Delaware State University
Dover, Delaware 19901

Board of Trustees Special Meeting Minutes
June 28, 2011
DELAWARE STATE UNIVERSITY  
DOVER, DELAWARE

Minutes of the Special Meeting of the Board of Trustees of  
Delaware State University, Tuesday, June 28, 2011

The special meeting of the Board of Trustees of Delaware State University was held on Tuesday, June 28, 2011, in the Drs. James C. Hardcastle & Cora Norwood Selby Board Room of the Administration Building on the main campus. Dr. Claibourne D. Smith, Chairman of the Board of Trustees, called the meeting to order at 11:09 a.m.

<table>
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<tr>
<th>MEMBERS PRESENT</th>
<th>OTHERS PRESENT</th>
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<tr>
<td>Dr. Claibourne D. Smith, chairman</td>
<td>Dr. Harry Williams, president Delaware State University</td>
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<td>Mr. David Turner, vice chairman (by telephone)</td>
<td>Dr. Alton Thompson, provost and vice president for Academic Affairs</td>
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<td>Dr. A. Richard Barros (by telephone)</td>
<td>Mrs. Carolyn Curry, vice president for Institutional Advancement/chief of staff</td>
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<td>Mr. José Echeverri</td>
<td>Mr. Amir Mohammadi, vice president for Finance and Administration</td>
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<td>Mr. Marvin Lawrence (by telephone)</td>
<td>Mr. Kemal Atkins, vice president for Student Affairs</td>
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<td>Dr. Matt Mackie (by telephone)</td>
<td>Thomas Preston, Esq., general counsel</td>
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<td>Charles McDowell, Esq. (by telephone)</td>
<td>Mr. Derek Carter, athletic director</td>
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<td>Mr. Wesley Perkins</td>
<td>Dr. Bradley Skelcher, associate provost</td>
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<td>Mr. Bennie Smith</td>
<td>Ms. Denese Lindsey, associate vice president for Finance and Administration</td>
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<td>Dr. Calvin Wilson (by telephone)</td>
<td>Ms. Sheila Winfrey-Brown, controller</td>
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<td>Dr. Dyrempale Marsh, dean, College of Agriculture and Related Sciences</td>
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<td>Mr. Carlos Holmes, director of News Services</td>
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Chairman Smith asked the Finance Committee Chair, Mr. David Turner, to present the recommendation to the Board for tuition and fees for the academic year 2011-2012.

Mr. Turner noted the investigation and diligent work by the President and his team, especially Mr. Amir Mohammadi, vice president, Finance and Administration and his Finance team in the arrival of the forthcoming budget recommendation by the Finance Committee. He added that this recommendation has been developed in light of the following factors:

- Budget submission of $93,436,385 which is approximately $2.1 million above the previous year’s budget.
- 2% mid-year increase of salaries.
- Reduction of State Appropriations of $644,200 and the loss of the federal stimulus funds of $2,850,018.
• Reduction of State Appropriations of $644,200 and the loss of the federal stimulus funds of $2,850,018
• And reduction of Federal College Work Study

Mr. Turner stated that based upon the information presented, it is the recommendation of the Finance Committee that tuition, room and board be increased by 5.5% for the 2011-2012 academic year. He further stated that the committee believes the recommendation on a cost basis allows the University to have a balanced budget while remaining competitive with peer institutions and provides a budget that enables the University to effectively serve its student population.

Dr. Barros asked for further elaboration on the contributing factors for the 5.5% recommended increase. Chairman Smith deferred to Mr. Mohammadi who noted that:

1. In FY2011 DSU was appropriated $2,850,018 in federal stimulus funds which was the final year of this budget supplement.
2. And the state operating appropriation was further reduced 2% or $644,200 in FY2012.

Mr. Mohammadi indicated that the majority of the proposed increase is to cover those items.

Mr. Mohammadi pointed out that from 2008-2011, DSU increased tuition by approximately 4% compared to similar universities whose increases ranged from 3% up to 23% for that same period. He noted that these were all considerations that went into the recommendation.

Mr. Turner expanded on the discussion. He said that the Finance Committee focused on two major items when making its recommendation:

1. Operating budget including increases in enrollment, salaries, and overall operating costs.
2. Balancing the affordability for the students and families the university serves.

The Finance Committee believes that Mr. Mohammadi’s recommendation balances both of those things and makes the University competitively priced relative to its peer group.

Chairman Smith asked for a motion to accept the recommendation.

MOTION: To approve the revenue budget of $93M, which includes a 5.5% increase in tuition and room and board.

Chairman Smith asked for and received a motion that was seconded to approve the revenue budget of $93M which includes a 5.5% increase in tuition and room and board.

The motion passed unanimously.

Chairman Smith announced that before closing there was new information that President Williams would like to share with the Board. President Williams stated that at the last Board
meeting there was a discussion regarding the acquisition of a property in New Castle County that could be used for educational purposes and that he had just received confirmation from the Department of Education that DSU will receive the property. A discussion ensued regarding the Major Robert Kirkwood Memorial U.S. Army Reserve property, i.e. value, environmental aspects and usage.

Chairman Smith stressed that follow-up will be required, but more importantly, the Kirkwood property is a good acquisition for the University which will provide a great deal of flexibility, i.e. office and lab space, etc. Chairman Smith thanked President Williams, Mr. Mohammadi, Dr. Alton Thompson and other members of the staff who worked on the acquisition. He indicated that more information would be forthcoming as plans are formulated. He stated that the Board would be kept abreast of the progress through the Buildings and Grounds Committee as the committee works through the University Master Plan.

Chairman Smith asked for and received a motion that was seconded to adjourn.

The meeting adjourned at 11:17 a.m.

Respectfully submitted,

[Signature]
Claibourne D Smith, Chairman

[Signature]
Eleanor Wilson, Board Secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE

ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES DURING THE SPECIAL MEETING
OF JUNE 28, 2011

1. Approved the revenue budget of $93M, which includes a 5.5% increase in tuition and room and board.

2. Approved adjournment.