

**Destination**  
**DELAWARE STATE UNIVERSITY**  
---Your Passport To Safety ---



**Annual Campus**

**SECURITY REPORT**

**SECURITY REPORT**

**"2011"**

**DSU DEPARTMENT OF PUBLIC SAFETY**

**WILMINGTON CAMPUS**  
Wilmington, Delaware

## **Mission Statement and Values**

The Delaware State University Department of Public Safety is committed to providing the highest quality of service to our citizens. Acting in partnership with the community, we will be proactive and provide a responsive and flexible approach to quality-of-life issues.

**Integrity:** We strive to uphold the University's trust, by being honest, competent and consistent in our beliefs and actions. We will hold ourselves accountable to the highest standards of moral and ethical conduct.

**Service:** We will dedicate ourselves to improve the quality of life in our campus community by providing a safe environment for all. We are committed to protecting life, liberty and property, reducing fear and developing partnerships with campus organizations to prevent crime and promote awareness.

**Respect:** We will consistently treat all people in this community with dignity and compassion and without prejudice. We will protect the constitutional and civil rights through impartial enforcement of the law.

## **Vision Statement**

Delaware State University Department of Public Safety vision is..."to support the administrative and financial performance of the University and provide a safe and healthy physical plant for students, faculty, staff and the public." The Department's efforts include preventive measures through education and enforcement, which promote awareness and individual responsibility in an effort to prevent criminal and safety mishaps.

## **Introduction**

Nationwide, campus security and safety are important goals for law enforcement professionals to maintain a safe educational environment in which to learn and keep students, parents and employees well informed about campus security. These goals were created by The Student Right to Know and Campus Security Act of 1990; recently renamed The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, which was enacted by Congress and signed into federal law in November 1990.

In compliance with the Clery Act, reports from the University community and local law enforcement agencies are compiled and published annually by the University's Department of Public Safety. As law enforcement professionals, it is our responsibility to provide a comprehensive, step-by-step readable report explaining the requirements of the Clery Act and what the act requires the educational institution to do.

This report explains public safety and security policies in effect at Delaware State University, located in Dover, DE. This report summarizes crime reporting procedures, crime prevention programs, and other services available to the campus

community. Crime statistics for the 2008, 2009 and 2010 calendar years are provided as information regarding arrest made by certain criminal offenses during these time periods. It should be noted that the crime statistics included in this publication are organized by locations that are identified as either owned or leased property belonging to Delaware State University.

## Wilmington Campus of Delaware State University



In 1990, Delaware State University established a sister campus located in downtown historic Wilmington, DE. Since 1990, Delaware State University's Wilmington Campus has enriched adult learners with career-enhancing programs. Recently we renovated our facility and expanded our degree offerings. We are excited to open our campus to a broader student population while we continue to provide quality education and training to the community.

The Wilmington Campus of Delaware State University has excellent undergraduate, graduate and certification programs designed to suit the needs of adult learners and the expectations of business. We offer convenient daytime, evening, weekend and online courses year-round through accelerated sessions that allow adult learners to complete degree requirements in record time.

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# *We are committed to serve and protect*



The primary responsibility of Delaware State University's Department of Public Safety is to provide a safe environment for our students and all who work and visit our University. We work closely with fellow federal, state and local law enforcement officials to ascertain intelligence, allowing us to *police* in a proactive manner. Equally important is the relationships we build with our community. Our community partners are asked to provide diverse resources which aid in

our overall mission to be safe and report vital information to our campus community.

The Department of Public Safety is providing this report to inform our community about incidents at Delaware State University during 2010. More importantly, information in this book will assist you in being safe while on and around the University.

Delaware State University is committed to providing a safe environment in which our students are able to learn and become the finest leaders throughout the world.

## **Harry W. Downes**

*Chief of Police*

**Founded in 1891, Delaware State University** (DSU) is a quasi-urban institution in Dover, DE. It is an open campus community during the day and restricted to students, faculty, staff and authorized guests during the night hours. Although there are many pleasures associated with an open yet restricted campus, we share problems with our surrounding community. Similar universities that try to emphasize the importance of correct social and interpersonal conduct in promoting a learning experience use campus police departments to establish a safe and healthy environment. Approximately 400 acres and numerous modern buildings constitute the Delaware State University campus. The Department of Public Safety has the primary responsibility for security on campus. The perception of safety is important, but the ability to make students safe is greater. Our students will receive a professional customer service response. Additionally, having a professional police department allows a true partnership and respect between DSU and other law enforcement agencies.

## Delaware State University Department of Public Safety Directory

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## *Living and learning in a safe environment*

On July 1, 2000, legislation went into effect giving Delaware State University the authority to establish the Department of Public Safety. Once established, Delaware State University Department of Public Safety became the “primary campus law-enforcement servicing agency.” This enables our officers to receive professional police training, national agency accreditation, access to professional research, membership to professional associations, grants and the recognition of professionalism. The Department's security policies and procedures will derive their authority from their appointment by the University and their compliance with the appropriate legislative codes administered by the State of Delaware. Specific statutes govern enforcement regulations concerning consumption and use of alcoholic beverages, substance abuse, possession of firearms and the registration and monitoring of social events.

As a community-oriented policing organization, we are committed to a partnership with the community in which we pledge to provide high-quality community policing programs and services. Our mission is to work with all communities to preserve life, maintain human rights, protect property and ultimately enhance the quality of life on campus and in the community.

The Department of Public Safety is centrally located on the Dover campus in the Public Safety Building, which is directly behind the Price Building. Police, security officers or a supervisor are on duty 24 hours, 365 days a year.

All incoming reports of criminal activity involving Delaware State University students are investigated. Criminal and administrative prosecutions for offenses taking place on campus and off campus within our concurrent jurisdiction area are initiated by the University Department of Public Safety with appropriate follow-up.

The Department of Public Safety provides basic police services to the campus community. The Department's main objective is to provide a safe environment for students, staff, faculty and visitors. Delaware State University police officers perform a variety of law enforcement tasks, which include investigation of criminal activity, apprehension of criminals, traffic enforcement, emergency response and special security assignments

The DSU Police Department currently employs 37 sworn and non-sworn members. This number includes 19 sworn accredited police officers to include the chief of police, 9 non-sworn security officers, 6 police dispatchers and 3 operational and administrative staff.

The Department of Public Safety reports to the Vice President for Student Affairs, 1200 North DuPont Highway, Dover, DE 19904 and Telephone: 302.857.6363.

## **Delaware State University Department of Public Safety**

1200 North DuPont Highway  
Dover, DE 19904

**Telephone:** 302.857.6290  
**24-Hour Dispatch:** 302.857.6290

**On-Campus Emergency:** 4444  
**Tip Line:** 302.857.7918

## **City of Wilmington Police Department**

300 North Walnut Street  
Wilmington, DE 19801

**Telephone:** 302.654.5151  
**(Emergency) 911**

The City of Wilmington Police Department is the primary law enforcement agency to investigate all crimes and incidents at the Wilmington Campus, located at 621 N Market Street, Wilmington, DE 19801.

## **Delaware State Police—Troop 4**

23652 Shortley Road  
Georgetown, DE 19947

**Telephone:** 302.654.5850  
**(Emergency) 911**

The Delaware State Police: Troop 4 is the primary law enforcement agency to investigate all crimes and incidents at the Owens Campus, located at 21179 Seashore Hwy., Georgetown, DE 19947.

## **Department of Public Safety Chain of Command and Organizational Chart**

**Chief of Police** (Associate Vice President Public Safety)

- **Administrative Assistant**
- **Public Safety IT Specialist**
- **Central Command Center** (Dispatch Center)
  - **Dispatchers** (6)

**Major** (Deputy Chief)

- **Lieutenant** (Commander)
- **Lieutenant** (Commander)
- **Lieutenant** (Special Events Coordinator)
- **Investigations Unit**
- **Identification Center**

## **Frequently Asked Questions about the Department of Public Safety:**

### **What Department is responsible for investigating crimes and keeping crime statistics?**

The Delaware State University Department of Public Safety is the primary law enforcement agency throughout the University. It is the responsibility and duty of the Department of Public Safety to investigate all crimes and incidents throughout the campus and provide timely notifications to the campus community regarding significant crimes. The Delaware State University Annual Campus Security Report provides statistics for a three-year period. The report is updated annually and is provided to all students, employees and the general public.

The City of Wilmington Police Department is the primary law enforcement agency to investigate all crimes and incidents at the Wilmington Campus located at 621 N Market St, Wilmington, DE 19801. The Wilmington Police Department is located at 300 N Walnut St, Wilmington, DE 19801, 302.654.5151.

The Delaware State Police: Troop 4 is the primary law enforcement agency to investigate all crimes and incidents at the Owen's Campus, located at 21179 Seashore Hwy., Georgetown, DE 19947. The Delaware State Police: Troop 4 is located at 23652 Shortley Road, Georgetown, DE 19947, 302.856.5850.

### **How do I report suspicious activity or a criminal act?**

Any person living, studying, working and/or visiting at the University campus, who is victimized by, observes or has knowledge of a criminal action/offense or other emergency should immediately report such action, offense or emergency to the Wilmington Police Department or to any University official she or he feels comfortable talking to. The Wilmington Police Department will investigate all complaints. Violations of the law can result in charges by the Wilmington Police Department and a referral from an University Official to the provost and Judicial Affairs. Students, faculty, staff and visitors are encouraged to report all suspicious persons and activities, crimes that might be witnessed or crimes against themselves occurring on campus and in the surrounding communities to the Wilmington Police Department.

### **What is the Family Educational Rights and Privacy Act (FERPA)?**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18

or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

### **School officials with legitimate educational interest**

- Other schools to which a student is transferring
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accrediting organizations
- To comply with a judicial order or lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to specific state law

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights

under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook or newspaper article) is left to the discretion of each school.

### **Family Policy Compliance Office**

U.S. Department of Education

400 Maryland Ave., SW

Washington, DC 20202-5920

[www.ed.gov/policy/gen/reg/ferpa/index.html](http://www.ed.gov/policy/gen/reg/ferpa/index.html)

## **REPORTING CRIMINAL ACTIVITY**

Information on crimes which may impact or relate to the surrounding community and state is shared directly with appropriate law enforcement agencies. In cases where students are involved in violations of campus policy and/or state and local law, both internal and external judicial action may be taken. The Office of Student Affairs will initiate disciplinary action in accordance with University judicial code for violators who are members of the University community. Internal judicial action will be initiated, in addition to, not in lieu of, filing of criminal charges before the local district court system. Crimes by University student groups at off campus locations are reported to Delaware State University police by local police authorities.

The University Department of Public Safety has established a successful open line of communication with the Wilmington Police Department through which we receive local crime statistics and information that may impact or relate to our immediate and/or surrounding communities.

## **REPORTING CRIMES AND EMERGENCIES**

It is Delaware State University's policy to protect the rights, the safety and the welfare of the students, faculty and staff and everyone in the surrounding University community. All persons are expected to conduct themselves with proper respect for one another and each other's property.

It is extremely important to note that each member of the Delaware State University community has the right to be free from acts of violence and threats of violence. They are expected and required to comply with all state, city and federal laws. Any person living, studying, working and/or visiting at the University campus, who is victimized by, observes or has knowledge of a criminal action/offense or other emergency should immediately report such action, offense or emergency to the Wilmington Police Department or to any University official he or she feels comfortable talking to. All complaints will be investigated by the Wilmington Police Department. Violations of the law can result in charges by the Delaware State University Department of Public Safety and/or local police, and referral to the Vice President for Enrollment Management and Student Affairs. Students, faculty, staff and visitors are encouraged to report all suspicious persons and activities, crimes that might be witnessed or crimes against themselves occurring on campus and in the surrounding communities to the Wilmington Police Department.

All incoming reports of criminal activity involving Delaware State University students are investigated. After an incident is reported, an officer is dispatched to the site of the complainant/victim or reporting person. Police or security officers prepare and submit incident reports when warranted and the investigator will complete all necessary follow up investigations.

## **Fire Prevention**

All academic buildings, resident halls and dormitories are equipped with smoke detectors and sprinkler systems that are connected to a fire alarm panel in each building. The fire alarm system is connected to the Department of Public Safety and monitored by Advantech Securities Inc.

The Delaware State University Risk Management Department holds two unannounced fire drill evacuations throughout the academic school year. The University requires all occupants of a building to evacuate during fire drill procedures. Students, faculty and staff who refuse and ignore the fire alarms may face disciplinary action.

## **Safety Corner**

- Always be alert and aware of your surroundings. Walk with a confident attitude.
- Avoid walking alone at night.
- Walk in a group or take the University shuttle when possible.
- When walking alone, make sure to use well-lighted paths and sidewalks while taking the most direct route.
- Use crosswalks and pedestrian crossing signals to safely cross streets.
- All suspicious activity should be reported to the Wilmington Police Department (302-654-5151 or 911) immediately. The timely report of information is key to successful investigations. Timely reporting of information increases the odds of recovering stolen property and the successful prosecution of criminals.
- Do not lend your keys, ID card or PDI card to anyone!
- Be aware of campus and local crime trends. Remember to educate yourself because you are your best protection.

## **Annual Campus Safety and Security Report**

In 1990, Congress enacted the Crime Awareness and Campus Security Act, which amended the Higher Education Act of 1965 (HEA). This act required all post secondary institutions participating in student financial aid programs to disclose campus crime statistics and security information. This act was amended in 1992, 1998 and 2000. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in memory of a student who was slain in her dorm room in 1986.

The Clery Act requires higher education institutions to give timely warnings of crimes that present a threat to the safety of students or employees and to make public their campus security policies. The Clery further requires that crime data be collected, reported and disseminated to the campus community and are also submitted to the Department of Education.

### **Timely Warning Notices**

The Delaware State University Department of Public Safety will make every effort to provide a safe environment for the University community. In the event a serious crime occurs on the campus, the Department of Public Safety will provide the University Community with a timely notice or safety alert. The Department of Public Safety will disseminate the timely notice in various ways. The alert is posted throughout the campus and posted on the Department of Public Safety's Web site ([www.desu.edu/police/secure](http://www.desu.edu/police/secure)). The notice will provide pedigree information about the incident, crime prevention and safety information. All crimes that are reported are listed in a daily log and reports are filed with a case number.

Safety on campus is of the utmost importance to the Department of Public Safety. The key to keeping a safe and secure environment throughout the University community is cooperation. By everyone working together and taking responsibility, we can all help each other regarding campus security and personal safety.

## **Emergency Response and Evacuation Procedures**

### **Emergency Response:**

Delaware State University has in place an Emergency Response and Evacuation plan to facilitate notification and evacuation responses in an emergency:

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus of Delaware State University, the Department of Public Safety will immediately notify the campus community using a systemized emergency communication procedure (DSU Emergency Alert Mass Notification System). The

university has developed an integrated and comprehensive procedure which includes all of the following emergency alert systems: cell phone, text messages, emails to computers, indoor notifications utilizing campus telephones, and web site notifications at Delaware State University's home page.

The Department of Public Safety will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The emergency notification process involves the receipt of information, the verification of this information, and the evaluation of the information, which then sets into motion the following actions:

- Determination if the entire campus community, or just an affected portion, will receive the emergency alert notification.
- Compilation of the content of the emergency alert message
- Activation of the DSU Mass Notification System.

The following individuals, at a minimum, will routinely be involved in making these determinations/decisions:

- **University Police Chief or designee**
- **University President or designee**
- **The Vice President of Student Affairs or designee**
- **The Vice President of Business & Finance or designee**
- **The Department of Legal Affairs**
- **The Department of Risk Management**
- **The Director of Residential Education or designee**

The university will disseminate the emergency information using its Emergency Alert Mass Notification System (text messages, emails, indoor phone announcements, and web page alert messages).

These alerts need not signal a life-threatening emergency but must convey crucial, urgent information to enhance the safety of the university community. These alerts shall be sent by members of the communications staff. Prior to issuing these alerts,

communications staff shall notify public safety, executive staff, and any other affected units that the alerts are imminent.

The DSU Mass Notification System is maintained by testing and verification through the Department of Public Safety

### **Evacuation Procedures:**

This plan provides the university with an effective and efficient procedure to respond to a disaster requiring a partial or total evacuation of the campus. The plan provides for the warning of students, faculty, and staff and delineates responsibilities of on-campus and off-campus personnel and local government agencies, provides for evacuation centers, and establishes operating procedures for an effective and safe evacuation of the campus.

### **Initial Response:**

Evacuation of the campus can be ordered by the Department of Public Safety Chief of Police or an authorized designee, alone, or in conjunction with any of the following:

- \* City of Wilmington Police Department
- \* City of Wilmington Fire Department
- \* Delaware State Fire Marshal
- \* Delaware State Police
- \* Any appropriate federal, state or local agency

The DSU Chief of Police or authorized designee shall consult with the Office of the Vice President of Student Affairs, and/or other appropriate university officials in making this decision as time and circumstances allow. Should time and circumstances prohibit prior consultation, notification shall be made through the public safety chain-of-command as soon as possible thereafter. The Office of the Vice President of Student Affairs shall be responsible for notifying university administrators of the situation.

Should the order to evacuate the campus come from outside the university, the public safety dispatcher will verify the call and immediately notify the police shift supervisor. The university public safety internal chain-of-command shall be notified by the supervisor or designee.

### **Notification:**

A. Public Safety Dispatcher will upon authority notify:

1. City of Wilmington Police and the Delaware State Police, which will:
  - \* Request assistance
  - \* Traffic Control
2. Department of Public Safety staff, which will:
  - \* Open all parking gates

- \* Request additional university shuttle buses
- \* Assist disability evacuees (paratransit transportation)

3. Facilities, which will provide assistance as needed and:

- \* Activate personnel
- \* Assign personnel to assist public safety
- \* Install barricades
- \* Provide vehicles

4. Notify Risk Management, which will  
Provide advice and counsel as needed

B. The Office of Student Affairs will notify:

1. Office of the President
2. Human Resources, which will activate telephone tree notification system to notify:
  - \*Vice Presidents, Deans, Administrators, Directors, Faculty, Staff
3. Office of the Provost

**Campus Wide Notification:**

The DSU Department of Public Safety is responsible for alerting and informing the campus of an evacuation. Public safety officers will alert campus by any one or combination of the following:

- \* Building-by-building / door-to-door notifications
- \* Public safety vehicles with loudspeakers
- \* Fire alarms
- \*Mass notification System

## **Daily Crime Log**

The Department of Public Safety maintains a Daily Crime log that records, by the date the incident was reported, all crimes and other serious incidents that occur on the campus of Delaware State University. The log is open for public inspection at the Department of Public Safety, located on the main campus.

The Department of Public Safety posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident, and reserves the right to exclude reports from the Daily Log under exigent circumstances.

## **Daily Fire Log**

Delaware State University Risk Management Department maintains a Daily Fire Log that records, by the date and the fire incident reported on the campus of

Delaware State University. The log is open for public inspection at the Department of Public Safety, located on the main campus.

The Department of Public Safety and the Risk Management Department posts specific incidents in the Daily Fire Log within two business days of receiving a report of an incident, and reserves the right to exclude reports from the Daily Fire under exigent circumstances.

## **Alcohol and Drug Policy**

Delaware State University has a Zero Tolerance Policy that prohibits all illegal and unauthorized possession and/or use of alcohol and drugs. The zero tolerance policy is effective as it relates to on-campus activities and University-sponsored off-campus activities.

Although the legal drinking age in Delaware is 21, University regulations prohibit any student from possessing or consuming alcohol in the residence halls, dining hall and at all student social functions, regardless of age. Any student found to be in possession of or consuming alcoholic beverages on campus will be subject to University disciplinary action and/or criminal action.

The University will uphold the federal and state laws concerning the illegal use, possession, consumption, sale, trafficking, manufacturing, dispersing and/or distribution of drugs, narcotics, controlled substances, counterfeit substances and drug paraphernalia. Any student found in violation of this policy will be referred to the Delaware State University judicial system.

The Office of Student Affairs distributes the Delaware State University Student Handbook to the students. As a deterrent to alcohol and other drug use and abuse, the University supports, promotes and sponsors programs that serve to enhance student, faculty and staff awareness of the devastating effects and consequences of indulging in the use and abuse of alcohol and other drugs.

## **Sexual Harassment Policy**

In compliance with Delaware Code and Title VII of the Civil Rights Act (as amended), the University recognizes its obligation to protect students and employees from sexual harassment. The University believes that sexual harassment seriously damages the integrity of our academic institution, destroys the institution's positive work and educational atmosphere and causes psychological and/or physiological damage to the victim. When sexual harassment

rises to the level that it creates a hostile work or academic environment, it violates federal and state law. The University is strongly committed to promoting an educational and work environment free from sexual harassment of any kind. Sexual harassment is considered to be a form of discrimination and is covered under the non-discrimination policy adopted by the University. This separate policy (sexual harassment) is intended to emphasize the importance of this issue.

It is a violation of this policy for any member of the University staff to harass a student or employee through conduct or communications of a sexual nature. It is also a violation of this policy for students to harass other students through conduct or communications of a sexual nature, for students to harass staff or for students or employees to harass other members of the University community or visitors on campus property during University-sponsored activities off campus or while transacting University business.

Sexual advances, requests for sexual favors and other oral, written or physical conduct of a sexual nature constitutes sexual harassment when the behavior is not welcome by the recipient and is offensive to a reasonable person (as judged by the University Administration). Such conduct violates federal law when:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's education or employment;
2. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting that individual; or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic, professional or employment performance or creating an intimidating, hostile or offensive academic or employment environment.

This policy prohibits sexual harassment of others even when the conduct does not rise to the level of creating a hostile work environment under federal law. Conduct of a sexual nature that can be sexual harassment may include, but is not limited to the following examples:

1. Verbal harassment or abuse of a sexual nature;
2. Pressure for sexual activity;
3. Repeated communications to a person, with sexual or demeaning implications;
4. Unwelcome touching;
5. Suggestive or demeaning sexual involvement accompanied by implied or explicit threats concerning one's grades, job, etc.

The President of the University will implement this policy by establishing a procedure to handle complaints made about sexual harassment or any other forms of harassment or discrimination protected in the non-discrimination policy. The procedure will provide

1. That the right to confidentiality for the complainant and the accused will be respected consistent with the University's legal obligations, and with the necessity to investigate allegations of misconduct and take into corrective actions when this conduct has occurred; and
2. That persons filing complaints of sexual or other forms of harassment or discrimination will be protected against reprisals, but that the deliberate filing of false accusations of harassment or discrimination will be condemned and may lead to possible disciplinary action.

A substantiated charge against an employee of the University will subject that employee to disciplinary action that may include termination from employment. A substantiated charge against a student of the University will subject that student to disciplinary action including suspension or expulsion.

## **Sexual Assault Policy**

Sexual assault is defined as any unwanted touching of a sexual nature. This includes, but is not limited to:

Unwanted kissing, touching or fondling

Penetration with a finger or a foreign object

Rape (vaginal intercourse, oral-genital contact, anal intercourse)

These acts constitute sexual assault when they are attempted or committed through force, threat or intimidation when the perpetrator has been informed that his/her actions are unwanted or through the use of the victim's incapacity or helplessness caused by alcohol or other drugs.

Rape is defined as "unlawful sexual intercourse by force or deception." A person is guilty of rape in the first degree who intentionally engages in sexual intercourse with another person without consent.

Rape is generally categorized by laymen into three areas based on the characterization of the rapist: stranger rape, date/acquaintance rape and gang/group rape.

**Stranger rape:** The sexual assault of an individual by someone the victim does not know.

**Date or acquaintance rape:** The sexual assault of an individual by someone the victim knows, usually an acquaintance or a date. Date rape is the most common type of rape occurring on college or university campuses but the least frequently reported.

**Group/Gang Rape:** The sexual assault of an individual by multiple perpetrators.

It is the responsibility of Delaware State University to make every effort to see that the victim of a reported sexual assault is offered medical and psychological care, counseling services, change of a victim's living and/or academic situations (when such changes are reasonably available and are requested by the victim), and the appropriate community services. The University will also assist with the compiling of information which is necessary to prosecute the suspect through both the criminal and University Judicial systems.

## **Reporting Sexual Assault**

On college campuses, date rape and acquaintance rape are of significant concern. Sexual assault is illegal and a violation of Delaware State University Policy.

The decision to report the crime is yours. You do have the option of reporting the incident to the Delaware State University Department of Public Safety (857.6290) or directly to the City of Dover Police Department (9-911). In either case, the University Department of Public Safety will be able to assist you with the process.

The University Department of Public Safety will also contact the assistant vice president for student affairs, who will make other contacts.

Reporting a sexual assault may lessen the chances of it happening to others. Regardless of whether or not you press criminal charges, academic and judicial intervention is available to you through the assistant vice president for student affairs, who is available to coordinate efforts to meet your needs throughout the crisis. If requested, the assistant vice president for student affairs will assist with safety concerns such as consulting with academic chairpersons for class options, helping with your living situation, or a protection order, discussion with significant others/parents, etc.

The assistant vice president for student affairs provides information, education, intervention and referral for all interested women and men. The University will respond promptly, fairly and decisively to all reports of sexual assault. Students should feel free to report all instances of sexual assault.

If you or someone you know has been raped, it is important that immediate medical attention be obtained. A number of resources are available both on and off campus to assist an assault victim.

## **The following procedures and services are strongly recommended:**

Get to a safe place as soon as you can.

Contact someone you trust to be with you and support you.

If raped, you should have a complete medical exam. You will benefit from being examined for physical injury and disease.

Please do not shower, wash, bathe or douche or urinate, as this will destroy evidence that supports a legal case against an assailant if you choose to prosecute.

Do not change clothes.

Go to the hospital for medical assistance. Should you need transportation, the University Department of Public Safety (857.6290) will assist you.

DSU Health Services (857.6393) can assist in obtaining follow-up treatment and medical care, if desired.

The Sexual Assault Nurse Examiner Program (SANE) is available to assist.

## **If the assault occurred some time ago**

You may just now be realizing that you still have options available to you.

Medical attention may still be needed for treatment of physical symptoms.

Seek counseling. Unresolved experiences of sexual assault can have long-term psychological and social effects.

## **What to do if you or someone you know is sexually assaulted:**

If a sexual assault occurs, safety and medical attention are primary concerns and first considerations. On campus and in the local area, 24-hour assistance is available. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.

In any sexual assault incident, preserving evidence is extremely important in pursuing a criminal or other judicial matter. Do not douche, bathe, shower or change clothes before seeking medical attention. In addition, do not wash sheets or other bed coverings where critical DNA evidence may be found.

## **REDUCING THE RISK OF SEXUAL ASSAULT**

- Psychological preparedness: The best way to protect yourself is to use your head. Be assertive. Make sure you communicate your desires and limits clearly.

- You always have the right to set sexual limits in any relationship.
- Be wary of behavior that makes you feel uncomfortable.
- Trust your instincts: If the behavior persists, LEAVE.
- Avoid excessive use of alcohol and other drugs.
- Be aware of your surroundings: Do not assume that you are always safe.
- Vary your routines whenever possible.
- Try not to walk alone at night. If you must do so, walk in lighted areas only. Walk at a steady pace and look confident. Show that you are in control; body language is important in discouraging aggression. If you think someone is following you, abruptly switch directions or cross the street. If you are still being followed, go to the nearest public place and ask for help.
- Do not jog alone. If you must go by yourself, stay well clear of isolated or poorly lighted areas.
- Keep your doors and windows locked.
- When calling out for help—if you must ever call out for help in a building, yell, “Fire!” If you call “Help!” or “Rape!” people may be reluctant to become involved or may not take it seriously, but they always come out to see if there’s a fire.
- Never, ever hitchhike.
- Educate yourself concerning sexual assault prevention tactics and strategies.
- Avoidance Strategies/Indirect Prevention: Talk your way out of the situation. Use gimmicks. Blow your whistle. Practice screaming. Use noise and any attention getter you can think of.
- Confrontational Strategies/Direct Prevention: If you say something, mean it, and be prepared to follow up. Do only what you need to do to get away safely.

## **SEX OFFENDER REGISTRATION POLICY:**

In accordance with Title 11, Chapter 4120 and 4121 of the Delaware Code, information regarding registered sex offenders is maintained by the Delaware State Bureau of Identification (SBI). SBI has created the Sex Offender Central Registry, a searchable database that may be accessed via an internet website. Convicted sex offenders from out of state must register with the Delaware State Police and SBI within 7 business days of establishing permanent or temporary residency within the State of Delaware and all registrants must indicate where they intend to reside, be employed and/or study.

The Delaware State Bureau of Identification provides Delaware State University Department of Public Safety a list of registered sex offenders who have indicated that they were either enrolled or employed at Delaware State University. Delaware State University is required to inform the campus community that a SBI registration list of all sex offenders will be maintained and available at the Department of Public Safety Building, located directly behind the Price Building.

In addition, a list of all sex offenders in Delaware is available from SBI at [www.state.de.us/dsp/sexoff/](http://www.state.de.us/dsp/sexoff/). This database may be used to locate registered sex offenders by name, address, city, county, or zip code.

## **MISSING PERSON POLICY**

Upon receipt of a missing person report, the DSU Department of Public Safety will conduct an immediate, thorough, and timely investigation to determine the safety and whereabouts of the person. In addition, any information to include but not limited to; a complete physical description, full name and date of birth, Social Security number (if known), any identifying characteristics, any vehicle information will be entered into the National Crime Information Center (NCIC) and the Delaware Criminal Justice Information System (DELJIS) computer as soon as all available information is received. In addition, the DSU Department of Public Safety will notify adjoining law enforcement agencies to assist in the search and investigation of the missing person.

After determining that a residential student is missing, the Vice President of Student Affairs will be immediately notified. The Vice President of Student Affairs will be forwarded emergency contact information for the missing student(s) 18 years of age or older and/or parent/guardian information for missing student(s) who are under the age of 18.

## **CRISIS AND EMERGENCY SERVICES**

In an emergency, help is available 24 hours a day during the academic year. If an emergency occurs, call the Wilmington Police Department (302 654-5151)

## CONSUMER HOTLINE NUMBERS

**Suicide Prevention and Mental Health Hotline** 1.800.345.6785

**Mental Health Association** 1.800.287.6423

**Domestic Violence Hotline** 1.302.422.8058

**Runaway & Homeless Youth Hotline** 1.302.654.0808

## CRIME STATISTICS

The Delaware State University Department of Public Safety has an excellent working relationship with surrounding law enforcement agencies such as the Delaware State Police, City of Dover Police Department and the Department of Justices, commonly known as the Attorney General's Office.

The Department of Public Safety will disclose any crime report directly to any local law enforcement agency.

### Definitions of Reportable Crimes

The following statistics are compiled using the FBI Uniform Crime Reporting/Incident Based Reporting System as a guideline. As defined under the Federal Crime Awareness and Campus Security Act of 1990:

#### Criminal Homicide

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

#### Forcible Sex Offenses

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or temporary or permanent mental incapacity.

### **Non-Forcible Sex Offenses:**

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding).

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crimes:** Defined by state law as one that involves threats, harassment, or physical harm and is motivated by prejudice against someone's race, color, religion, national origin, ethnicity, sexual orientation or physical or mental disability.

## **Other Offenses:**

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (*Drunkness and driving under the influence are not included in this definition.*)

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapons Possession Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons, carrying deadly weapons, concealed or openly furnishing deadly weapons to minors; aliens are possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Delaware State University Wilmington Campus:**

Type of Offenses:		On Campus	Residential Facilities	Non-campus Building or Property	Public Property
<b>Criminal Offenses:</b>					
Murder/Non-negligent Manslaughter:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Negligent Manslaughter:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Sex Offenses:</b>					
Forcible Sex Offenses:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Non-Forcible Sex Offenses:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Robbery:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Aggravated Assault:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Burglary:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Motor Vehicle Theft:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Arson:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Hate Crimes:</b>					
	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0

**Arrest and Judicial Referrals**  
**Delaware State University Wilmington Campus:**

Type of Offenses:		On Campus	Residential Facilities	Non-campus Building or Property	Public Property
<b>Arrest:</b>					
Liquor Law Violations:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Drug Abuse Violations:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Illegal Weapons Possession:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
<b>Judicial Referrals:</b>					
Liquor Law Violations:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Drug Abuse Violations:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Illegal Weapons Possession:	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0

**Annual Campus**

SECURITY REPORT

**SECURITY REPORT**

**“2011”**

**DSU DEPARTMENT OF PUBLIC SAFETY**

**WILMINGTON CAMPUS**  
Wilmington, Delaware

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