

Office of Sponsored Programs

Overview

Sponsored programs are those projects and/or activities which are originated and conducted by members of the faculty or, in some instances, by staff members. Such programs are supported wholly or in part by external restricted funds awarded to the university.

The Office of Sponsored Programs (OSP) is a support structure and seeks to assist faculty members in a variety of ways — identifying funding sources; assisting with the development of proposals, including the development of a budget; proposal processing, which includes pre-and post-award administration of grants or contract; and review. In addition, the OSP is an advocate for a campus environment that is conducive to the research enterprise, and advises the administration on matters of regulatory compliance, internal sponsorship of scholarly activities and other related issues.

The OSP is the primary mechanism for providing direct assistance to faculty and staff in identifying appropriate sources for external funds of sponsored projects and programs. Sponsored projects usually include a line item budget which states monetary needs of the project. This budget may or may not include indirect costs.

Mission

The mission of the Office of Sponsored Programs is to serve as an advocate for a campus environment conducive to the research enterprise and advise the administration on matters of regulatory compliance, internal sponsorship of scholarly activities and other related issues. The office also seeks to assist faculty members in identifying funding sources, assisting with development and review of proposals, and assuring compliance.

The Office of Sponsored Programs works closely with the Office of Institutional Advancement to process funded projects here at the university. The following chart should be used when processing your proposal application.

	Sponsored Programs	Institutional Advancement
Non-Research		
• Private (not federal pass through funding)		X
• Federal	X	
• State	X	
• County (funds are not from county government)		X
• City (funds are not from city government)		X
Research (<i>defined as a scientific or scholarly investigation</i>)		
• Private	X	
• Federal	X	
• State	X	
• County (funds are from county government)	X	
• City (funds are from city government)	X	

Processing your Proposal

[Faculty Proposal Submission Response Form](#) [1]

This form is to alert Sponsored Programs that you will be submitting a proposal for a particular grant announcement and to eliminate duplicate proposal submissions from DSU faculty. After you submit this form, you will need to return to the [forms library](#) [2] where you should follow the "Process Process".

Source URL: <https://www.dsu.edu/research/office-sponsored-programs>

Links

[1] http://www.dsu.edu/sites/default/files/u478/Faculty%20Proposal%20Submission%20Response%20Form%20-%20Submittable_3.pdf

[2] <http://www.dsu.edu/research/office-sponsored-programs-forms-library>