Richard Barros</td>
<td>Dr. Alton Thompson, provost and vice president for Academic Affairs</td>
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<td>Mr. Robert Buccini</td>
<td>Ms. Carolyn Curry, vice president for Institutional Advancement/chief of staff</td>
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<td>Mr. José Echeverri</td>
<td>Mr. Amir Mohammadi, executive vice president of Finance and University treasurer</td>
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<td>Mr. Barry Granger</td>
<td>Mr. Kemal Atkins, vice president for Student Affairs</td>
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<td>Ms. Lois Hobbs</td>
<td>Dr. Noureddine Melikechi, Interim VP for Research, dean</td>
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<td>Charles McDowell, Esq.</td>
<td>Ms. Jane Helm, consulting vice president for Business Affairs</td>
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<td>Mr. Wesley Perkins</td>
<td>Thomas Preston, Esq. general counsel</td>
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<td>Mr. Bennie Smith</td>
<td>Dr. Bradley Skelcher, associate provost</td>
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<td>Leroy Tice, Esq.</td>
<td>Dr. Marshall Stevenson, dean, College of Arts, Humanities and Social Sciences</td>
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<td>Dr. Calvin Wilson - via telephone (Attended the executive session only)</td>
<td>Dr. Bernardine Lacey, acting dean for the College of Education, Health &amp; Public Policy</td>
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Vice Chairman David Turner thanked everyone for their attendance and indicated that he would be presiding over the meeting in Chairman Claibourne Smith’s absence due to the passing of Dr. Smith’s mother. Vice Chairman Turner began the meeting with a moment of silence in remembrance of Dr. Smith’s mother and out of respect for Dr. Smith.

Vice Chairman Turner stated that a personnel matter required discussion in the Executive Session and the Board needed to convene an Executive Session.
Vice Chairman Turner asked for and received a motion that was seconded to meet in Executive session to discuss personnel matters.

The motion passed unanimously.

Vice Chairman Turner convened the Executive Session at 1:36 p.m.

**Vice Chairman Turner made a motion that was seconded to reconvene the regular session of Board of Trustees meeting.**

The motion passed unanimously.

The meeting reconvened at 2:00 p.m.

Vice Chairman Turner asked if there were any corrections to the September 15, 2011 quarterly meeting and the December 20, 2011 special meeting minutes distributed to all members of the Board of Trustees prior to the present meeting. There were no corrections.

**Vice Chairman Turner asked for and received a motion that was seconded to approve the minutes of the September 15, 2011 and December 20, 2011 meetings of the Board of Trustees.**

The motion passed unanimously.

Vice Chairman Turner asked for the Committee reports.

**EXECUTIVE COMMITTEE REPORT (Dr. Claibourne Smith, chair)**

Mr. Charles McDowell, reporting for Dr. Smith, indicated that there were two items that were approved through the Executive Committee that require Board action. The Guidelines for Trustee Participation, Leadership, and Succession (Appendix A), proposed by the Committee on Trustees, were discussed first. Mr. McDowell provided a brief overview of the Guidelines. He listed some of the minimum responsibilities of all trustees as the following:

- Attending regularly Board and Committee meetings
- Preparing and actively participating in these meetings
- Staying attuned to what is happening at the University
- Advocating for the University and
- Providing financial support to the University

Each trustee should complete an annual self evaluation of his or her contribution to the Board, which would in turn be reviewed with the Board Chair.

Mr. McDowell discussed the six rules related to succession planning. The two rules discussed in detail were: 1) A board member shall not serve more than 12 years (2 – six-year terms and 2) A Board member shall not serve as Chair of the Board for more
than 10 consecutive years. A lengthy discussion ensued regarding the possibility of the loss of institutional knowledge with the new term limits. Mr. McDowell indicated that concern is addressed by transition rules to accommodate the service of existing Trustees and those serving as the Board Chair. In addition, rule #6 states “As a means of retaining the benefit of the expertise and experience of former Trustees, former Trustees may be appointed to serve as non-Trustee members of the Board committees (except for the Executive Committee)”. Mr. McDowell was commended for the work done on this policy. Vice Chairman Turner asked for a motion if there were no more questions.

Vice Chairman Turner asked for and received a motion that was seconded to approve the Guidelines for Trustee Participation, Leadership, and Succession.

Dr. Richard Barros abstained. The motion carried.

Mr. McDowell then reported on the proposed Resolution Regarding Early College High School (Appendix B), which had also been approved and recommended by the Executive Committee. He noted that the Executive Committee and the President have taken action to incorporate a corporation named Early College High School at Delaware State University, Inc., a membership corporation for which DSU is the sole member. The corporation has filed an application with the State Department of Education to grant a charter to operate the high school on the University’s campus. The charter high school will follow the early college high school model which contemplates that students will take college courses during their high school careers, resulting in graduating with 1-2 years of college credits. The High School will operate administratively essentially as a department of the DSU School of Education. The School will also have a curriculum which focuses on science, technology, engineering and math (STEM). This Resolution authorizes the President to take all appropriate action with respect to the establishment and operation of the Early College High School, subject to the advice and consent of the Executive Committee.

Dr. Alton Thompson, provost and vice president for Academic Affairs, provided additional background on this undertaking. He noted that Mr. McDowell was instrumental in completing the application process and driving the project.

Vice Chairman Turner stated that, on behalf of the Board, he wanted to commend both Mr. McDowell and Dr. Thompson for the fine job that both have done in completing this very voluminous paper-driven process.

Vice Chairman Turner asked for and received a motion that was seconded to approve the Delaware State University Board of Trustees Resolution Regarding Early College High School.

The motion passed unanimously.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Executive Committee.

The motion passed unanimously.
Vice Chairman Turner stated that, on behalf of the Board, he wanted to commend both Mr. McDowell and Dr. Thompson for the fine job that both have done in completing this very voluminous paper-driven process.

Vice Chairman Turner asked for and received a motion that was seconded to approve the Delaware State University Board of Trustees Resolution Regarding Early College High School.

The motion passed unanimously.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Executive Committee.

The motion passed unanimously.

STUDENT AFFAIRS COMMITTEE (Mr. José Echeverri, chair)

Mr. José Echeverri provided a summary of the topics covered in the January 10, 2012 Student Affairs Committee meeting as follows.

Enrollment Update - Spring Enrollment Comparisons
- 3,057 undergraduate students are enrolled this spring, compared to 2,677 last spring – an increase of about 14%
- 299 graduate students are enrolled this spring, compared to 279 last spring – an increase of about 7%
- Total spring enrollment is at 3,356 compared to 2,956 last spring – up 400 students from last spring

Title IX
- New requirements beyond gender equity in athletics
- Sexual assault and harassment have more expansive definitions
  - On April 4, 2011, the Department of Education (DOE) issued a letter informing academic recipients of federal funds that a much more expansive process for handling complaints of sexual harassment/sexual assault was required.
    - Under the letter referenced above, the definition of sexual harassment was expanded to include all forms of gender/sex based discrimination, assault, physical or emotional abuse, and harassment or hostility.
- Requirement that the University community be educated every year on Title IX stipulations

Strategic Planning in Student Affairs
- Strategic planning in line with the University’s strategic planning process

Spring Program Calendar
• New Employee Fitness Program launched this week
  • Kick off to Wellness on January 19
    ◦ Former Olympian and gold-medalist Dominique Dawes is the featured speaker
  • Expanded activities and group fitness programs in the Wellness and Recreation Center

There were no action items for Board approval.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)

Dr. Barros said the Educational Policy Committee met on November 16, 2011 and a segment of the meeting was dedicated to a Student Forum. Dr. Barros discussed with the Board his prepared notes (Appendix C) which summarized the student comments from the forum.

After Dr. Barros’ presentation, Ms. Lois Hobbs inquired if there was going to be any follow up because she thought that the students had some interesting ideas and she would like to see the forums continued. President Williams said he regularly meets with the Executive Leadership of the SGA. Dr. Barros provided a copy of his notes to the President to address some of the student concerns.

Dr. Barros said some very great things are happening at the University campus and the students overall were very positive.

Dr. Barros said that two action items were approved at the Educational Policy Committee on November 16, 2011. Sabbatical Leaves were the first action item. The Committee is requesting that the Board of Trustees approve the following recommendations for 2012-2013 Sabbatical Leaves:

Dr. Fidelis Odun Balogun, prof., Dept. of Eng. & Foreign Lang. 2012-2013 Acad. year
Dr. Anjan Biswas, assoc. prof., Dept. of Mathematical Sciences 2012 Fall semester
Dr. Dolores Finger Wright, assoc. prof., Dept. of Social Work 2012 Fall semester
Mr. Michael Katz, professor, Dept of Acctg. and Fin. 2012 Fall semester
Dr. Carlos Rodriguez, associate professor, Dept of Bus. Admin. 2012 Fall semester

Vice Chairman Turner asked for and received a motion that was seconded to grant Sabbatical Leave to the faculty members as presented and recommended by the Departmental Personnel Committee, the Departmental Chairperson, Promotion and Tenure Committee, Dean, Provost, President and the Educational Policy Committee of the Board of Trustees.

The motion passed unanimously.
Dr. Barros read the second motion: To approve the recommendation for Faculty Emeritus status for Dr. Donald A. Parks, professor.

Dr. Barros noted that Dr. Parks has been at Delaware State University for many years and has contributed greatly to the Art program and is also known as an accomplished artist. Dr. Barros asked that Dr. Parks be approved for Emeritus status.

Vice Chairman Turner asked for and received a motion that was seconded to approve the recommendation for Faculty Emeritus status for Dr. Donald A. Parks.

The motion passed unanimously.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE DEVELOPMENT AND INVESTMENT COMMITTEE (Mr. James Stewart, chair)

Vice Chairman David Turner indicated that he would be providing the Committee report in Mr. James Stewart’s absence. Mr. Turner brought, on behalf of the Development and Investment Committee, the following two action items for Board approval:

An amendment to the revised Statement of Investment Objectives and Guidelines for Investment Managers (Appendix D)

On page 2 of the proposed guidelines, under the listing of Target % for Alternative Investments, the percentages of 8% and 4% need to be changed to 7% and 3% respectively to reflect the new intent of the policy.

Vice Chairman Turner asked for and received a motion that was seconded to fully approve the Statement of Investment Objectives and Guidelines for Investment Managers with the amendment.

The motion passed unanimously.

The passage of the Policy and Procedures for Naming Opportunities at Delaware State University with two amendments (Appendix E)

1. The first would be to strengthen the policy by suggesting that there be exceptions to minimum amounts given. Specifically the language on the first page of the proposed policy would now read (amended language in italics). “The amounts, including proposals below the suggested minimums, must be approved by the vice president of Institutional Advancement and the appropriate vice president and/or dean/director prior to discussion with any donor”.
2. The second would be to clarify intent. The third paragraph in the proposed policy would now read (amended language in italics): “Delaware State University retains the right to rescind any recognition in the event of the name associated brings discredit to the reputation to the University”.

Vice Chairman Turner asked for and received a motion that was seconded to fully approve the Policy and Procedures for Naming Opportunities at Delaware State University with both amendments.

The motion passed unanimously.

Vice Chairman Turner indicated that progress is great in the Development and Investment Committee and that Mr. Stewart is doing an impressive job as chair. He noted that Ms. Carolyn Curry, vice president for Institutional Advancement/chief of staff, and her team are also doing a great job and have good deal of momentum going. He highlighted some activity within Development:

- Annual giving up 38% from the same period last year
- $400,000 grant received from the Welfare Foundation which will be used for renovating laboratories
- $141,000 raised from the “One Hornet Nation” annual giving drive during Homecoming
- $35,000 raised from the President’s Scholarship Ball

Mr. Turner noted that in addition to all the momentum and great things happening financially in Development, the staff continues to develop. He congratulated, Ms. Vita Pickrum, associate vice president for Development, who received certification as a Certified Fund Raising Executive (CFRE). He further noted that a steering committee guiding longer term fundraising has been quite helpful. The group is working in concert with the Development team and a number of new contacts are being made.

A question was asked about the annual giving period. Ms. Curry clarified the time period for the yearly annual giving drive that goes from July 1 until June 30. Only contributions made in that period count for that year’s annual giving. Mr. Turner reminded the Board members that they should be making their annual contribution if they have not already done so.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report of the Development and Investment Committee.

The motion passed unanimously.
BUILDINGS AND GROUNDS COMMITTEE (Mr. Wesley Perkins, chair)

Mr. Wesley Perkins stated that momentum equals synergy and that there is an enormous amount of synergy going around with all the activity on campus. He highlighted the following:

- DSU selected Richard+Bauer as the architect for the Applied Optics Center Building project. Whiting Turner has been selected as the Construction Manager. One of the critical issues for the Optics Center is that it be situated in an environment that is completely still and vibration free because of the work with lasers. Becker Morgan, a local engineering firm, will be working with Richard+Bauer to address this and other engineering problems. The contracts were approved through the Finance Committee.

- The Selection Committee recommended an architectural firm to develop the Master Site Plan; the recommendation will be presented to Board at its March meeting.

- DSU was invited to be a part of President Obama’s Better Buildings Initiative (Appendix F). DSU is one of 60 university, corporate, community and industrial partners in the Better Buildings Initiative. Of the 10 universities, DSU is the only HBCU (Historically Black Colleges and Universities) selected. The meeting was held at the White House and Mr. Amir Mohammadi, executive vice president of Finance and University treasurer, was invited to address a very important delegation looking at initiatives from President Obama’s Better Building Challenge. The Better Building Challenge supports industrial building energy upgrades to make America’s buildings 20% more efficient over the next decade, reducing energy costs across the country by nearly $40 billion. DSU has set a goal to reduce energy consumption in almost two million square feet of building space 25% by 2015. Mr. Perkins read a letter from US Senator Coons’ office letting DSU know how proud the Senator is of the recognition DSU received from the White House.

The last order of business was regarding the College Road property. A motion was made to rescind the sale agreement and contractual claim to the College Road property and to end involvement with the real estate transaction.

Vice Chairman Turner asked for and received a motion that was seconded to rescind the sale agreement and contractual claim to the College Road property and to end involvement with the real estate transaction.

The motion passed unanimously.

Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.
THE COMMITTEE ON FINANCE (Mr. David Turner, chair)

Mr. Charles McDowell, a member of the Finance Committee, gave the Finance Committee report while the Finance Committee Chair, David Turner, presided over the meeting. Mr. McDowell stated that increased enrollment has contributed to higher revenues. Cash balances are solid and substantial. The athletic budget was reviewed and is being modified with balances decreasing to appropriate levels. He briefly discussed the materials that were handed out at the Finance Committee meeting 1) sustainability 2) approved Audit report and 3) a status report from SunGard. Mr. McDowell stated that a number of contracts requiring Board approval were sent to the members prior to the meeting in their packets of information. He discussed each item for approval in the packet as follows:

Applied Optics Research Building – Optics Building Architectural Firm
Richard+Bauer architecture, located in Arizona, is the selected firm. The company is an expert in the field and the best qualified to provide architectural services for this project. The Finance committee was assured that all appropriate procedures in soliciting, proposals and recommendations were followed in making the selection. The total contract is $1,558,214.

Vice Chairman Turner asked for and received a motion that was seconded that Delaware State University enter into a contract with Richard+Bauer architecture for architectural services for the Applied Optics Research Building at a cost of $1,558,214.

The motion passed unanimously.

Applied Optics Research Building – Optics Building Construction Management Services
Related to the Optics Building project is the approval of the construction management services group that was endorsed by the Finance Committee. The Committee was assured that all the appropriate procedures had been followed and that the firm selected was the best qualified for this project. The total contract is $1,291,340. A comment was made that the cost seemed steep. Ms. Jane Helm, consulting vice president for Business Affairs, responded that this amount is the maximum cost and serves to protect DSU in cases of unforeseen circumstances such as bad weather. There was no further discussion.

Vice Chairman Turner asked for and received a motion that was seconded that Delaware State University enter into a contract with Whiting-Turner for construction management services for the Applied Optics Research Building at a cost of $1,291,340.

The motion passed unanimously.

Leadership Giving Chair for the DSU Campaign
This position is responsible for helping to drive the success of a multi-year campaign through the cultivation and solicitation of prospects for leadership gifts ($100,000 and above). The position will be filled by an independent contractor and not an employee
and is over $100,000; therefore, the contract requires Board approval. Mr. Joseph Purzycki has been selected to fill the position, the DSU’s consulting leadership chair.

Vice Chairman Turner asked for and received a motion that was seconded that Delaware State University Foundation enters into a contract with Mr. Joseph J. Purzycki as the Leadership Giving Chair for the DSU Campaign for a contracted amount of $150,000.

The motion passed unanimously.

Renewal of Contract with Noel-Levitz
This contract is carried over from the September 15, 2011 Board meeting at which time a vote should have been taken because the contract was over $100,000. As a sole source, Noel-Levitz has been providing critical enrollment management tools and training to impact enrollment and retention. The scope of the renewal will enable DSU’s enrollment management team to formulate and implement financial aid packaging strategies designed to support new student enrollment and revenue goals for the 2012-2013 academic year. The total contract is $105,713.

Vice Chairman Turner asked for and received a motion that was seconded that Delaware State University enters into a contract renewal with Noel-Levitz for a contracted amount of $105,713.

The motion passed unanimously.

Olympus America Inc., Sole Source Request
The Department of Biological Services requested that Olympus America be approved as the sole source vendor to provide required and specific equipment and services that are unique to this vendor. This purchase is an NSF grant specific purchase from Olympus as the only company that produces the kind of equipment and services that meet the department’s specifications and requirements. The Finance Committee was assured by the administration that appropriate investigation was conducted. The total contract is $179,596.20.

Vice Chairman Turner asked for and received a motion that was seconded that Delaware State University enter into a contract with Olympus America Inc. as the sole source vendor to provide equipment and services for the Department of Biological Services at a cost of $179,596.20

The motion passed unanimously.

2012 Modified Budget
DSU’s enrollment is at record levels resulting in administration’s need to amend the budget which was presented to the Finance Committee for approval. Mr. McDowell explained some of the changes as follows:
• With the increased enrollment, the revenues moved from $93,436,385 to $99,267,919.
• Correspondingly, to meet instructional and other needs for additional students, expenses increased from $93,436,385 to $98,252,443 an increase of $4,816,058.
• The end result is a surplus just over a million at $1,015,476.

The Finance Committee approved the modified budget and recommended it to the Board.

**Vice Chairman Turner asked for and received a motion that was seconded to approve the 2012 DSU modified budget (attached as Appendix G).**

The motion passed unanimously.

Vice Chairman Turner thanked Mr. McDowell for the report.

**Vice Chairman Turner asked for and received a motion that was seconded to accept the report from the Finance Committee.**

The motion passed unanimously.

**AUDIT COMMITTEE (Mr. José Echeverri, chair)**

Mr. Echeverri stated that to maintain momentum, DSU has to ensure that its reputation is protected. He said the Audit Committee has begun that process with Enterprise Risk Management. It has been formed with broad and specific functional responsibilities. Mr. Echeverri stated that it is the integration of three major categories 1.) insurance, 2.) environmental, health and safety, and 3.) compliance, which defines responsibilities and obligations to the University. He indicated that a complete risk analysis for the University will be presented in the near future.

Mr. Echeverri noted that part of risk management is the DSU Internal Audit Department headed by Mr. Edward Watson who has put together the Audit Plan for the full year and will be reporting on that plan quarterly. The Audit Plan is 80% prescribed and 20% special request.

He stated that the annual finance audit has been completed and there were no findings. It will be published shortly.

And lastly, Mr. Echeverri said letters will be going out shortly regarding Conflict of Interest in preparation for the 990 reporting.

There were no actions for Board approval.

**Vice Chairman Turner asked for and received a motion that was seconded to accept the report of the Audit Committee.**

The motion passed unanimously.
THE COMMITTEE ON TRUSTEES REPORT (Mr. Charles McDowell, chair)

Mr. McDowell reported earlier on Trustee Guidelines under the Executive Committee report. He had no additional items to report.

THE PRESIDENT'S REPORT (Dr. Harry Williams, president)

President Harry Williams opened his talk by stating that “this is a great time to be at the University”. He then continued his talk with a slide presentation which focused on 2011-2012.

Following are highlights of the President’s Report:

- President Williams shared the new Delaware State University’s Mission Statement, which was approved by the Board of Trustees December 2011:

  Delaware State University is a public, comprehensive, 1890 land-grant institution that offers access and opportunity to diverse populations from Delaware, the nation, and the world. Building on its heritage as a historically black college, the University purposefully integrates the highest standards of excellence in teaching, research and service in its baccalaureate, master’s and doctoral programs. Its commitment to advance science, technology, liberal arts, and the professions produces capable and productive leaders who contribute to the sustainability and economic development of the global community.

  He noted that the vision statement remains the same as well as the five core values:

  - Outreach
  - Community
  - Scholarship
  - Diversity
  - Integrity

- President Williams noted that he will continue with the three focus areas from last year which have been successful. The 2011-2012 Focus areas are:

  - Friend raising
  - Revenue Generating
  - International Partnerships

President Williams noted the 2011-2012 Priority Areas:

  - STEM
• The Optics Science Center for Applied Research will include laboratories, imaging facility, seminar rooms, offices and a technology business incubator. This all supports the STEM initiative. The Center will be a world-class institution aligned with the direction that is being set for DSU.

• Dr. Noureddine Melikechi, who is the founder of the DSU Optics Research Program, the University’s vice president of research, and the dean of the DSU College of Mathematics, Natural Sciences and Technology, collaborated with NASA in connection with the November 26 launch of the Mars Science Laboratory (MSL) – which included the Curiosity land rover. Dr. Melikechi was assisted by Alissa Mezzacappa, a DSU PhD candidate in optics and a graduate research assistant. Dr. Williams applauded Dr. Melikechi for his outstanding work in this area. The Optics Program and the work being done there is a major part of the STEM initiative.

• The Early College High School planned at DSU will focus primarily on STEM subject matter.
  
  o Retention and Graduation
    • President Williams reported that in 2011, a record retention rate of 70% in 2010.

  o Health and Wellness
    • President Williams noted that DSU’s 2012 Kickoff to Wellness begins January 19. The activities align with the DSU vision and connect with the University goals.
      As part of the Kickoff, Delaware State University will feature guest motivational speaker Dominique Dawes, a multiple Olympic gold medal gymnast who currently serves as co-chair of President Obama’s Council on Fitness, Sports & Nutrition.

    • The Delaware Diamond Extravaganza will be held February 3 at the Sheraton Hotel. It is an annual event that raises funds for the Athletic Department.

• President Williams indicated that DSU is going through the accreditation process. Dr. Alton Thompson, provost and vice president for Academic Affairs, is leading that effort along with Dr. Bradley Skelcher, associate provost and Ms. Genevieve Tighe, assistant vice president for Academic Affairs/Institutional Effectiveness. The University is also soliciting suggestions from the local community to ensure the community has input to the process and ultimately the Master Plan.

• President Williams said DSU has been busy reaching out as an institution. DSU is reaching out and bringing individuals to the campus and
energizing them in a very deliberate way. He listed the following activities that have brought members of the community to the DSU campus:

- First-ever Prayer Breakfast (standing room only)
- Homecoming and One Hornet Nation
- SAT Workshops – free of charge
- Scholarship Ball
- Joy-A Holiday Concert
- Deck the Hall – Loockerman Hall – sponsored by the Alumni Association. Dr. Williams said that the students want to feel pride in DSU and opening up Loockerman Hall was an opportunity to share in the history with them.
- A Year to Remember – A holiday card listing the activities and accomplishments that took place during the year
- The President and First Lady opened the President’s residence for the holiday to the University as well as the community.

- Before discussing the upcoming events, Dr. Williams indicated that he wanted to highlight one of DSU’s students who had undergone a very competitive process to be selected to serve as a Legislative Fellow in the General Assembly. Ms. Samantha Holsey will work directly with legislators in developing bills and other political processes. UD started this program many years ago and now DSU has the opportunity to participate.

- President Williams announced some upcoming events and ceremonies and provided a brief overview of each event.

  - The annual Martin Luther King program will be held in the EH Theater, at noon on January 16 presented by DSU and the Inner City Cultural League, Inc.
  - Dr. Williams said he was invited to be the speaker at the MLK Breakfast at Chase Center at Wilmington on January 16. He stressed that the two events are an opportunity to share with DSU in a positive way.
  - Dr. Williams stated that Founder’s Day will focus on the DSU presidents past and present. He said the students will have the opportunity to see how the University has developed under the leadership of each of the presidents.

  - Dr. Williams said that DSU processes are open and transparent. DSU heard from its students and have responded affirmatively to their request to have one Commencement ceremony on May 20, 2012 at 10 a.m. (rain or shine) at Alumni Stadium. This is a result of listening to the students.
Dr. Williams closed by saying that there is a lot of good news that he would like everyone to pass on. Vice Chairman Turner thanked the President for his report.

Vice Chairman Turner noted that one person had signed up for Public Comment, Mr. Clay Hammond. He informed Mr. Hammond that he had two minutes to speak.

**PUBLIC COMMENT**

Mr. Clay Hammond stated that he had met with representatives, Ms. Helm and Ms. Wilson, from the Purchasing Department to discuss minority vendors and to inquire about the Supplier Diversity Program and policy. He indicated that he was very distressed that neither appeared to be aware of the program. He stated that as he sat in the Board meeting today hearing about the various contracts that were being awarded, he would like to be assured that minorities were getting some of the action and business. He further stated that HBCUs were established to help minorities and he did not feel that minorities were being helped at DSU relating to supplier diversity.

Vice Chairman thanked Mr. Hammond for his comments.

**Vice Chairman Turner asked for and received a motion that was seconded to adjourn.**

The meeting adjourned at 3:51 p.m.

Respectfully submitted,

David Turner, Vice Chairman

Eleanor Wilson, Board Secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF JANUARY 12, 2012

1. The Board went into Executive Session to discuss personnel and legal matters.
2. The Board reconvened in regular session.
3. Approved the minutes of the meetings of September 15, 2011 and December 20, 2011.
4. Approved the Resolution of the Board of Trustees of Delaware State University to
   establish the Guidelines for Trustee Participation, Leadership, and Succession.
5. Approved the Delaware State University Board of Trustees Resolution Regarding
   Early College High School.
6. Accepted the report from the Executive Committee (Committee on Trustees
   report incorporated in Executive Committee).
7. Accepted the report from the Student Affairs Committee.
9. Approved the recommendation for Faculty Emeritus status for Dr. Donald A.
   Parks.
10. Accepted the report from the Educational Policy Committee.
11. Approved an amendment to the revised Delaware State University Statement of
    Investment Objectives for Investment Managers.
12. Approved the passage of the Policy and Procedures for Naming Opportunities at
    Delaware State University with two amendments.
13. Accepted the report from the Development and Investment Committee.
14. Approved to rescind the sale agreement of the College Road property and to end
    the real estate transaction.
15. Accepted the report from the Buildings and Grounds Committee.
16. Approved the authorization of Delaware State University to enter into a contract
    for $1,558,214 with Richard+Bauer for architectural services for the Applied
    Optics Research Building.
17. Approved the authorization of Delaware State University to enter into a contract
    for $1,291,340 with Whiting-Turner for construction management services for the
    Applied Optics Research Building.
18. Approved the authorization of Delaware State University to enter into a contract for $150,000 with Mr. Joseph J. Purzycki as the consulting Leadership Giving Chair for the DSU.

19. Approved the authorization of Delaware State University to enter into a contract renewal for $105,713 with Noel-Levitz, a sole source, to provide enrollment management tools and training.

20. Approved the authorization of Delaware State University to enter into a contract for $179,596.20 with Olympus America Inc., a sole source, to provide specific equipment and services for the Department of Biological Services.

21. Approved the 2012 DSU Modified Budget.

22. Accepted the report from the Finance Committee.

23. Accepted the report from the Audit Committee.