



# Delaware State University Procedure

Title: <b>Timely Warnings</b>	Administrative Council approval date: 11/10/05
Related Policies and Procedures:	

In the event that a situation arises, either on or off campus, that the Chief of University Police (or his/her designee as needed) determines it is necessary to release information on Clery reportable incidents and it constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued after consultation with the Vice President of Human Resources, Legal, and Legislative Affairs and the office of Public Relations. The warning will be issued through the DSU e-mail system to students, faculty, staff, the Hornet student newspaper, voicemail, DSU television and radio stations, and the local media.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Office of Public Safety may also post a notice on the University’s web page at: <http://www.desu.edu> providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall, the University Courtyard Apartments, and the MLK Student Center. Anyone with information warranting a timely warning should report the circumstances to the University Police office, by phone (857-6290) or in person at the dispatch center within Public Safety, Grossley Hall.