Delaware State University
Dover, Delaware 19901

Board of Trustees Meeting Minutes
January 11, 2007
Chairman Claibourne D. Smith welcomed all to the January Board of Trustees meeting and stated that an Executive Session was not needed.

Chairman Smith asked for and received a motion that was seconded to approve the minutes of the September 14, 2006 meeting of the Board of Trustees.

The motion passed unanimously.
Adhering to the agenda, Chairman Smith opened the floor for questions or comments regarding the Bylaws. Trustee Barros thanked Trustee McDowell for his time and dedication to the work done on the Bylaws. A brief discussion ensued regarding a summary of changes and the right to vote for ex-officio members of the Board. There were no changes or additions to the Bylaws, as presented.

Chairman Smith asked for and received a motion that was seconded to adopt the Bylaws without changes, corrections or deletions.

The motion passed unanimously.

Chairman Smith thanked Mr. Farley for his efforts in drafting the Bylaws. Chairman Smith proceeded with the agenda and called for Committee Reports.

STUDENT AFFAIRS COMMITTEE (Dr. John Land, chair)

Vice Chairman Land called attention to the Student Affairs Division Report. The following were key areas of interest: 1) occupancy report, 2) activities report and 3) judicial system report. Vice Chairman Land yielded the floor to the Vice President of Student Affairs, Mr. Amir Mohammadi who gave an overview of the judicial system operation. Mr. Mohammadi commented on benchmarking and best practices that are being implemented within the judicial affairs system. He commented on a retreat being planned with the student leadership this semester to discuss restructuring and new initiatives within the division.

Vice Chairman Land returned to the chair and thanked Mr. Mohammadi for the overview. Vice Chairman Land commented that all the athletic teams were performing well under Chuck Bell’s leadership.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Student Affairs Committee.

The motion passed unanimously.

EDUCATIONAL POLICY COMMITTEE (Dr. A. Richard Barros, chair)

Dr. Barros commented that he was invited to attend a Faculty Senate meeting where he was well received. He said it was an excellent meeting and many faculty members were in attendance. Dr. Barros stated that he wants to continue to dialog with the Faculty Senate. He reported that the Educational Policy Committee met on January 11, 2007 and there were four items that were approved unanimously in the meeting. There were four items for Board action.
1/11/07

Dr. Barros yielded to Dr. Bell who gave an overview of the School of Management name change. Dr. Bell indicated that after having completed the AACSB accreditation process, it was important for this academic unit’s name to fit its function, and that other academic units at the University were designated as colleges. Dr. Barros returned to the chair and read the following motion:

MOTION: Move To adopt/approve a name change for the School Of Management to the College Of Business effective immediately in recognition of accreditation confirmation by the Association to Advance Collegiate Schools of Business (AACSB) International and, as recommended by the faculty, Provost and Vice President for Academic Affairs, and the President of the University.

The motion was moved and properly seconded that the School of Management be changed to the College of Business.

The motion passed unanimously.

Dr. Barros yielded to Dr. Bell who gave an overview of the College of Health and Public Policy to terminate the Health Education Program in the Department of Social Work. Dr. Bell stated that the program had been in place for 15 years, but had not done well. Students already in the program will not be affected by this change. Dr. Barros returned to the chair and read the following motion:

MOTION: Move to approve terminating the Health Education Program in the Department of Social Work effective immediately, as recommended by the Dean of the College of Health and Public Policy, Provost and Vice President for Academic Affairs, and the President of the University.

The motion was moved and properly seconded to terminate offering the Health Education Program in the Department of Social Work effective immediately.

The motion passed unanimously.

Dr. Barros commented that a five-year review schedule of academic programs for each school/college be part of the fall Board retreat agenda. Dr. Barros yielded to Dr. Bell who gave an overview on the granting of tenure. Dr. Bell also stated that faculty rank was a part of the announcement accompanying these recently appointed positions. Dr. Barros returned to the chair and read the following motion:

MOTION: Move that Dr. Lisa Barkley, be awarded faculty rank of full professor with tenure in the Department of Nursing effective immediately, as recommended by the Provost and Vice President for Academic Affairs, and the President of the University.
1/11/07

The motion was moved and properly seconded to award Dr. Lisa Barkley faculty rank of full professor with tenure in the Department of Nursing effective immediately.

The motion passed unanimously.

Dr. Barros read the following motion:

MOTION: Move that Dr. Dyremple Marsh, be awarded faculty rank of full professor with tenure in the Department Of Agriculture And Natural Resources effective immediately, as recommended by the Provost and Vice President for Academic Affairs, and the President of the University.

The motion was moved and properly seconded to award Dr. Dyremple Marsh faculty rank of full professor with tenure in the Department of Agriculture and Natural Resources effective immediately.

The motion passed unanimously.

Dr. Barros yielded to Dr. Bell who introduced Genevieve Tighe as the new director of assessment and course management specialist.

There were no more items for Board action.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Educational Policy Committee.

The motion passed unanimously.

THE COMMITTEE ON FINANCE (R. Vible and M. Lawrence, Co-chairs)

Ms. Vible stated that the Committee on Finance met on December 14, 2006 and January 11, 2007, respectively. She commented that during those meetings the committee reviewed the operating budget. Ms. Vible stated that the University was ahead of budget and that the second semester tracking was on budget. During the spring semester there were more returning students and the University expects that the number of returning students will be better this year compared to last year. She commented that the committee is working to craft a template for the 2007-2008 budget to be presented to the Board of Trustees. Ms. Vible indicated that there was one item for Board action and yielded the floor to President Sessoms.

President Sessoms gave an overview of his proposal to acquire 1/3 interest in the Schwartz Center (attached). He stated that this proposal would revive the art center in central and southern Delaware. He further stated that the Schwartz Center was thriving
and successful and that a partnership with Wesley College would contribute as another outlet for students to develop new experiences as they continue their art endeavors at the University.

Prior to a motion on the proposal, a lengthy discussion ensued regarding the feasibility of acquiring 1/3 interest in the Schwartz Center. The discussion points were: financial stability of the Center, theatre size, location, community outreach, and protecting the image of the University, as well as, serving the transportation and other needs of students and upgrades to the University’s EH Theatre. It was noted that the acquisition would involve using other available cash funds, with no debt to the University. President Sessoms commented that this acquisition would be an educational opportunity for University student projects to be viewed in a different environment and a way for them to increase their value in the community. President Sessoms yielded to the Dean of the College of Humanities and Social Sciences, Dr. Bradley Skelcher, who gave an overview of the Schwartz Center’s facilities management piece and programmatic activities planned throughout the year. Dr. Skelcher commented that DSU has an Arts Management Program and students are being trained at the Schwartz Center, as well as, a similar program at the Delaware Arts Museum which has an on-going graduate program. Chairman Smith thanked everyone for their comments. Ms. Vible returned to the chair and read the following motion:

MOTION: That the Finance Committee recommends that the Board of Trustees accept the President’s proposal to purchase 1/3 interest in the Schwartz Center for $1.5M with the caveat that the Finance Committee and Executive Committee review the final written agreement before final acceptance.

Chairman Smith asked for a roll call vote. The voting was as follows:

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<tr>
<th>Yes</th>
<th>No</th>
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<tr>
<td>✓ Land</td>
<td>✓ Oliver</td>
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<td>✓ Sessoms</td>
<td>✓ Mackie</td>
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<td>✓ Barros</td>
<td>✓ B. Smith</td>
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<td>✓ Lawrence</td>
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<td>✓ C. Smith</td>
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<td>✓ Echeverri</td>
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<td>✓ Vible</td>
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<td>✓ McDowell</td>
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The motion passed.

Following the roll call vote, Chairman Smith asked for and received a motion that was seconded to accept the report of the Finance Committee.
The motion passed unanimously.

THE COMMITTEE ON DEVELOPMENT AND INVESTMENTS (Mr. Marvin Lawrence, chair)

Investments:

Mr. Lawrence stated that the endowment had grown from $14M to $20M compared to this same time last year. He commented that the Development and Investments Committee met on January 11, 2007 with the Haverford Investment Group. He further stated that a foundation board would be established for on-going oversight of funds to assist with (incremental) growth in funds. Mr. Lawrence commented that an RFP may be needed for investment managers in the future due to rising costs in manager’s fees.

Development:

Mr. Lawrence gave an overview of the following fundraising points and highlights:

- Annual Fund – Phonathon/mail - $278,000 raised to-date, ends June 2007
- Donor Recognition Brunch held Homecoming Day
- Homecoming Brunch
- Equestrian Friend-Raising Event
- Grant-writing Workshops Scheduled
- Scholarship Event in March
- Economic Luncheon planned for April
- Annual Golf Classic planned for May 24th

Chairman Smith asked for and received a motion that was seconded to accept the report of the Committee on Development and Investments.

The motion passed unanimously.

AUDIT COMMITTEE (Mr. José Echeverri, chair)

Mr. José Echeverri reported that the Audit Committee met on January 8, 2007. He stated that the audit was done, but was not completed on time for the September reporting period. A single audit was 75 percent complete (financial aid/student accounts) and would be presented to the Board of Trustees in April. Mr. Echeverri commented on the lack of attention to detail, but overall great changes have taken place since last year. He commented on the hiring of Mr. Ed Watson, the University’s internal auditor, who is responsible for the accountability of University assets. He has visited many areas on campus already. Mr. Echeverri stated that the Audit Committee would meet quarterly. He commented that a new director of financial aid has been hired (Lynn Iocono). He
stated she had several years of experience in higher education from Wilmington College and UD. Mr. Echeverri commented that, as chair, his goal is to establish new time lines for audit reporting.

Chairman Smith asked for and received a motion that was seconded to accept the report of the Audit Committee.

The motion passed unanimously.

It was noted that the privatized housing reports and issues are handled by Clifton Gunderson, LLC.

BUILDINGS AND GROUNDS COMMITTEE (Mr. Joseph Corrado, chair)

Chairman Smith reported that Mr. Corrado had tendered his resignation from the Board due to personal issues; however, he agreed to continue to consult the University on matters pertaining to Buildings and Grounds. Chairman Smith indicated a replacement would be sought to take over the responsibilities of the B & G Committee. Chairman Smith yielded to Mr. Donald Henry and/or Mr. Amir Mohammadi to report on minor and major capital projects.

Mr. Henry yielded to Mr. Charles Mattox, director of facilities planning and construction. Mr. Mattox stated that the Wm. C. Jason Library window caulking and HVAC contracts were underway and once the contractors received their purchase orders the work would begin.

President Sessoms commented on the Civic Center Project. He stated that the architect had been selected, funds were available and discussions were underway. Mr. Henry stated that initial discussions with the architect would involve location and seating capacity. In other matters, he commented that the commercial property piece was still being discussed.

There were no items requiring Board action.

Chairman Smith asked for and received a motion that was seconded to accept the report from the Buildings and Grounds Committee.

The motion passed unanimously.

PRESIDENT’S REPORT (Dr. Allen Lee Sessoms, president)

Chairman Smith yielded to President Sessoms. Before beginning his report, President Sessoms wished everyone a happy New Year! President Sessoms commented on the importance of the new Bylaws. He stated that revisions began one and a half years
ago and commended Trustees Perkins and Barros, as well as, Mr. Farley who worked on this robust template for the future. President Sessoms highlighted the following:

- Cuban Partnership – Arts/Nursing,
- Ugandan Visit – Dr. Lisa Barkley and Dr. John Graham with nursing students working on malaria and community outreach,
- Tenure granted to Drs. Barkley & Marsh, promotion within ranks, two faculty of the highest quality,
- AACSB – School of Management had been working on this process for seven years, and that significant changes were made by the University. Notice of accreditation was received in December.

President Sessoms remarked that a reception would take place immediately following the Board meeting in honor of the College of Business AACSB accreditation in the MBNA Building, Room 309. Vice Chairman Land commented on the process, accomplishments and achievements for receiving AACSB accreditation and the challenges the College of Business encountered while maintaining its goals, objectives, and standards.

Chairman Smith returned to the chair and opened the floor for public comment.

No one signed up for public comment. The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Claibourne D. Smith, Chairman

Cora Norwood Selby, Secretary
DELAWARE STATE UNIVERSITY
DOVER, DELAWARE
ADDENDUM OF MOTIONS AND ACTIONS TAKEN BY
BOARD OF TRUSTEES ON THE MEETING OF JANUARY 11, 2007

1. Approved the minutes of the meeting of September 14, 2006.
2. Adopted the Bylaws without changes, corrections or deletions, as presented.
3. Accepted the report from the Student Affairs Committee.
4. Adopted and approved a name change from the School of Management to the College of Business.
5. Approved to terminate offering the Health Education Program in the Department of Social Work, effective immediately.
6. Awarded Dr. Lisa Barkley faculty rank of full professor with tenure in the Department of Nursing, effective immediately.
7. Awarded Dr. Dyremple Marsh faculty rank of full professor with tenure in the Department of Agriculture and Natural Resources, effective immediately.
8. Accepted the report from the Educational Policy Committee.
9. Accepted the President’s proposal to purchase 1/3 interest in the Schwartz Center for $1.5M with the caveat that the Finance and Executive Committees review the final written agreement before final acceptance. (Passed with vote: 9 to 4)
10. Accepted the report from the Committee on Finance.
11. Accepted the report from the Committee on Development and Investments.
12. Accepted the report from the Audit Committee.
13. Accepted the report from the Committee on Buildings and Grounds.